



LINN COUNTY SHERIFF'S OFFICE

Michelle Duncan, Sheriff
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Phone: 541-967-3950
www.linnsheriff.org

MEMORANDUM

To: Linn County Board of Commissioners

From: Captain Andy Franklin

Date: May 14, 2024

Re: Resolution & Order No. 2024-152

The Linn County Sheriff's Office recently sought bids for laundry/dry-cleaning services. In response to those bid requests, Heaths Laundry in Albany was selected to continue laundry and dry-cleaning services for the Sheriff's Office. The contract is a four-year contract with Heaths Laundry beginning June 1, 2024. This contract will replace our current laundry/dry cleaning contract with our current vendor out of Salem.



LINN COUNTY PLANNING AND BUILDING DEPARTMENT

Steve Wills, Director

Room 114, Linn County Courthouse
PO 100 Box, Albany, Oregon 97321
Phone 541-967-3816, Fax 541-926-2060, www.co.linn.or.us

TO: Board of Commissioners
FROM: Steve Wills, Planning & Building Department Director
DATE: May 14, 2024
RE: Planning and Building Department Update: April 2024

The attached tables include the Department's current FY2023-24 Revenue Summary and Permit Activity Reports through April 30, 2024. Also attached with this memorandum is the list of April 2024 land use applications received, a code enforcement summary, and current wildfire permitting reports. The April 2024 Department update is summarized below.

PLANNING

- Land use permits issued in April 2024 totaled 50.
- There is a Planning Commission meeting scheduled for May 14, 2024 at 7:00 pm.
 - **PD24-0004**; Combined applications by Cala Farms (Applicant) for a property line adjustment and a variance. This matter comes before the Commission on appeal by Friends of Linn County of the Linn County Planning and Building Department decision approving the applications. The properties are zoned Exclusive Farm Use and are located at 33105 Ridge Drive, Tangent, at the intersection of Ridge Drive and Interstate 5, and approximately 1.81 miles southeast of the city of Tangent. (T12S, R03W, Section 21, Tax Lot 301).
- There is a Board land use hearing scheduled on May 28, 2024 at 10:00 am
 - **PD24-0038**: An application by Riverland, LLC for a Code Text amendment to Linn County Code (LCC) Section 930.520 [UGA-RCM uses permitted through a Type IIA conditional use review] to add "The manufacturing, compounding, processing, assembling, packaging, treatment or fabrication of products conducted wholly indoors, excluding slaughterhouses, rendering plants and canneries." as Type IIA conditional use.

BUILDING

- Total County building permits issued in April 2024, including non-structural permits, totaled 330. The number of building permits issued for dwellings in April totaled 30: 5 single family dwellings and 1 manufactured dwelling. 17 permits were issued for dwelling additions/alterations and 7 permits for accessory buildings were issued. Total number of Commercial permits issued totaled 10. Out of the 330 combined residential and commercial permits, 55 required plan review.

- Total Contract City building permits issued in April 2024, including non-structural permits, totaled 31. The number of building permits issued for dwellings in April totaled 7: 3 single family dwellings and 0 manufactured dwellings. 4 permits were issued for dwelling additions/alterations and 0 permits for accessory buildings were issued. Total number of Commercial permits issued totaled 4. Out of the 31 combined residential and commercial permits, 8 required plan review.

CODE ENFORCEMENT

- Total new cases for April 2024 was 13.
- Total cases closed in April 2024 was 20.

WILDFIRE GRANT

- We have received 0 new fire hardening applications and have issued 1 grant check.

OTHER

- May is Historic Preservation Month. In celebration, Department staff has prepared a "History of Linn County" story map. It will be published on the Department webpage and in the Linn County Reporter.



LINN COUNTY PLANNING AND BUILDING DEPARTMENT
Steve Wills, Director

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**Estimate of Annual Revenues From Fees
Fiscal Year 2023-2024
Planning and Building Department
April 2024**

| <u>REVENUE SOURCE</u> | (1) YTD REVENUE | | |
|---|---|---|--|
| Building Permits -- Plan Review, Permits, Misc, & Sales | \$938,526.78 | | |
| C.E.T Administrative Fees | \$15,752.29 | | |
| Building Permits -- Contract Cities | \$170,166.63 | | |
| Electrical Permits | \$255,246.57 | | |
| Planning Fees | \$196,697.03 | | |
| TOTAL | \$1,576,389.30 | | |
| <u>REVENUE SOURCE</u> | (2) ESTIMATED REVENUE Aug '23 - June '24 | (3) TOTAL REVENUE ESTIMATED Column (1) + Column (2) | |
| Building Permits -- County | \$420,333.33 | \$1,358,860.11 | |
| C.E.T Administrative Fees | \$3,333.33 | \$19,085.62 | |
| Building Permits -- Contract Cities | \$316,666.66 | \$486,833.29 | |
| Electrical Permits | \$216,666.66 | \$471,913.23 | |
| Planning Fees | \$200,000.00 | \$396,697.03 | |
| TOTAL | \$1,156,999.98 | \$2,733,389.28 | |
| <u>REVENUE SOURCE</u> | (4) 2020/2021 Budget | (5) Projected Surplus or (Deficit) Column (3) - Column (4) | |
| Building Permits -- County, Permits & Sales | \$504,400.00 | \$854,460.11 | |
| C.E.T Administrative Fees | \$4,000.00 | \$15,085.62 | |
| Building Permits -- Contract Cities | \$380,000.00 | \$106,833.29 | |
| Electrical Permits | \$260,000.00 | \$211,913.23 | |
| Planning Fees | \$240,000.00 | \$156,697.03 | |
| TOTAL | \$1,388,400.00 | \$1,344,989.28 | |

PLANNING AND BUILDING DEPARTMENT PERMIT ACTIVITY TABLES
March 2024

TABLE 1
PERMITS ISSUED FY 2023/2024

| | PLANNING APPLICATIONS | COUNTY BUILDING PERMITS | CONTRACT CITIES PERMITS | ELECTRICAL PERMITS | TOTAL |
|--------------|-----------------------|-------------------------|-------------------------|--------------------|--------------|
| JULY | 60 | 91 | 33 | 135 | 319 |
| AUG | 44 | 95 | 22 | 177 | 338 |
| SEPT | 15 | 138 | 38 | 155 | 346 |
| OCT | 29 | 81 | 53 | 150 | 313 |
| NOV | 25 | 95 | 28 | 109 | 257 |
| DEC | 30 | 81 | 20 | 100 | 231 |
| JAN | 34 | 117 | 50 | 126 | 327 |
| FEB | 33 | 97 | 31 | 205 | 366 |
| MAR | 30 | 101 | 33 | 152 | 316 |
| APR | 31 | 134 | 43 | 175 | 383 |
| MAY | | | | | 0 |
| JUN | | | | | 0 |
| TOTAL | 331 | 1,030 | 351 | 1,484 | 3,196 |

