



**MINUTES OF THE REGULAR SESSION OF THE
LINN COUNTY BOARD OF COMMISSIONERS
LINN COUNTY COURTHOUSE – ROOM 200
TUESDAY, JUNE 17, 2025**

The Linn County Board of Commissioners met for the regularly scheduled meeting on Tuesday, June 17, 2025.

Those present at various times for the matters as indicated below were: Dr. Adam Brady, Linn County Health Officer; Shane Sanderson, Linn County Public Health Program Manager; Terri McQueen, Contracts/Recruitment Manager, Linn County Health Administration; Michelle Duncan, Linn County Sheriff; Reagan Maudlin, Linn County Special/Rural Transportation Coordinator; Kris Barnes, Linn County Fair and Expo Director; Russ Williams, Linn County General Services Director; Matt Pitcher, Linn County Assessor; Phil Van Leuven, Deputy County Attorney for Linn County and Alex Paul, Linn County Communications Officer.

1, 2, 3. At 9:30 a.m. Chair Nyquist called the meeting to order. The flag salute and roll call followed. Commissioners Roger Nyquist, Chair and Will Tucker, Vice-Chair were present, as well as, Darrin Lane, Linn County Administrative Officer and Marsha Meyer, Recorder for the Board of Commissioners. Commissioner Sherrie Sprenger participated via teleconferencing.

4. Approval of Agenda.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve the agenda. The vote was called. The motion passed.

5. Approval of the June 3, 2025 and June 10, 2025 Commissioners' Meeting Minutes.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve the June 3, 2025 and June 10, 2025 Commissioners' Meeting Minutes. The vote was called. The motion passed.

6. Board of Health – Todd Noble, Linn County Health Services Administrator.

Mr. Noble was not present for the following items:

A. Communicable Disease and Vital Statistics Reports – Dr. Adam Brady, Linn County Health Officer.

Dr. Brady provided the Board with a Communicable Disease and Vital Statistics Reports for May, 2025. Copies of his reports are on file in the Linn County Clerk's Office in the Commissioners' Staff File.

B. Environmental Health Monthly Activity Report – Shane Sanderson, Linn County Public Health Program Manager.

Mr. Sanderson provided the Board with an Environmental Health Monthly Activity Report for May, 2025. A copy of his report is on file in the Linn County Clerk's Office in the Commissioners' Staff File.

Terri McQueen, Contracts/Recruitment Manager, Linn County Health Administration, presented the following items on behalf of Mr. Noble.

C. Resolution & Order 2025-226 approving a Construction Manager/General Contractor Contract between Essex Construction and Linn County and delegating authority to execute originals.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2025-226.

Commissioner Nyquist stated that this contract and the facility relied upon funding from the State. Ms. McQueen indicated that Mr. Noble was currently working on receiving the funding and negotiating the contract with the State. Commissioner Nyquist stated that he had concerns with continuing to move forward with the building and services when a contract had not, yet, been agreed upon and not knowing if the County would receive the pass-through funding. Ms. McQueen responded that, if the County didn't receive the funds, they would not move forward with opening the 24/7 clinic, however, other health services would continue using the facility for business that the Health Department was currently providing.

The vote was called. The motion passed.

D. Resolution & Order 2025-233 approving a Contract for Services between Oregon Correction Enterprises and Linn County and delegating authority to execute originals.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2025-233. The vote was called. The motion passed.

7. Sheriff's Office – Michelle Duncan, Linn County Sheriff.

A. Resolution & Order 2025-183 approving a Personal Services Contract between Legal Research Associates and Linn County.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2025-183. The vote was called. The motion passed.

B. Resolution & Order 2025-220 authorizing to purchase from Interstate Cooperative Procurement between Motorola Solutions, Inc. and Linn County and delegating authority to execute originals.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2025-220. The vote was called. The motion passed.

8. Special Transportation – Reagan Maudlin, Linn County Special/Rural Transportation Coordinator.

A. Resolution & Order 2025-227 approving an Agreement with the Oregon Department of Transportation (ODOT) Public Transportation Division for a Statewide Transportation Improvement Fund (STIF) Formula Special Transportation Program (No. 35852) and delegating authority to execute originals.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2025-227.

Commissioner Nyquist asked Phil Van Leuven, Deputy County Attorney for Linn County, to provide an explanation. Mr. Van Leuven stated that, in the past, the State just needed to have an approved STIF Plan in order for the County to receive the funds, however, now, the Department of Justice requires that the County, formally, put it into a contract which is before the Board today. He stated that he had reviewed the formal contract which states the County has to abide by the rules in the contract and steward the funds according to the STIF Plan.

