



**MINUTES OF THE REGULAR SESSION OF THE  
LINN COUNTY BOARD OF COMMISSIONERS  
TUESDAY MEETING  
LINN COUNTY COURTHOUSE – ROOM 200  
APRIL 19, 2022**

**The Linn County Board of Commissioners met for the regularly scheduled meeting on Tuesday, April 19, 2022.**

Those present at various times for the matters as indicated below were: Dr. William Muth, Linn County Health Officer; Todd Noble, Linn County Health Services Administrator; Shane Sanderson, Linn County Public Health Program Manager; Randy Porter, Linn County Fair and Expo Director; Wayne Mink, Linn County Roadmaster; Michelle Hawkins, Linn County Treasurer; Michelle Duncan, Linn County Sheriff; Micah Smith, Linn County Undersheriff; Brian Carroll, Linn County Parks Director; Alex Paul, Linn County Communications Officer; Alysia Rodgers, Economic Development Catalyst, City of Lebanon; Bruce Davis, Lieutenant, Linn County Sheriff's Office; Carl Ang, Civil Deputy, Linn County Sheriff's Office; Cliff Wooten; Maria Buttram (via teleconferencing) and Tim Gruver, Reporter for Democrat-Herald.

1, 2, 3. At 9:00 a.m. Chairman Nyquist called the meeting to order. The flag salute and roll call followed. Commissioners Roger Nyquist, Chair; Will Tucker, Vice-Chair and Commissioner Sherrie Sprenger were present, as well as, Darrin L. Lane, Linn County Administrative Officer and Heather Gravelle, Recorder for the Board of Commissioners.

4. Approval of Agenda.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve the agenda. The vote was called. The motion passed unanimously.**

5. Approval of the April 14, 2022 Commissioners' Meeting Minutes.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve the April 14, 2022 Commissioners' Meeting Minutes. The vote was called. The motion passed unanimously.**

6. Board of Health – Todd Noble, Linn County Health Services Administrator.

A. Communicable Disease and Vital Statistics Reports – Dr. William Muth, Linn County Health Officer.

Dr. Muth provided the Board with an overview of the Communicable Disease and Vital Statistics Reports for March, 2022. A copy of the reports are on file in the Linn County Clerk's Office in the Commissioners' Staff file. Discussion followed regarding Covid-19 and the vaccines that were currently available. The Board thanked Dr. Muth for his work and the update.

B. Environmental Health Monthly Activity Report – Shane Sanderson, Linn County Public Health Program Manager.

Mr. Sanderson provided the Board with an overview of the Environmental Health Monthly Activity Report for March, 2022. A copy of his report is on file in the Linn County Clerk's Office in the Commissioners' Staff file. Discussion followed on the increase of new restaurant licenses in Linn County. The Board thanked Mr. Sanderson for his work and the report.

Mr. Noble provided the Board with details regarding the following items:

C. Resolution & Order 2022-057 approving an Intergovernmental Agreement between the State of Oregon Department of Corrections and Linn County.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2022-057. The vote was called. The motion passed unanimously.**

D. Resolution & Order 2022-107 approving an Amendment No. 5 to a Letter of Agreement between Samaritan Lebanon Hospital and Linn County.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2022-107. The vote was called. The motion passed unanimously.**

E. Resolution & Order 2022-115 approving a Student Affiliation Agreement between Samford University College of Health Sciences and Linn County and delegating authority to execute originals.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2022-115. The vote was called. The motion passed unanimously.**

F. Resolution & Order 2022-116 approving an Intergovernmental Agreement between the National Association of County and City Health Officials and Linn County and delegating authority to execute originals.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2022-116. The vote was called. The motion passed unanimously.**

G. Resolution & Order 2022-117 approving a Personal Services Contract between Casa Latinos Unidos and Linn County.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2022-117. The vote was called. The motion passed unanimously.**

H. Resolution & Order 2022-121 approving a Memorandum of Understanding between Lincoln County and Linn County.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2022-121. The vote was called. The motion passed unanimously.**

I. Resolution 2022-134 appointing members to the Linn County Mental Health Advisory Board.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution 2022-134. The vote was called. The motion passed unanimously.**

7. Reports of Staff and Committees:

A. Fair/Expo Update - Randy Porter, Linn County Fair and Expo Director.

Mr. Porter provided the Board with a Fair/Expo Update for the month of March, 2022. The update is on file in the Linn County Clerk's Office in the Commissioners' Staff File. Discussion followed regarding the various COVID-19 grants that were still available. Commissioner Sprenger asked Mr. Porter to apply for as many of the grants as possible and Mr. Porter agreed. The Board thanked Mr. Porter for his work and the update.

8. Road Department - Wayne Mink, Linn County Roadmaster.

Mr. Mink provided the Board with details regarding the items below:

A. Resolution & Order 2022-129 approving a renewal to an Agreement for purchasing and removing aggregate to be used by the Linn County Road Department between William F. Brock and Mary J. Brock and Linn County.