TABLE 2
PERMITS ISSUED FY 2021/2022

| | PLANNING APPLICATIONS | COUNTY BUILDING PERMITS | CONTRACT CITIES PERMITS | ELECTRICAL PERMITS | TOTAL |
|--------------|-----------------------|-------------------------|-------------------------|--------------------|--------------|
| JULY | 49 | 76 | 20 | 113 | 258 |
| AUG | 71 | 114 | 51 | 168 | 404 |
| SEPT | 50 | 110 | 35 | 171 | 366 |
| OCT | 39 | 109 | 50 | 104 | 302 |
| NOV | 35 | 97 | 30 | 141 | 303 |
| DEC | 29 | 125 | 34 | 154 | 342 |
| JAN | 44 | 102 | 27 | 185 | 358 |
| FEB | 27 | 104 | 25 | 135 | 291 |
| MAR | 37 | 90 | 27 | 133 | 287 |
| APR | 40 | 87 | 27 | 153 | 307 |
| MAY | 41 | 128 | 52 | 155 | 376 |
| JUN | | | | | |
| TOTAL | 462 | 1,142 | 378 | 1,612 | 3,594 |

TABLE 3
PERMITS ISSUED FY 2021/2022

| | PLANNING APPLICATIONS | COUNTY BUILDING PERMITS | CITIES PERMITS | ELECTRICAL PERMITS | TOTAL |
|--------------|-----------------------|-------------------------|----------------|--------------------|--------------|
| JULY | 76 | 91 | 141 | 172 | 480 |
| AUG | 84 | 120 | 28 | 180 | 412 |
| SEPT | 90 | 86 | 55 | 177 | 408 |
| OCT | 68 | 117 | 43 | 158 | 386 |
| NOV | 40 | 81 | 32 | 152 | 305 |
| DEC | 54 | 80 | 74 | 117 | 325 |
| JAN | 74 | 84 | 18 | 126 | 302 |
| FEB | 71 | 69 | 43 | 163 | 346 |
| MAR | 89 | 99 | 47 | 161 | 396 |
| APR | 77 | 88 | 16 | 164 | 345 |
| MAY | 72 | 90 | 28 | 143 | 333 |
| JUN | 72 | 86 | 6 | 166 | 330 |
| TOTAL | 867 | 1,091 | 531 | 1,879 | 4,368 |

TABLE 4
SINGLE-FAMILY DWELLING PERMITS ISSUED
COUNTY

| | 2018/2019 MO QTR | 2019/2020 MO QTR | 2020/2021 MO QTR | 2021/2022 MO QTR | 2022/2023 MO QTR | 2023/2024 MO QTR |
|--------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| JULY | 6 | 12 | 10 | 3 | 3 | 8 |
| AUG | 11 | 4 | 10 | 9 | 16 | 9 |
| SEPT | 9 26 | 5 21 | 5 25 | 12 24 | 19 | 4 21 |
| OCT | 8 | 9 | 5 | 13 | | 6 |
| NOV | 2 | 2 | 3 | 5 | | 3 |
| DEC | 5 15 | 5 16 | 9 17 | 3 21 | 0 | 3 12 |
| JAN | 5 | 4 | 3 | 2 | | 2 |
| FEB | 3 | 6 | 6 | 6 | | 6 |
| MAR | 4 12 | 14 24 | 8 17 | 6 14 | 0 | 6 14 |
| APR | 4 | 10 | 8 | 8 | | 5 |
| MAY | 6 | 4 | 6 | 13 | | |
| JUN | 11 21 | 8 22 | 5 19 | 4 25 | 0 | 5 |
| TOTAL | 74 | 83 | 78 | 84 | 19 | 52 |

TABLE 5
MANUFACTURED DWELLING PERMITS ISSUED
COUNTY

| | 2018/2019 MO QTR | 2019/2020 MO QTR | 2020/2021 MO QTR | 2021/2022 MO QTR | 2022/2023 MO QTR | 2023/2024 MO QTR |
|--------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| JULY | 5 | 11 | 5 | 6 | 3 | 4 |
| AUG | 2 | 6 | 8 | 5 | | 2 |
| SEPT | 7 14 | 6 23 | 6 19 | 4 15 | 3 | 4 10 |
| OCT | 8 | 4 | 8 | 3 | | 4 |
| NOV | 3 | 7 | 14 | 2 | | 3 |
| DEC | 3 14 | 7 18 | 10 32 | 4 9 | 0 | 6 13 |
| JAN | 6 | 4 | 2 | 2 | | 3 |
| FEB | 5 | 1 | 4 | 2 | | 2 |
| MAR | 6 17 | 3 8 | 4 10 | 6 10 | 0 | 4 9 |
| APR | 7 | 3 | 5 | 3 | | 1 |
| MAY | 2 | 4 | 2 | 1 | | |
| JUN | 4 13 | 6 13 | 2 9 | 5 9 | 0 | 1 |
| TOTAL | 58 | 62 | 70 | 43 | 3 | 33 |

TABLE 6
NON-ELECTRICAL PERMITS ISSUED
COUNTY

| | 2018/2019 | | 2019/2020 | | 2020/2021 | | 2021/2022 | | 2022/2023 | | 2022/2023 | |
|--------------|--------------|-----|--------------|-----|--------------|-----|--------------|-----|--------------|-----|--------------|-----|
| | MO | QTR | MO | QTR | MO | QTR | MO | QTR | MO | QTR | MO | QTR |
| JULY | 174 | | 195 | | 138 | | 91 | | 76 | | 110 | |
| AUG | 172 | | 176 | | 180 | | 120 | | 113 | | 95 | |
| SEPT | 160 | 506 | 158 | 529 | 148 | 466 | 86 | 297 | 171 | 360 | 138 | 343 |
| OCT | 175 | | 166 | | 147 | | 117 | | 109 | | 81 | |
| NOV | 138 | | 138 | | 98 | | 81 | | 97 | | 95 | |
| DEC | 150 | 463 | 164 | 468 | 111 | 356 | 80 | 278 | 125 | 331 | 81 | 257 |
| JAN | 116 | | 120 | | 86 | | 84 | | 102 | | 83 | |
| FEB | 105 | | 108 | | 73 | | 69 | | 104 | | 97 | |
| MAR | 176 | 397 | 173 | 401 | 111 | 270 | 99 | 252 | 94 | 300 | 101 | 281 |
| APR | 127 | | 144 | | 97 | | 88 | | 113 | | 134 | |
| MAY | 151 | | 140 | | 110 | | 90 | | 128 | | | |
| JUN | 163 | 441 | 134 | 418 | 119 | 326 | 86 | 264 | | 241 | | 134 |
| TOTAL | 1,807 | | 1,816 | | 1,418 | | 1,091 | | 1,232 | | 1,015 | |

TABLE 7
CONTRACT CITY DWELLING UNIT PERMITS ISSUED
BY FISCAL YEAR

| | FY 2023/2024 | | | FY 2022/2023 | | | FY 2021/2022 | | | FY 2020/2021 | | |
|--------------|--------------|----------|----------|--------------|----------|----------|--------------|----------|----------|--------------|-----------|----------|
| | SFD | MH | MFD | SFD | MH | MFD | SFD | MH | MFD | SFD | MH | MFD |
| BROWNSVILLE | 1 | | | 1 | 1 | | 52 | 1 | | 14 | 1 | 2 |
| HALSEY | | 1 | | | | | | | | 1 | | |
| HARRISBURG | | | | | | | 5 | | 1 | 5 | | |
| LYONS | 4 | 2 | | | | | 3 | 1 | | 1 | 1 | |
| MILL CITY | 2 | | | 9 | | | 5 | | 1 | 11 | 19 | 2 |
| MILLERSBURG | 13 | | | 18 | | | 40 | | | 48 | | |
| SCIO | | | | | | | | | | | | |
| TANGENT | | 2 | | 2 | | | | | | | | |
| TOTAL | 20 | 5 | 0 | 30 | 1 | 0 | 105 | 2 | 2 | 80 | 21 | 4 |

