



**MINUTES OF THE REGULAR SESSION OF THE
LINN COUNTY BOARD OF COMMISSIONERS
LINN COUNTY COURTHOUSE – ROOM 200
TUESDAY, JUNE 10, 2025**

The Linn County Board of Commissioners met for the regularly scheduled meeting on Tuesday, June 10, 2025.

Those present at various times for the matters as indicated below were: Michelle Duncan, Linn County Sheriff; Steve Wills, Linn County Planning and Building Director; Wayne Mink, Linn County Roadmaster; Torri Lynn, Linn County Juvenile Department Director; Russ Williams, Linn County General Services Director; Todd Noble, Linn County Health Services Administrator; Phil Van Leuven, Deputy County Attorney for Linn County; Kris Barnes, Linn County Fair and Expo Director; Michelle Hawkins, Linn County Treasurer; Daineal Malone, County Engineer for Linn County; Alex Paul, Linn County Communications Officer and Cody Mann, Reporter for Democrat-Herald.

1, 2, 3. At 9:30 a.m. Chair Nyquist called the meeting to order. The flag salute and roll call followed. Commissioners Roger Nyquist, Chair; Will Tucker, Vice-Chair and Commissioner Sherrie Sprenger were present, as well as, Darrin Lane, Linn County Administrative Officer and Courtney Leland, Recorder for the Board of Commissioners.

4. Approval of Agenda.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve the agenda. The vote was called. The motion passed unanimously.

5. Sheriff's Office – Michelle Duncan, Linn County Sheriff.

A. Resolution & Order 2025-208 approving an Intergovernmental Agreement for Law Enforcement Services between the City of Brownsville and Linn County.

Action taken below.

B. Resolution & Order 2025-209 approving an Intergovernmental Agreement for Law Enforcement Services between the City of Halsey and Linn County.

Action taken below.

C. Resolution & Order 2025-210 approving an Intergovernmental Agreement for Law Enforcement Services between the City of Harrisburg and Linn County.

Action taken below.

D. Resolution & Order 2025-211 approving an Intergovernmental Agreement for Law Enforcement Services between the City of Lyons and Linn County.

Action taken below.

E. Resolution & Order 2025-212 approving an Intergovernmental Agreement for Law Enforcement Services between the City of Mill City and Linn County.

Action taken below.

F. Resolution & Order 2025-213 approving an Intergovernmental Agreement for Law Enforcement Services between the City of Millersburg and Linn County.

Action taken below.

G. Resolution & Order 2025-214 approving an Intergovernmental Agreement for Law Enforcement Services between the City of Scio and Linn County.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Orders 2025-208, 209, 210, 211, 212, 213 and 214.

Commissioner Sprenger indicated that the Mayor of Halsey recognized the positive relationship between the two entities and Sheriff Duncan stated that, a lot of that fell on the sergeants working on the contracts; she hoped to hear the same great feedback at an upcoming meeting.

The vote was called. The motion passed unanimously.

6. Reports of Staff and Committees:

A. Planning and Building Department Update – Steve Wills, Linn County Planning and Building Director.

Mr. Wills provided the Board with a Planning and Building Department Update for the month of May, 2025. A copy of his report is on file in the Linn County Clerk's Office in the Commissioners' Staff File.

Mr. Wills indicated that there were 45 Land-Use permits issued in May and that there were no Board Hearings or Planning Commission meetings scheduled for June, 2025.

Mr. Wills also indicated that there were eight new code enforcement cases and 12 closed cases for the month of May.

Mr. Wills shared with the Board that the Wildfire Grant would end June, 2025. Commissioner Sprenger clarified that he didn't expect the grant to be extended and Mr. Wills stated, no.

Commissioner Nyquist asked what the turn around time to obtain a permit was this time of year and Mr. Wills indicated three weeks.

B. Ordinance 2025-204 approving an Ordinance amending Linn County Code Text 933.705.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Ordinance 2025-204. The vote was called. The motion passed unanimously.

C. Request for Refund from the Planning and Building Department to ION Developer, LLC, \$1,133.82.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve the Request for Refund. The vote was called. The motion passed unanimously.

7. Road Department – Wayne Mink, Linn County Roadmaster.

A. Resolution & Order 2025-181 approving the purchase of property pursuant to a Purchase and Sale Agreement between Yolanda Stover and Linn County.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2025-181. The vote was called. The motion passed unanimously.

B. Resolution & Order 2025-192 approving an Amendment to the Memorandum of Agreement for the North River Drive (County Road No. 0035) improvements between the Federal Highway Administration and Linn County and delegating authority to Roger Nyquist, Chair.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2025-192. The vote was called. The motion passed unanimously.

Commissioner Nyquist indicated that, at a recent Fair Board meeting, there were some discussions about possibly performing a traffic study to open Price Road for ingress and egress in regards to the Linn County Fair. Mr. Mink indicated that, Price Road was the pedestrian crossing to and from the Linn County Fair and, in past years, they had a lot of safety concerns with through traffic and pedestrians crossing after dark when the concerts end.

Mr. Mink provided the Board with three maps showing the traffic design for the Linn County Fair. A copy of the maps is on file in the Linn County Clerk's Office in the Commissioners' Staff File.

Mr. Mink then stated that they intended to add portable signs to the corners of Price Road, Goldfish Farm Road and Scravel Hill Road to notify people of the detour to access the Linn County Fair since Goldfish Farm Road would still be closed. Discussion followed.