The vote was called. The motion passed unanimously.

9. Reports of Staff and Committees:

Fair/Expo Update – Kris Barnes, Linn County Fair and Expo Director.

Mr. Barnes provided the Board with a Linn County Fair and Expo Update for the month of May, 2025. A copy of his report is on file in the Linn County Clerk's Office in the Commissioners' Staff File.

1. Resolution & Order 2025-221 approving an Intergovernmental Agreement for the City of Albany and Linn County and delegating authority to execute originals.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2025-221. The vote was called. The motion passed unanimously.

10. General Services – Russ Williams, Linn County General Services Director.

A. Resolution & Order 2025-232 authorizing to purchase from an Interstate Cooperative Procurement between Peoplespace and Linn County and delegating authority to execute originals.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2025-232. The vote was called. The motion passed unanimously.

11. Assessment and Taxation – Matt Pitcher, Linn County Assessor.

A. Resolution & Order 2025-231 approving a Professional Services Contract for computer services between Helion Software, Inc. and Linn County and delegating authority to execute originals.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2025-231. The vote was called. The motion passed unanimously.

12. Correspondence: Letter of Support dated Tuesday, June 17, 2025 for an Action Plan Amendment to the CDBG-DR Action Plan.

Commissioner Tucker stated that this letter was to support the move of pier money from the CDBG Grant to the sewer system in the North Santiam Canyon. Commissioner Sprenger stated that she supported the letter.

13. Special Orders:

A. Personnel Action Forms.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to accept the Personnel Action Forms list as Exhibit 1. The vote was called. The motion passed unanimously.

B. Personnel Action Forms – Cost of Living Adjustments for Elected Officials; Management/Exempt and Teamster Employees.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to accept the Personnel Action Forms list – Cost of Living Adjustments for Elected Officials; Management/Exempt and Teamster Employees for an increase of 3.5 percent as Exhibits 2-4.

Commissioner Nyquist noted that the ongoing battle the County has where revenue goes up about three percent a year and expenses, which is about 80 percent labor costs, goes up about 5 percent a year based on state law and other things. He stated that the County would need to continue to be diligent moving forward in watching the friction between those two numbers. Commissioner Nyquist stated that he supported the cost-of-living adjustments (COLA). Darrin Lane, Linn County Administrative Officer, agreed and added that he had been in bargaining sessions with four of the unions, one has been completed. He stated that the bargaining teams were committed to not agreeing to something that couldn't be sustained and the COLA's, today, represent what has been anticipated for these costs.

The vote was called. The motion passed unanimously.

C. Resolution & Order 2025-180 establishing certain County fees and setting forth all fees collected by Linn County.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2025-180.

Commissioner Tucker stated that he wanted to thank the departments for reviewing their fees and their efforts to update them.

The vote was called. The motion passed unanimously.

D. Resolution & Order 2025-222 granting an Easement to the CLTLAB, LLC over certain real property located in Linn County, Oregon.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2025-222.

Mr. Lane stated that this easement was from the end of the County's road to the west to allow CLTLAB, LLC to install their utilities for their facility on Arnold Road; it skirts the northern border of the County's tax lot. He stated that the County has a letter from the City of Millersburg offering a credit for the connection charge if we, or someone using our property, connects to the water line.

The vote was called. The motion passed unanimously.

E. Resolution 2025-218 reappointing a member to the Linn County Solid Waste Advisory Committee.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution 2025-218. The vote was called. The motion passed unanimously.

14. Unfinished Business and General Orders:

A. Calendar Update: The Commissioners updated their calendars.

15. New Business: There was no new business to come before the Board.

16. Announcements:

A. There will be no Board meeting held the first week of July, 2025.

B. The Board will be meeting on Tuesday, June 24, 2025 and Thursday, June 26, 2025 at 9:30 a.m.

17. Business from the Public (3-minute limit per speaker): There was no one present from the public wishing to use this forum neither in person or telephonically.

18. Adjournment. There being no other business to come before the Board; the Board of Commissioners meeting was adjourned at 10:00 a.m. by unanimous consent.

The next regular public meeting of the Board of Commissioners is scheduled at 9:30 a.m. Tuesday, July 24, 2025.

[REDACTED] Recorder
For Board of Commissioners
Marsha Meyer

LINN COUNTY BOARD OF COMMISSIONERS

[REDACTED]
Roger Nyquist, Chair

[REDACTED]
William C. Tucker, Vice-Chair

[REDACTED]
Sherrie Sprenger, Commissioner

Date 6-24-2025