**TABLE 8
PLANNING SECTION PERMIT ACTIVITY
FY 2023/2024**

CURRENT MONTH: April 2024

| DESCRIPTION | NUMBER | FEES | YEAR TO-DATE TOTALS | |
|----------------------------------|-----------|------------------|---------------------|-------------------|
| | | | NUMBER | FEES |
| RESIDENTIAL | | | | |
| Evaluation & Processing | 19 | 1,900.00 | 148 | 14,800.00 |
| Variance | 4 | 2,600.00 | 41 | 26,650.00 |
| Comprehensive Plan Amendment | 1 | 4,500.00 | 5 | 27,000.00 |
| Land Use Compatibility Statement | 1 | 75.00 | 25 | 1,875.00 |
| Conditional Use | 4 | 3,150.00 | 24 | 22,750.00 |
| Home Occupation CU's | 1 | 900.00 | 3 | 2,700.00 |
| Medical Hardship CU's | 2 | 1,000.00 | 27 | 13,200.00 |
| PD Partition | 0 | 0.00 | 9 | 3,450.00 |
| PM Partition | 1 | 350.00 | 15 | 5,200.00 |
| Property Line Adjustment | 1 | 1,700.00 | 17 | 8,450.00 |
| Easement | 1 | 650.00 | 12 | 7,250.00 |
| Appeal | 0 | 0.00 | 2 | 2,250.00 |
| Temp RV/Mfg. Home Placement | 1 | 150.00 | 3 | 650.00 |
| Zone Amendment | 0 | 0.00 | 0 | 0.00 |
| Mortgage Lot | 0 | 0.00 | 0 | 0.00 |
| Non-conforming Use Alteration | 0 | 0.00 | 2 | 2,000.00 |
| Step 1 - Soil Review | 0 | 0.00 | 5 | 1,750.00 |
| Agricultural Bldg Review | 8 | 1,200.00 | 60 | 9,000.00 |
| Dwelling/Property Status/SPR | 3 | 1,700.00 | 26 | 13,300.00 |
| Measure 49 | 0 | 0.00 | 2 | 1,100.00 |
| Extensions | 1 | 100.00 | 6 | 600.00 |
| Misc. Applications | 2 | 350.00 | 14 | 17,156.30 |
| MONTHLY TOTAL | 50 | 20,325.00 | 446 | 181,131.30 |

| SALES REVENUES | | | |
|--------------------------------------|--------|---------------|-----------------|
| Xerox/Microfilm | 36.00 | | 281.25 |
| Tapes | 0.00 | | 167.00 |
| Maps | 0.00 | | 0.00 |
| Comp. Plan/Code/Transportation Books | 0.00 | | 0.00 |
| Reports | 0.00 | | 175.00 |
| Postage | 0.00 | | 77.00 |
| Extensions | 517.50 | | 4,707.50 |
| MONTHLY TOTAL | | 553.50 | 5,407.75 |

**TABLE 9
BUILDING SECTION PERMIT ACTIVITY
FY 2023/2024**

CURRENT MONTH: April 2024

| DESCRIPTION | MONTHLY TOTALS | | YEAR TODATE TOTALS | |
|---------------------------|----------------|-------------------|--------------------|-------------------|
| | NUMBER | FEES | NUMBER | FEES |
| RESIDENTIAL | | | | |
| Single Family Dwelling | 5 | 16,816.40 | 52 | 143,781.18 |
| Manufactured Homes | 1 | 471.50 | 32 | 15,441.40 |
| Prefab. Buildings | 0 | 0.00 | 0 | 0.00 |
| Additions/Alterations | 17 | 12,475.96 | 146 | 95,265.21 |
| Accessory Buildings | 7 | 7,145.00 | 31 | 26,109.94 |
| SUBTOTALS | 30 | 36,908.86 | 261 | 280,597.73 |
| NON-RESIDENTIAL | | | | |
| Industrial | 0 | 0.00 | 0 | 0.00 |
| Commercial | 10 | 8,499.90 | 40 | 60,688.00 |
| Public | 0 | 0.00 | 0 | 0.00 |
| Additions/Alterations | 0 | 0.00 | 0 | 0.00 |
| Transaction Fee | 0 | 0.00 | 0 | 0.00 |
| Misc. Permits | 0 | 0.00 | 0 | 0.00 |
| SUBTOTALS | 10 | 8,499.90 | 40 | 60,688.00 |
| Plumbing | 25 | 9,457.17 | 211 | 64,224.56 |
| Mechanical | 69 | 10,695.40 | 494 | 64,186.76 |
| SUBTOTALS | 94 | 20,152.57 | 705 | 128,411.32 |
| Electrical Permits | 175 | 34,112.61 | 1277 | 215,597.38 |
| Master Electrical Permits | 0 | 0.00 | 1 | 285.00 |
| SUBTOTALS | 175 | 34,112.61 | 1,278 | 215,882.38 |
| Demolition/Decommission | 0 | 0.00 | 7 | 1,030.00 |
| Flood Dev. Evaluation | 10 | 1,200.00 | 44 | 6,810.00 |
| Misc. Permits | 11 | 4,681.14 | 85 | 36,413.32 |
| SUBTOTALS | 21 | 5,881.14 | 136 | 44,253.32 |
| PLAN REVIEWS | 55 | 32,616.41 | 376 | 254,039.50 |
| SUBTOTALS | 55 | 32,616.41 | 376 | 254,039.50 |
| RAND TOTAL MONT | 385 | 138,171.49 | 2,796 | 983,872.25 |

**TABLE 10
CONTRACT CITY PERMIT ACTIVITY
FY 2023/2024**

Current Month: April 2024

| DESCRIPTION | NUMBER | FEES | YEAR TO-DATE TOTALS | |
|-------------------------------|-----------|------------------|---------------------|-------------------|
| | | | NUMBER | FEES |
| RESIDENTIAL | | | | |
| Single Family Dwelling | 3 | 5,048.66 | 20 | 25,171.06 |
| Manufactured Homes | 0 | 0.00 | 5 | 1,689.00 |
| Prefab. Buildings | 0 | 0.00 | 0 | 0.00 |
| Manufactured Home Parks (NEW) | 0 | 0.00 | 0 | 0.00 |
| Multi-Family Dwellings | 0 | 0.00 | 0 | 0.00 |
| Additions/Alterations | 4 | 1,601.18 | 33 | 23,327.06 |
| Accessory Buildings | 0 | 0.00 | 6 | 2,626.23 |
| SUBTOTALS | 7 | 6,649.84 | 64 | 52,813.35 |
| NON-RESIDENTIAL | | | | |
| Industrial | 0 | 0.00 | 0 | 0.00 |
| Commercial | 4 | 2,152.80 | 53 | 63,692.52 |
| Prefab. Buildings | 0 | 0.00 | 0 | 0.00 |
| Public | 0 | 0.00 | 0 | 0.00 |
| Additions/Alterations | 0 | 0.00 | 0 | 0.00 |
| SUBTOTALS | 4 | 2,152.80 | 53 | 63,692.52 |
| MISC. APPLICATIONS | | | | |
| Recreational (RV Parks etc.) | 0 | 0.00 | 0 | 0.00 |
| Misc. Structures | 0 | 0.00 | 0 | 0.00 |
| Miscellaneous Permits | 0 | 0.00 | 0 | 0.00 |
| SUBTOTALS | 0 | 0.00 | 0 | 0.00 |
| Plumbing | 13 | 1,790.40 | 109 | 35,535.07 |
| Mechanical | 15 | 1,479.19 | 116 | 10,866.27 |
| SUBTOTALS | 28 | 3,269.59 | 225 | 46,401.34 |
| Plan Review | 8 | 1,365.13 | 93 | 69,186.58 |
| GRAND TOTAL MONTH | 39 | 13,437.36 | 342 | 232,093.79 |

