



**MINUTES OF THE REGULAR SESSION OF THE
LINN COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING
LINN COUNTY COURTHOUSE – ROOM 200
MARCH 15, 2022**

The Linn County Board of Commissioners met for the regularly scheduled meeting on Tuesday, March 15, 2022.

Those present at various times for the matters as indicated below were: Todd Noble, Linn County Health Services Administrator; Dr. William Muth, Linn County Health Officer (*via teleconferencing*); Shane Sanderson, Linn County Public Health Program Manager; Micah Smith, Linn County Undersheriff; Captain Andy Franklin, Linn County Sheriff's Office; Captain Todd Vian, Linn County Sheriff's Office; Randy Porter, Linn County Fair and Expo Director; Gene Karandy, County Attorney for Linn County; Phillip Van Leuven, Deputy County Attorney for Linn County; Michelle Hawkins, Linn County Treasurer; Rachel Adamec, Linn County Real Property Program Manager; Steve Wills, Linn County Building Official; Alex Paul, Linn County Communications Officer; Steve Braaten, Linn County ITS Director; ITS Staff; Shane Wooten, City of Albany Fire Chief and Tim Gruver, Reporter for Democrat-Herald.

1, 2, 3. At 9:00 a.m. Chairman Nyquist called the meeting to order. The flag salute and roll call followed. Commissioners Roger Nyquist, Chair; Will Tucker, Vice-Chair and Commissioner Sherrie Sprenger were present, as well as, Darrin L. Lane, Linn County Administrative Officer and Heather Gravelle, Recorder for the Board of Commissioners.

4. Approval of Agenda.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve the agenda. The vote was called. The motion passed unanimously.

Commissioner Nyquist noted that he was moving to Item 15, New Business: Special acknowledgement and recognition of the Linn County ITS Department.

Commissioner Nyquist stated that the Linn County Information Technology Services (ITS) Department had done an exemplary job responding to the ransomware attack in January, 2022.

The Board thanked the ITS team for their diligence, hard work and efforts that they provided to the County; not only during the ransomware attack, but on a daily basis. Steve Braaten, Linn County ITS Director, introduced the ITS team to the Board in alphabetical order. The Commissioners and the audience then stood and applauded.

5. Approval of the March 8, 2022 Commissioners' Meeting Minutes.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve the March 8, 2022 Commissioners' Meeting Minutes. The vote was called. The motion passed unanimously.

6. Board of Health – Todd Noble, Linn County Health Services Administrator.

A. Communicable Disease and Vital Statistics Reports – Dr. William Muth, Linn County Health Officer.

Dr. Muth provided the Board with an overview of the Communicable Disease and Vital Statistics Reports for February, 2022. A copy of the reports are on file in the Linn County Clerk's Office in the Commissioners' Staff file. Brief discussion followed regarding Covid-19. The Board thanked Dr. Muth for all his knowledge and hard work throughout the pandemic; they were very lucky to have him as their Health Officer.

B. Environmental Health Monthly Activity Report – Shane Sanderson, Linn County Public Health Program Manager.

Mr. Sanderson provided the Board with an overview of the Environmental Health Monthly Activity Report for February, 2022. A copy of his report is on file in the Linn County Clerk's Office in the Commissioners' Staff file.

Commissioner Nyquist asked Mr. Sanderson to provide him with the current number of restaurant licenses in Linn County and what that number was two years ago. Mr. Sanderson replied that he would gather the data and forward it to him. The Board thanked Mr. Sanderson for his work and the report.

Mr. Noble provided the Board with details regarding the following items:

C. Resolution & Order 2022-042 adopting a new classification for Health Services Addictions Specialist 1 (SEIU-Pay Range 14).

Action Taken Below.

D. Resolution & Order 2022-043 adopting a new classification for Health Services Addictions Specialist 2 (SEIU-Pay Range 16).

Action Taken Below.

E. Resolution & Order 2022-044 adopting a new classification for Health Services Addictions Specialist 3 (SEIU-Pay Range 18).

Action Taken Below.

F. Resolution & Order 2022-089 adopting a new classification for Mental Health Administrative Supervisor (Management/Exempt-Pay Range 16).

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Orders 2022-042, 043, 044 and 089. The vote was called. The motion passed unanimously.

G. Resolution & Order 2022-054 approving a Personal Services Contract between Family Tree Nursery and Linn County.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2022-054. The vote was called. The motion passed unanimously.

H. Resolution & Order 2022-077 approving a Personal Services Contract for victim support services between ABC House, Inc. and Linn County.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2022-077. The vote was called. The motion passed unanimously.