Commissioner Sprenger asked if it was a possibility to take advantage of advertising through the website regarding the detour and Mr. Mink indicated that their intent was to advertise on the Linn County website on multiple department pages. Kris Barnes, Linn County Fair and Expo Director, stated that he was waiting to advertise the detour until the final traffic plan was determined.

Darrin Lane, Linn County Administrative Officer, indicated that Mr. Mink addressed all of his major concerns regarding the traffic plan and that it wasn't necessary to have a traffic study performed because the Linn County Road Department had observed what happened with Price Road while allowing ingress and egress for years and, ultimately, it was dangerous to pedestrians. He indicated that, if traffic was coming from Lebanon to access the fair, there would be no further distance for them to travel; it would only be the traffic coming from Albany and Scravel Hill which is only a mile down the road so the detour wasn't substantial. Discussion followed.

Commissioner Nyquist asked Mr. Mink and Steve Wills, Linn County Planning and Building Director, if there was a fencing code regarding razor wire. He stated the southeast portion of Goldfish Farm Road had it and constituents wouldn't be happy if their children were using the sidewalk and were injured by it. Mr. Wills stated that there wasn't a Linn County Code regarding fencing but that they were working on that.

8. Juvenile Department – Torri Lynn, Linn County Juvenile Department Director.

A. Resolution & Order 2025-215 approving an Intergovernmental Agreement between Marion County and Linn County.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2025-215.

Commissioner Nyquist asked for more information regarding this item. Mr. Lynn indicated that it was to secure a daily rate and a two-year agreement between Marion and Linn Counties for the use of juvenile detention beds on an as needed basis.

The vote was called. The motion passed unanimously.

B. Resolution & Order 2025-219 approving an Intergovernmental Agreement between Benton County and Linn County.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2025-219. The vote was called. The motion passed unanimously.

9. General Services – Russ Williams, Linn County General Services Director.

A. Resolution & Order 2025-207 approving a QRF Contract between Willamette Valley Rehabilitation Center, Inc., and Linn County.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2025-207.

Commissioner Nyquist asked who was paying for the 7th Street janitorial services and Mr. Williams indicated that the Linn County Health Department was responsible for that.

The vote was called. The motion passed unanimously.

10. Health Department – Todd Noble, Linn County Health Services Administrator.

A. Resolution & Order 2025-184 approving a Grant Agreement between United Way of Linn, Benton and Lincoln Counties and Linn County and delegating authority to execute originals.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2025-184. The vote was called. The motion passed unanimously.

B. Resolution & Order 2025-191 approving a Personal Services Contract between MTSL Group, LLC and Linn County.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2025-191. The vote was called. The motion passed unanimously.

C. Resolution & Order 2025-202 approving an Amendment No. 2 to a Grant Agreement for the Oregon Criminal Justice Commission Specialty Court Grant Program between the State of Oregon and Linn County and delegating authority to execute originals.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2025-202. The vote was called. The motion passed unanimously.

D. Resolution & Order 2025-206 approving an Agreement between Northwest Permanente, P.C. and Linn County and delegating authority to execute originals.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2025-206. The vote was called. The motion passed unanimously.

Commissioner Nyquist indicated that he received emails last Friday, June 6, 2025 from Jessica Pratt with the Association of Oregon Counties in regard to some contract language negotiations and asked Mr. Noble to explain the matter. Mr. Noble indicated that the situation revolved around language that would require an unfunded mandate and that Linn County wanted language in the contract specifying that the services would only be provided if they were funded. Commissioner Nyquist then asked when the contract expired and Mr. Noble stated, Tuesday, July 1, 2025.

11. Correspondence: There was no correspondence to come before the Board.

12. Special Orders:

A. Personnel Action Forms.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to accept the Personnel Action Forms list as Exhibit 1. The vote was called. The motion passed unanimously.

B. Resolution 2025-224 amending the Linn County Personnel Policy (Policy 20).

Mr. Lane indicated that the Amendment addressed employees who wanted to take a leave without pay, clarifying in the policy, that you must have approval. He stated that it also addressed the Oregon Ethics Commission advisory opinion from Friday, May 9, 2025 regarding meals provided by the Employer and also, added a 2.5 longevity step at year seven which matched the agreement terms offered to the Unions.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution 2025-224. The vote was called. The motion passed unanimously.

13. Unfinished Business and General Orders:

A. Calendar Update: Commissioner Nyquist stated that there would be no Board meeting held the first week of July, 2025.

14. New Business: There was no new business to come before the Board.

15. Announcements:

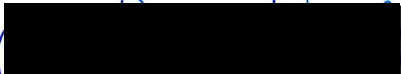
A. There will be an Elected Officials meeting from Noon to 2:00 p.m. on Wednesday, June 11, 2025 at the Linn County Fair and Expo Center in Conference Room 1.

B. There will be no Board meeting held the first week of July, 2025.


16. Business from the Public (3-minute limit per speaker): There was no one present from the public wishing to use this forum neither in person or telephonically.

17. Adjournment. There being no other business to come before the Board; the Board of Commissioners meeting was adjourned at 10:16 a.m. by unanimous consent.

The next regular public meeting of the Board of Commissioners is scheduled at 9:30 a.m. Tuesday, June 17, 2025.

 Recorder
For Board of Commissioners
Courtney Leland

LINN COUNTY BOARD OF COMMISSIONERS


Roger Nyquist, Chair


William C. Tucker, Vice-Chair


Sherrie Sprenger, Commissioner

Date 6-17-2025