**TABLE 11
COUNTY PERMIT, PLAN CHECK, & MISC REVENUE
BY FISCAL YEAR**

| | 2018/2019 | 2019/2020 | 2020/2021 | 2021/2022 | 2022/2023 | 2023/2024 |
|--------------|---------------------|---------------------|-------------------|-------------------|-------------------|-------------------|
| JULY | 100,351.77 | 113,616.87 | 77,484.14 | 82,404.31 | 37,173.04 | 85,504.25 |
| AUG | 94,947.94 | 217,461.46 | 95,732.23 | 88,155.76 | 85,872.59 | 92,386.84 |
| SEPT | 92,827.37 | 96,258.43 | 82,690.70 | 76,855.24 | 41,121.35 | 132,030.49 |
| OCT | 107,407.42 | 101,242.25 | 79,672.58 | 89,772.08 | 56,229.51 | 132,345.60 |
| NOV | 137,029.07 | 85,188.21 | 91,665.20 | 44,033.65 | 42,022.76 | 117,856.67 |
| DEC | 53,122.43 | 63,127.55 | 112,792.14 | 27,931.62 | 40,539.64 | 86,286.60 |
| JAN | 51,553.10 | 67,796.29 | 76,309.72 | 23,973.95 | 41,300.55 | 57,259.39 |
| FEB | 45,337.65 | 96,198.93 | 47,947.91 | 48,470.08 | 49,872.30 | 74,352.15 |
| MAR | 97,167.50 | 117,543.65 | 69,127.59 | 69,694.82 | 164,143.26 | 37,353.67 |
| APR | 54,328.25 | 113,700.67 | 103,850.68 | 51,810.69 | 64,547.02 | 42,680.08 |
| MAY | 80,519.05 | 90,138.22 | 61,270.86 | 71,863.53 | 75,963.78 | |
| JUN | 111,285.80 | 85,017.44 | 70,631.10 | 81,621.33 | 64,870.50 | |
| TOTAL | 1,025,877.35 | 1,247,289.97 | 969,174.85 | 756,587.06 | 763,656.30 | 858,055.74 |

**TABLE 12
CONTRACT CITY PERMIT REVENUE
BY FISCAL YEAR**

| | 2018/2019 | 2019/2020 | 2020/2021 | 2021/2022 | 2022/2023 | 2023/2024 |
|--------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| JULY | 57,425.00 | 29,344.35 | 13,059.10 | 170,862.28 | 14,481.91 | 7,469.81 |
| AUG | 24,431.30 | 19,427.50 | 33,448.35 | 31,075.46 | 31,190.65 | 72,692.87 |
| SEPT | 44,166.25 | 15,595.37 | 55,466.88 | 57,223.05 | 25,481.66 | 36,928.26 |
| OCT | 32,066.76 | 41,208.37 | 31,518.40 | 15,331.99 | 23,719.08 | 22,649.18 |
| NOV | 137,095.15 | 70,234.77 | 9,395.01 | 28,909.11 | 44,358.49 | 46,617.64 |
| DEC | 10,453.12 | 15,984.40 | 25,222.81 | 37,232.20 | 25,887.93 | 13,903.40 |
| JAN | 13,715.27 | 22,529.94 | 22,246.17 | 7,774.24 | 14,452.92 | 17,103.42 |
| FEB | 0.00 | 47,698.94 | 21,535.68 | 65,052.25 | 12,187.50 | 5,057.92 |
| MAR | 12,056.67 | 55,798.39 | 63,166.07 | 10,334.59 | 4,122.82 | 77,549.63 |
| APR | 43,351.04 | 42,504.60 | 15,948.31 | 4,034.30 | 11,086.65 | 11,963.89 |
| MAY | 46,751.87 | 42,346.01 | 28,446.88 | 10,696.30 | 18,858.57 | |
| JUN | 50,916.40 | 32,291.64 | 64,939.34 | 16,133.37 | 50,417.88 | |
| TOTAL | 472,428.83 | 360,547.10 | 363,006.91 | 470,213.47 | 276,246.06 | 311,936.02 |

**TABLE 13
ELECTRICAL PERMIT REVENUE
BY FISCAL YEAR**

| | 2018/2019 | 2019/2020 | 2020/2021 | 2021/2022 | 2022/2023 | 2023/2024 |
|--------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| JULY | 23,402.00 | 22,715.00 | 12,081.00 | 19,671.25 | 15,285.25 | 19,207.60 |
| AUG | 23,683.00 | 19,484.00 | 19,901.00 | 25,964.60 | 26,724.50 | 26,994.50 |
| SEPT | 22,397.00 | 17,429.00 | 22,700.00 | 25,437.00 | 28,274.00 | 27,116.56 |
| OCT | 23,642.00 | 24,222.50 | 27,020.00 | 21,763.00 | 27,158.50 | 25,455.43 |
| NOV | 21,884.00 | 24,998.00 | 28,993.70 | 24,648.71 | 27,146.00 | 24,555.90 |
| DEC | 18,379.00 | 18,521.00 | 30,285.10 | 17,055.50 | 23,058.75 | 17,447.85 |
| JAN | 20,631.75 | 19,702.00 | 22,736.40 | 15,145.00 | 23,920.00 | 18,741.16 |
| FEB | 19,618.00 | 15,424.63 | 27,818.25 | 23,627.25 | 23,254.00 | 33,803.43 |
| MAR | 20,288.00 | 20,688.50 | 30,391.25 | 23,675.50 | 20,490.00 | 31,404.61 |
| APR | 18,515.00 | 30,663.00 | 25,127.50 | 26,044.50 | 22,785.75 | 30,519.54 |
| MAY | 20,815.00 | 23,846.50 | 23,393.93 | 20,205.25 | 27,216.85 | |
| JUN | 20,890.00 | 22,829.38 | 29,276.05 | 25,005.50 | 26,179.25 | |
| TOTAL | 254,144.75 | 263,047.00 | 299,724.18 | 268,243.06 | 291,492.85 | 255,246.58 |