**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2022-129. The vote was called. The motion passed unanimously.**

B. Resolution 2022-140 approving the necessity of acquiring property for the Seven Mile Lane Selmet Entrance Improvement Project pursuant to ORS 35.235 and ORS 35.610.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution 2022-140. The vote was called. The motion passed unanimously.**

C. Resolution 2022-147 delegating authority to Wayne E. Mink, Roadmaster, to purchase a self-propelled sweeper.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution 2022-147. The vote was called. The motion passed unanimously.**

9. Treasurer's Office - Michelle Hawkins, Linn County Treasurer.

Ms. Hawkins provided the Board with an overview of the following items:

A. Order 2022-142 approving a transfer of certain appropriations within the Grants Fund, \$40,000.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Order 2022-142. The vote was called. The motion passed unanimously.**

B. Order 2022-144 approving a transfer of certain appropriations within the Law Enforcement Levy Fund, \$20,000.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Order 2022-144. The vote was called. The motion passed unanimously.**

C. Order 2022-145 accepting an expenditure of a certain grant within the Grants Fund, \$105,679.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Order 2022-145. The vote was called. The motion passed unanimously.**

D. Order 2022-146 approving a transfer of certain appropriations within the Grants Fund, \$250,000.

Micah Smith, Linn County Undersheriff, provided the Board with details regarding Order 2022-146.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Order 2022-146. The vote was called. The motion passed unanimously.**

10. Correspondence: There was no correspondence to come before the Board.

11. Special Orders:

A. Personnel Action Forms.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to accept the Personnel Action Forms list as Exhibit 1. The vote was called. The motion passed.**

B. Resolution & Order 2022-120 approving the 2022 Linn County Small Business First-Time Employment Youth Wage Grant Program.

Commissioner Tucker provided the Board with an overview of Resolution & Order 2022-120. Brief discussion followed.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2022-120. The vote was called. The motion passed unanimously.**

C. Resolution & Order 2022-136 adopting a Collective Bargaining Agreement (2022-2025) between Linn County Deputy Sheriff's Association and Linn County Sheriff's Office and Linn County.

Michelle Duncan, Linn County Sheriff, provided the Board with background information regarding Resolution & Order 2022-136.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2022-136. The vote was called. The motion passed unanimously.**

D. Resolution & Order 2022-137 adopting a Collective Bargaining Agreement (2022-2025) between Linn County Juvenile Detention Association and Linn County Juvenile Department and Linn County.

Mr. Lane provided the Board with details regarding Resolution & Order 2022-137.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2022-137. The vote was called. The motion passed unanimously.**

E. Resolution & Order 2022-143 adopting a classification for Data Center Engineer (Management/Exempt - Pay Range 21).

Mr. Lane provided the Board with an overview of Resolution & Order 2022-143.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2022-143. The vote was called. The motion passed unanimously.**

F. Resolution 2022-151 approving a Declaration of Necessity to Acquire Certain Real Property.

Mr. Lane provided the Board with an overview of Resolution 2022-151.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution 2022-151. The vote was called. The motion passed unanimously.**

G. Approving a Wrecking License for Hwy 34 Towing and Repair with a Letter of Understanding.

Commissioner Tucker provided the Board with details regarding the wrecking license renewal.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve a Wrecking License for Hwy 34 Towing and Repair with a Letter of Understanding. The vote was called. The motion passed unanimously.**

## 12. Unfinished Business and General Orders:

A. Calendar Update: The Commissioners updated their calendars and Commissioner Tucker noted that there was the possibility that he and Commissioner Nyquist may be attending the Rails to Trails meeting being held on Wednesday, April 20, 2022 at 2:00 p.m.

13. New Business: There was no new business to come before the Board.

14. Announcements: The Linn County 2022-2023 Budget Hearings will be held on Monday, May 2, 2022 through Thursday, May 5, 2022 at the Linn County Fair and Expo Center, 3700 Knox Butte Road, Albany.

15. Business from the Public (3-minute limit per speaker): Cliff Wooten, former Linn County Commissioner, questioned the likelihood of the re-opening of the Lebanon Transfer Station. Discussion followed.


Maria Buttram (via teleconferencing) stated that she was inviting the Board to attend the annual Parkinson's Awareness Month celebration on Saturday, April 30, 2022 at 6:00 p.m. at the Mid-Willamette YMCA in Albany. She added that she was hoping that the Board would proclaim the month of April as Parkinson's Awareness Month as well. Ms. Buttram indicated that she would email the invitation and proclamation information to the Board for their review.

16. Adjournment. There being no other business to come before the Board; the Board of Commissioners meeting was adjourned at 10:32 a.m. by unanimous consent.

The next regular public meeting of the Board of Commissioners is scheduled at 9:30 a.m. Tuesday, April 26, 2022.

 Recorder  
For Board of Commissioners  
Heather Gravelle

**LINN COUNTY BOARD OF COMMISSIONERS**

  
Roger Nyquist, Chair

  
William C. Tucker, Vice-Chair

  
Sherrie Sprenger, Commissioner

Date 4-26-2022