TABLE 14
PLANNING & BUILDING DEPARTMENT
FY 2023/2024 REVENUE AND EXPENDITURES
 April 2024

| LINE ITEM DESCRIPTION | ADMIN.. | PLANNING | BUILDING | ELECTRICAL | BUDGET TOTAL |
|-----------------------------------|---------------------|---------------------|-----------------------|---------------------|-----------------------|
| REVENUE | | | | | |
| PLANNING FEES | | 196,697.03 | | | 196,697.03 |
| REFUNDS/RESTITUTION | | | | | 200.00 |
| ELECTRIC PERMITS | | | | 255,246.57 | 255,246.57 |
| BLDG, MECH, PLUMB PERMITS | | | 727,464.54 | | 727,464.54 |
| MISC. PERMITS & PLAN REVIEW | | | 207,799.99 | | 207,799.99 |
| REIMBURSEMENTS | | | 177,702.25 | | 177,702.25 |
| MISC. (REIMBURSEMENTS) | 0.00 | | | | 0.00 |
| SALES | 3,262.25 | | | | 3,262.25 |
| CET FEES | 15,752.29 | | | | 15,752.29 |
| CONTRACT CITIES | | | 170,166.63 | | 170,166.63 |
| DEPOSIT SUSPENSE | 0.00 | | | | 0.00 |
| CODE ENFORCEMENT CLEAN UP | 0.00 | | | | 0.00 |
| FEE OVERAGES/SHORTAGES | 782.86 | | | | 782.86 |
| SALE OF COUNTY EQUIPMENT | 14,000.00 | | | | 14,000.00 |
| TOTAL REVENUE | \$33,797.40 | \$196,697.03 | \$1,283,133.41 | \$255,246.57 | \$1,769,074.41 |
| EXPENDITURES PERSONAL SVS | | | | | |
| ELECTRICAL INSPECTOR I | | | 82,382.00 | | 82,382.00 |
| ELECTRICAL INSPECTOR II | | | | 33,600.00 | 33,600.00 |
| BLDG. INSPECTOR II | | | 70,799.00 | | 70,799.00 |
| PLUMBING INSPECTOR I | | | 78,457.00 | | 78,457.00 |
| PLANS EXAMINER I | | | 9,559.09 | | 9,559.09 |
| BUILDING INSPECTOR I | | 911.25 | 8,201.25 | | 9,112.50 |
| CODE ENFORCEMENT TECH | | | 45,445.81 | | 45,445.81 |
| OFFICE MANAGER 1 | 16,016.00 | | 12,012.00 | 12,012.00 | 40,040.00 |
| OFFICE SPECIALIST 1 | 62,442.00 | | | | 62,442.00 |
| OFFICE SPECIALIST 2 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| OFFICE SPECIALIST 3 | 0.00 | 0.00 | 0.00 | | 0.00 |
| PERMIT CLERK | | | 35,917.00 | | 35,917.00 |
| ASSISTANT PLANNER | | 48,236.38 | 12,059.09 | | 60,295.47 |
| ASSOCIATE PLANNER | | 25,255.00 | | | 25,255.00 |
| SENIOR PLANNER | | 0.00 | 0.00 | | 0.00 |
| PLANNING MANAGER | | | | | 85,700.00 |
| BLDG. OFFICIAL | 12,855.00 | | 55,705.00 | 17,140.00 | 85,700.00 |
| DIRECTOR | 45,550.50 | 27,330.30 | 13,665.15 | 4,555.05 | 91,101.00 |
| TEMPORARY HELP | | | | 32,832.50 | 32,832.50 |
| OVERTIME | | | | 0.00 | 0.00 |
| WAGES | \$136,863.50 | \$101,732.93 | \$341,820.39 | \$100,139.55 | \$848,638.37 |
| LONGEVITY PAY | 149.98 | 1,821.13 | 171.40 | | 2,142.50 |
| LEAD WORKER | 0.00 | | | | 0.00 |
| CERTIFICATION PAY | | | 0.00 | | 0.00 |
| FRINGE BENEFITS | 14,349.16 | 57,396.64 | 109,053.62 | 106,183.79 | 286,983.22 |
| PAYROLL COSTS | 16,639.53 | 66,558.12 | 126,460.43 | 123,132.52 | 332,790.60 |
| SALARY BENEFITS & ADJ. | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL PERSON. SERVICES | \$168,002.17 | \$227,508.82 | \$577,505.85 | \$329,455.86 | \$1,470,554.69 |
| MATERIALS & SERVICES | | | | | |
| SUPPLIES | 827.14 | 827.14 | 3,308.54 | 3,308.54 | 8,271.36 |
| PRINT & REPRODUCTION | 47.91 | 143.74 | 383.30 | 383.30 | 958.25 |
| POSTAGE | 326.39 | 5,222.30 | 326.39 | 652.79 | 6,527.88 |
| SUBSCRIPT. & MEMBERSHIP | | 159.92 | 339.04 | 140.73 | 639.69 |
| AVOCETTE SOFTWARE | | | | | 4,267.50 |
| NOTICE & PUBLICATION | | 1,266.51 | 1,372.05 | | 2,638.56 |
| COPIER MAIN & USAGE | 1,551.01 | 1,551.01 | 1,551.01 | 1,551.01 | 6,204.02 |
| P.C.'S, ACCESS., SOFTWARE | 533.72 | 533.72 | 533.72 | 533.72 | 2,134.86 |
| SCHOOLS & SEMINARS | 4,694.48 | | | | 4,694.48 |
| MEETINGS/TRAVEL | 1,879.92 | | | | 1,879.92 |
| TELEPHONE | 103.49 | 827.96 | 517.47 | 620.97 | 2,069.89 |
| VISA BANK CHARGES | | 5,973.47 | 23,893.88 | | 29,867.35 |
| CODE ENFORCEMENT | | | | | 629.89 |
| CELL PHONE ALLOCATION | | | | | 400.00 |
| REPAIRS & MAINTENANCE | 10.59 | 227.68 | 132.37 | 158.85 | 529.49 |
| COMPUTER SUPPLIES & EQUIP | 4,824.74 | 4,824.74 | 4,824.74 | 4,824.74 | 19,298.97 |
| REFUNDS | | 3,506.48 | 5,352.00 | 369.10 | 9,227.59 |
| FUNDS INTERST EXPENSE | | | | | 135.23 |
| TAXABLE MEALS REIMBURSEMENT | | | | | 28.80 |
| OTHER CONTRACTED SERVICES | | | | | 0.00 |
| TOTAL MAT. & SERVICES | \$14,799.39 | \$25,064.66 | \$42,534.51 | \$12,543.74 | \$100,403.73 |
| CAPITAL OUTLAY | | | | | |
| MOTOR VEHICLE | | | 35,000.00 | | 35,000.00 |
| SPECIAL EQUIP. (SIERRA) | | | | | 17,756.62 |
| TOTAL CAPITAL OUTLAY | \$0.00 | \$0.00 | \$35,000.00 | \$0.00 | \$52,756.62 |
| TOTAL EXPENDITURES | \$182,801.56 | \$252,573.48 | \$620,040.36 | \$341,999.61 | \$1,623,715.04 |
| LESS REVENUE | \$33,797.40 | \$196,697.03 | \$1,283,133.41 | \$255,246.57 | \$1,769,074.41 |
| GEN. FUND EXPENDITURES | \$149,004.16 | \$55,876.45 | (\$663,093.05) | \$86,753.04 | (\$145,359.37) |

LINN COUNTY

Activity Report by Dept, Fund

as of 04/30/2024 (83.3% Months within Fiscal Year)

24 PLANNING & BUILDING
10 GENERAL FUND

| Account | Title | MTD | Adopted Budget | Transfers | Final Budget | Actual YTD | Balance | % Used |
|---------|-------|------------------------------|----------------|------------|--------------|--------------|-------------|--------|
| 3056 | 2410 | REFUNDS/RESTITUTION | -100.00 | 0.00 | 0.00 | 200.00 | -200.00 | 0.0 |
| 3070 | 2410 | PLANNING FEES | 19,950.00 | 0.00 | 240,000.00 | 196,697.03 | 43,302.97 | 82.0 |
| 3137 | 2410 | ELECTRICAL PERMIT | 30,519.54 | 0.00 | 260,000.00 | 255,246.57 | 4,753.43 | 98.1 |
| 3138 | 2410 | BUILDING PERMIT | 41,458.49 | 0.00 | 310,000.00 | 591,427.42 | -281,427.42 | 190.7 |
| 3140 | 2410 | MISCELLANEOUS PERMITS | 6,218.58 | 0.00 | 25,000.00 | 29,855.05 | -4,855.05 | 119.4 |
| 3150 | 2410 | REIMBURSEMENTS | 610.00 | 100,000.00 | 102,000.00 | 177,702.25 | -75,702.25 | 174.2 |
| 3170 | 2410 | SALES | 208.50 | 0.00 | 5,000.00 | 3,262.25 | 1,737.75 | 65.2 |
| 3178 | 2410 | C.E.T. FEE | -5,053.22 | 0.00 | 4,000.00 | 15,752.29 | -11,752.29 | 393.8 |
| 3179 | 2410 | CONTRACT CITIES | 11,963.89 | 0.00 | 380,000.00 | 170,166.63 | 209,833.37 | 44.7 |
| 3182 | 2410 | PLAN REVIEW | 36,461.50 | 0.00 | 260,000.00 | 177,944.94 | 82,055.06 | 68.4 |
| 3183 | 2410 | MECHANICAL PERMITS | 10,372.68 | 0.00 | 84,000.00 | 71,094.47 | 12,905.53 | 84.6 |
| 3186 | 2410 | PLUMBING PERMITS | 9,472.35 | 0.00 | 80,400.00 | 64,942.65 | 15,457.35 | 80.7 |
| 3242 | 2410 | SALE OF COUNTY EQUIPMENT | 0.00 | 0.00 | 0.00 | 14,000.00 | -14,000.00 | 0.0 |
| 3265 | 2410 | OVERAGES/SHORTAGES | 40.28 | 0.00 | 0.00 | 782.86 | -782.86 | 0.0 |
| | | TOTAL REVENUE | 162,122.59 | 100,000.00 | 1,750,400.00 | 1,769,074.41 | -18,674.41 | 101.0 |
| 5002 | 2410 | OFFICE SPECIALIST I | 6,771.00 | 0.00 | 72,008.00 | 62,442.00 | 9,566.00 | 86.7 |
| 5044 | 2410 | ADMIN ASST/OFFICE MANAGER I | 4,022.00 | 0.00 | 41,326.00 | 40,040.00 | 1,286.00 | 96.8 |
| 5305 | 2410 | PLANS EXAMINER I | 0.00 | 0.00 | 0.00 | 9,559.09 | -9,559.09 | 0.0 |
| 5306 | 2410 | PLANS EXAMINER II | 0.00 | 0.00 | 65,154.00 | 0.00 | 65,154.00 | 0.0 |
| 5311 | 2410 | ELECTRICAL INSPECTOR I | 8,270.00 | 0.00 | 95,424.00 | 82,382.00 | 13,042.00 | 86.3 |
| 5312 | 2410 | ELECTRICAL INSPECTOR II | 4,121.25 | 0.00 | 48,096.00 | 33,600.00 | 14,496.00 | 69.8 |
| 5317 | 2410 | PLUMBING INSPECTOR I | 7,876.00 | 0.00 | 90,876.00 | 78,457.00 | 12,419.00 | 86.3 |
| 5321 | 2410 | CODE ENFORCEMENT TECH | 2,244.48 | 0.00 | 56,112.00 | 45,445.81 | 10,666.19 | 81.0 |
| 5323 | 2410 | BLDG INSP-CODE ENFORCEMENT | 0.00 | 0.00 | 67,812.00 | 0.00 | 67,812.00 | 0.0 |
| 5325 | 2410 | BUILDING INSPECTOR I | 0.00 | 0.00 | 0.00 | 9,112.50 | -9,112.50 | 0.0 |
| 5326 | 2410 | BUILDING INSPECTOR II | 7,140.00 | 0.00 | 82,054.00 | 70,799.00 | 11,255.00 | 86.2 |
| 5330 | 2410 | PERMIT CLERK | 3,730.00 | 0.00 | 41,840.00 | 35,917.00 | 5,923.00 | 85.8 |
| 5340 | 2410 | ASSISTANT PLANNER | 4,534.00 | 0.00 | 115,659.00 | 60,295.47 | 55,363.53 | 52.1 |
| 5342 | 2410 | ASSOCIATE PLANNER | 5,051.00 | 0.00 | 0.00 | 25,255.00 | -25,255.00 | 0.0 |
| 5355 | 2410 | PLANNING MANAGER | 8,570.00 | 0.00 | 98,880.00 | 85,700.00 | 13,180.00 | 86.6 |
| 5360 | 2410 | BUILDING OFFICIAL | 8,570.00 | 0.00 | 98,880.00 | 85,700.00 | 13,180.00 | 86.6 |
| 5370 | 2410 | DIRECTOR PLANNING & BUILDING | 9,416.00 | 0.00 | 103,608.00 | 91,101.00 | 12,507.00 | 87.9 |
| 5550 | 2410 | TEMPORARY HELP | 4,622.50 | 0.00 | 50,000.00 | 32,832.50 | 17,167.50 | 65.6 |
| 5920 | 2410 | OVERTIME | 0.00 | 0.00 | 1,500.00 | 0.00 | 1,500.00 | 0.0 |
| 5960 | 2410 | LONGEVITY PAY | 214.25 | 0.00 | 2,472.00 | 2,142.50 | 329.50 | 86.6 |

LINN COUNTY

Activity Report by Dept, Fund

as of 04/30/2024 (83.3% Months within Fiscal Year)

24 PLANNING & BUILDING
10 GENERAL FUND

| Account | Title | MTD | Adopted Budget | Transfers | Final Budget | Actual YTD | Balance | % Used |
|---------|------------------------------------|------------|----------------|------------|--------------|--------------|------------|--------|
| 5980 | 2410 FRINGE BENEFITS | 29,554.14 | 393,312.00 | 0.00 | 393,312.00 | 286,983.22 | 106,328.78 | 73.0 |
| 5985 | 2410 PAYROLL COSTS | 31,990.81 | 424,960.00 | 0.00 | 424,960.00 | 332,790.60 | 92,169.40 | 78.3 |
| 5990 | 2410 SALARY & BENEFITS ADJUSTMENTS | 0.00 | 92,997.00 | 0.00 | 92,997.00 | 0.00 | 92,997.00 | 0.0 |
| | TOTAL PERSONAL SERVICES | 146,697.43 | 2,042,970.00 | 0.00 | 2,042,970.00 | 1,470,554.69 | 572,415.31 | 72.0 |
| 6110 | 2410 SUPPLIES | 482.52 | 8,000.00 | 50,000.00 | 58,000.00 | 8,271.36 | 49,728.64 | 14.2 |
| 6120 | 2410 PRINTING & REPRODUCTION | 0.00 | 3,200.00 | 0.00 | 3,200.00 | 958.25 | 2,241.75 | 29.9 |
| 6125 | 2410 COPIER MAINT & USAGE | 631.15 | 8,000.00 | 0.00 | 8,000.00 | 6,204.02 | 1,795.98 | 77.5 |
| 6150 | 2410 POSTAGE | 772.50 | 9,000.00 | 0.00 | 9,000.00 | 6,527.88 | 2,472.12 | 72.5 |
| 6170 | 2410 SUBSCRIPTIONS & MEMBERSHIPS | 19.99 | 5,000.00 | 0.00 | 5,000.00 | 639.69 | 4,360.31 | 12.7 |
| 6174 | 2410 AVOCETTE SOFTWARE | 0.00 | 28,000.00 | 0.00 | 28,000.00 | 4,267.50 | 23,732.50 | 15.2 |
| 6180 | 2410 NOTICES & PUBLICATIONS | 562.72 | 4,500.00 | 0.00 | 4,500.00 | 2,638.56 | 1,861.44 | 58.6 |
| 6195 | 2410 P.C.'S, ACCESS., SOFTWARE | 0.00 | 5,000.00 | 0.00 | 5,000.00 | 2,134.86 | 2,865.14 | 42.6 |
| 6200 | 2410 MEETINGS / TRAVEL | 0.00 | 3,000.00 | 0.00 | 3,000.00 | 1,879.92 | 1,120.08 | 62.6 |
| 6205 | 2410 SEMINARS / SCHOOLS / TRAINING | 80.00 | 10,000.00 | 0.00 | 10,000.00 | 4,694.48 | 5,305.52 | 46.9 |
| 6250 | 2410 TELEPHONE | 24.75 | 10,200.00 | 0.00 | 10,200.00 | 2,069.89 | 8,130.11 | 20.2 |
| 6280 | 2410 REPAIRS & MAINTENANCE | 80.00 | 5,000.00 | 0.00 | 5,000.00 | 529.49 | 4,470.51 | 10.5 |
| 6301 | 2410 VISA BANK CHARGES | 9,787.00 | 18,000.00 | 0.00 | 18,000.00 | 29,867.35 | -11,867.35 | 165.9 |
| 6327 | 2410 FUND INTEREST EXPENSE | 135.23 | 0.00 | 0.00 | 0.00 | 135.23 | -135.23 | 0.0 |
| 6333 | 2410 COMPUTER SUPPLIES & EQUIP. | 845.20 | 17,000.00 | 0.00 | 17,000.00 | 19,298.97 | -2,298.97 | 113.5 |
| 6357 | 2410 CODE ENFORCEMENT/CLEAN UP | 0.00 | 60,000.00 | 0.00 | 60,000.00 | 629.89 | 59,370.11 | 1.0 |
| 6405 | 2410 CELL PHONE ALLOCATION | 40.00 | 480.00 | 0.00 | 480.00 | 400.00 | 80.00 | 83.3 |
| 6695 | 2410 REFUNDS | 0.00 | 15,000.00 | 0.00 | 15,000.00 | 9,227.59 | 5,772.41 | 61.5 |
| 6900 | 2410 TAXABLE MEALS REIMBURSEMENT | 28.80 | 100.00 | 0.00 | 100.00 | 28.80 | 71.20 | 28.8 |
| | TOTAL MATERIALS & SERVICES | 13,489.86 | 209,480.00 | 50,000.00 | 259,480.00 | 100,403.73 | 159,076.27 | 38.6 |
| 7450 | 2410 SPECIAL EQUIPMENT | 0.00 | 0.00 | 50,000.00 | 50,000.00 | 17,756.62 | 32,243.38 | 35.5 |
| 7460 | 2410 MOTOR VEHICLE | 0.00 | 35,000.00 | 0.00 | 35,000.00 | 35,000.00 | 0.00 | 100.0 |
| | TOTAL CAPITAL OUTLAY | 0.00 | 35,000.00 | 50,000.00 | 85,000.00 | 52,756.62 | 32,243.38 | 62.0 |
| | REVENUE | 162,122.59 | 1,650,400.00 | 100,000.00 | 1,750,400.00 | 1,769,074.41 | -18,674.41 | 101.0 |
| | EXPENDITURE | 160,187.29 | 2,287,450.00 | 100,000.00 | 2,387,450.00 | 1,623,715.04 | 763,734.96 | 68.0 |
| | FUND BALANCE TOTAL | | | | | 145,359.37 | | |

LINN COUNTY

Activity Report by Dept, Fund

as of 04/30/2024 (83.3% Months within Fiscal Year)

24 PLANNING & BUILDING
27 GENERAL GRANTS FUND

| Account | Title | MTD | Adopted Budget | Transfers | Final Budget | Actual YTD | Balance | % Used |
|---------|-------------------------------------|---------------|-------------------|-------------|-------------------|------------------|-------------------|-------------|
| 3220 | 2427030 GRANTS | 0.00 | 200,000.00 | 0.00 | 200,000.00 | 25,000.00 | 175,000.00 | 12.5 |
| 3991 | 2427030 BEGINNING BALANCE | 0.00 | 0.00 | 0.00 | 0.00 | 4,650.00 | -4,650.00 | 0.0 |
| | TOTAL REVENUE | 0.00 | 200,000.00 | 0.00 | 200,000.00 | 29,650.00 | 170,350.00 | 14.8 |
| 6032 | 2427030 2020 WILDFIRE VICTIMS GRANT | 500.00 | 0.00 | 0.00 | 0.00 | 12,850.00 | -12,850.00 | 0.0 |
| 6330 | 2427030 OTHER CONTRACTED SERVICES | 0.00 | 200,000.00 | 0.00 | 200,000.00 | 0.00 | 200,000.00 | 0.0 |
| | TOTAL MATERIALS & SERVICES | 500.00 | 200,000.00 | 0.00 | 200,000.00 | 12,850.00 | 187,150.00 | 6.4 |
| | REVENUE | 0.00 | 200,000.00 | 0.00 | 200,000.00 | 29,650.00 | 170,350.00 | 14.8 |
| | EXPENDITURE | 500.00 | 200,000.00 | 0.00 | 200,000.00 | 12,850.00 | 187,150.00 | 6.4 |
| | FUND BALANCE TOTAL | | | | | 16,800.00 | | |

**Linn County Planning & Building
Land Use Applications Tracking Sheet
April 2024**

| DATE | FILE # & NAME | PLANNER | STATUS |
|-------------|---|----------------|---------------|
| 4/5/2024 | PD24-0104; SWANSON, Erica (RD) | Julia | Approved |
| 4/5/2024 | PD24-0105; JONES, Sara & Kenneth (CU) | Kate | Pending |
| 4/5/2024 | PD24-0110; FORD, James (V) | Alyssa | Notice |
| 4/9/2024 | PD24-0111; RICE, Sam (Zoning Verification) | Alyssa | Approved |
| 4/10/2024 | PD24-0113; MCDANIEL, James & Heather (V) | Alyssa | Notice |
| 4/11/2024 | PD24-0114; GARCIA, Garcia Marosil (HO) | Kate | Pending |
| 4/16/2024 | PD24-0116; MORELAND, Cierra (CU) | Kate | Pending |
| 4/19/2024 | PD24-0121; South Santiam Watershed Council (CU) | Alyssa | Pending |
| 4/24/2024 | PD24-0124; SUMPTER, Christopher (RD) | Alyssa | Notice |
| 4/24/2024 | PD24-0125; HILLSMAN, Richard (SPR) | Alyssa | Pending |
| 4/24/2024 | PD24-0126; HILLSMAN, Richard (SPR) | Alyssa | Pending |
| 4/25/2024 | PD24-0127; BENJAMIN, Dan (STEP ONE) | Kate | Pending |
| 4/25/2024 | PD24-0128; City of Millersburg (CPT) | Alyssa | Pending |
| 4/26/2024 | PD24-0129; WALLACE, Donald (PLA) | Alyssa | Approved |
| 4/26/2024 | PD24-0130; BARNDO BUILDERS (AR)(PM) | Kate | Pending |
| 4/26/2024 | PD24-0132; BEATY, Elizabeth (MH)(V) | Kate | Pending |
| 4/26/2024 | PD24-0133; CALABRIA, Michael (CU) | Kate | Pending |
| 4/26/2024 | PD24-0134; STIEHL, Ben (V) | | Pending |
| 4/29/2024 | PD24-0135; EWEB (LUC) | Alyssa | Approved |
| 4/30/2024 | PD24-0137; STRICKLAND, Jacob & Ayla (Temp RV) | Julia | Approved |
| 4/30/2024 | PD24-0138; BIEHN, Thomas & Emily (MH) | | Pending |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

CODE ENFORCEMENT

APRIL 2024 Statistics

New Cases Received

Apr-24

Cases by Category

| | |
|---------------------------------------|---|
| OCCUPIED RVS (RV) | 5 |
| ILLEGAL BUSINESS (IB) | 0 |
| JUNK (J) | 2 |
| MARIJUANA GROW (MJ) | 0 |
| DRAINAGE(D) | 0 |
| NEIGHBOR DISPUTE (ND) | 0 |
| CONSTRUCTION W/O PERMITS (UP) | 2 |
| MULTIPLE DWELLINGS (MD) | 1 |
| LIVESTOCK (LS) | 0 |
| EASEMENT (E) | 1 |
| MEDICAL HARDSHIP (MH) | 0 |
| HOMELESS ENCAMPMENT (HE) | 0 |
| DANGEROUS CONDITIONS (DC) | 0 |
| CHICKEN FARM / FLOOD PLAIN (FP) | 0 |
| VEGETATION -MILL CITY (V) | 1 |
| LIGHT (LG) | 1 |
| (Some files have multiple categories) | |

Total new APRIL 2024

13

Cases Closed

Total Closed APRIL 2024

20

Highlighted Cases

4/6/2024

A grass roots movement in Crabtree involved members of the community gathering together to help clean up a junky property there after the occupants were evicted. The owners provided the dumpsters and the community brought gloves and tractors and the willingness to help after years of watching the junk accumulate on this property. Code Enforcement had encouraged the owners to take eviction action against the occupants and to clean up the property to bring it into compliance.

04/11/2024

A walk-thru was accomplished on a property in the City of Scio where the owner had been using a nut-drying barn as a residence. After decommissioning the kitchen, the walk-through showed there was no longer a dwelling there and that the kitchen was set up like you would see in a breakroom (microwave, small refrigerator, no stove or oven). The walk-thru, ordered by a Justice Court judge, will result in a report to that judge and the charges will be dismissed.

04/15/2024

Code Enforcement and Building Inspectors met with the owner of a tavern in Tangent to tour the facility for electrical, plumbing and construction violations. Although the owner said a lot of the problems were in existence when he bought the property, he will be required to make the improvements so there are no risks to the public.

04/25/2024

A "Stop Work" notice was posted on a building under construction in a floodplain area on Wirth Road in Tangent when it was determined no permits had been issued. Workers were advised to discontinue the construction until the owner was able to obtain land use approval and the required permits for the building.

Special Meetings

04/10/2024

A quarterly meeting with contract cities was held here at the courthouse to discuss coordination between Linn County and the cities. At this meeting, the topics included the issuing of permits and the fee schedule as well as changes to the state code regarding dangerous buildings.

04/11/2024

A meeting was held with one of the owners of a large seed company in the Halsey area after a complaint was received about specific issues there. The owners will be working with Environmental Health for permits on septic tank installations and with Building on permits for electrical and plumbing concerns.

Court Cases

4/17/2024

A case of 2 people living in a shop with no water or septic on River Drive in Lebanon was continued by the judge after the couple showed paperwork that funds were expected and would be used to rent a specific house. Since that could not be done before that court day, the extension was given for them to acquire the funds, rent the house and move out of the shop. The owner of the property does not plan to build a house there so there is no future option of returning to this property.

04/17/2024

The occupants of a property on Wiley Creek in Sweet Home all appeared in court, even though they had been fined the previous month for failing to remove their RVs from the property. Once fined, the judge closes their cases and they do not have to appear again. However, this group decided they would attempt to reduce or dismiss their fines by reporting to the judge on the progress they had made to move out. The judge listened to each person but advised them that they had been given a specific time period to move and when they did not, the fines were imposed and would not now be changed or dismissed.



Linn County Road Department

*Providing safe and efficient transportation to
citizens and visitors of Linn County.*

Memorandum

Date: 5/9/2024

To: Linn County Board of Commissioners

From: Wayne Mink, Roadmaster *WEM*

RE: Background Information for Agenda Items – 5/14/2024

The Road Department has the following items on the Board of Commissioners agenda for the weekly meeting on May 14, 2024. The following is a brief description of the items.

Resolution 2024-166 – Authorize Road Closure, North River Drive & Quartzville Road

This is a Resolution to authorize the closure of a portion of North River Drive and Quartzville Road for the Best in the West Triathlon Festival on Saturday, June 8 and Sunday, June 9. Closure times are as follows:

June 8 – North River Drive 7:00 am – 4:00 pm

June 9 – North River Drive 7:00 am – 2:00 pm

June 9 – Quartzville Road 8:00 am – 2:00 pm

Resolution & Order 2024-169 – Amendment to the North River Drive MOA and Delegation of Authority

This is a Resolution & Order to approve an Amendment to the Memorandum of Agreement for the North River Drive (CR 0035) Improvement project with the Federal Highway Administration and delegation of authority to Roger Nyquist. This amendment updates the Agreement Officer Representative for FHWA.

We request your approval.



LINN COUNTY ATTORNEY'S OFFICE

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COUNTY ATTORNEY
Eugene J. Karandy II
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TO: Board of Commissioners
FROM: Gene Karandy, Linn County Attorney
DATE: May 14 & May 28, 2024
RE: Ordinance No. 2024-164

The following item is scheduled to be heard on May 14 and May 28, 2024.

Ordinance 2024-164: An ordinance adopting the Linn County Electronically Amplified Sound Code. Prohibits the creation of electronically amplified sound that can be heard by a reasonable person of ordinary sensitivities using the person's unaided hearing across property lines, during the weekend day and holiday hours of 11:00 pm to 9:00 am and weekday hours of 10:00 pm to 8:00 am. Violation of this prohibition is a Class A Violation. Adoption of the ordinance requires two public readings in a regularly scheduled Board meeting 14 days apart. If adopted the ordinance would become effective 90 days after adoption.

Financial Impact: None

Staff Recommendation: Approve