I. Resolution & Order 2022-078 approving a Personal Services Contract between the Center Against Rape and Domestic Violence and Linn County.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2022-078. The vote was called. The motion passed unanimously.

J. Resolution & Order 2022-081 approving a Personal Services Contract between Family Tree Nursery and Linn County.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2022-081. The vote was called. The motion passed unanimously.

K. Resolution & Order 2022-091 approving an Intergovernmental Agreement for leasing office space between the State of Oregon Department of Human Services and Linn County and delegating authority to execute originals.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2022-091. The vote was called. The motion passed unanimously.

L. Resolution 2022-096 approving a vacancy on the Linn County Developmental Disabilities Advisory Board.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution 2022-096. The vote was called. The motion passed unanimously.

7. Sheriff's Office – Michelle Duncan, Linn County Sheriff. *(Undersheriff Micah Smith and Captain Andy Franklin presented the items.)*

A. Resolution & Order 2022-072 approving a Temporary Employment Agreement for Background Investigator.

Action Taken Below.

B. Resolution & Order 2022-073 approving a Temporary Employment Agreement for Background Investigator.

Action Taken Below.

C. Resolution & Order 2022-074 approving a Temporary Employment Agreement for Background Investigator.

Action Taken Below.

D. Resolution & Order 2022-075 approving a Temporary Employment Agreement for Background Investigator.

Action Taken Below.

E. Resolution & Order 2022-103 approving a Temporary Employment Agreement for Background Investigator.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Orders 2022-072, 073, 074, 075 and 103. The vote was called. The motion passed unanimously.

F. Resolution & Order 2022-076 approving a Temporary Employment Agreement for Sergeant/Criminal Patrol Division.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2022-076. The vote was called. The motion passed unanimously.

G. Resolution & Order 2022-093 approving a Personal Services Contract between Legal Research Associates and Linn County.

Captain Todd Vian, Linn County Sheriff's Office, provided the Board with an overview of Resolution & Order 2022-093.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2022-093. The vote was called. The motion passed unanimously.

8. Reports of Staff and Committees:

A. Fair/Expo Update – Randy Porter, Linn County Fair and Expo Director.

Mr. Porter provided the Board with a Fair/Expo Update for the month of February, 2022. The update is on file in the Linn County Clerk's Office in the Commissioners' Staff File.

B. Resolution & Order 2022-090 approving an Amendment No. 1 to a Contract for Services between Oregon Beverage Services aka Unruh Management and Consulting, LLC and Linn County.

Mr. Porter provided the Board with details regarding Resolution & Order 2022-090. Discussion followed regarding whether it was necessary for the Fair Board to review the contract as well. Mr. Porter indicated he would determine if it was necessary and if so he would work with the County Attorney on the matter.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2022-090. The vote was called. The motion passed unanimously.

9. County Attorney's Office – Gene Karandy, County Attorney for Linn County.

A. 1st Reading of Ordinance 2022-101 amending the Linn County Ambulance Service Area Code codified at Linn County Code Chapter 550.

Mr. Karandy provided the 1st Reading of Ordinance 2022-101 into the record by title only.

B. Public Comment on proposed amendments to the Linn County Code Chapter 550.

Mr. Karandy stated that he had not received any public comment on the proposed amendments.

Mr. Karandy asked Heather Gravelle, Commissioners' Administrative Assistant, if she or Marsha Meyer, Commissioners' Senior Administrative Assistant, had received any comments from the public on the matter. Ms. Gravelle replied, no they had not.

Commissioner Nyquist asked if there was anyone who wished to comment on the matter either in person or telephonically; no one did.

Mr. Karandy explained that the next step was the 2nd Reading of the Ordinance which he would schedule.

10. Treasurer's Office – Michelle Hawkins, Linn County Treasurer.

Ms. Hawkins and Undersheriff Smith provided the Board with information regarding Order 2022-097.

A. Order 2022-097 accepting an expenditure of a certain Grant within the General Fund, \$30,000.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Order 2022-097. The vote was called. The motion passed unanimously.

B. Order 2022-099 accepting an expenditure of a certain grant within the Grants Fund, \$65,420.

Steve Wills, Linn County Building Official, provided the Board with details regarding Order 2022-099.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Order 2022-099. The vote was called. The motion passed unanimously.

11. Property Management – Rachel Adamec, Linn County Real Property Program Manager.

Ms. Adamec provided the Board with an overview of Resolution & Order 2022-100.

A. Resolution & Order 2022-100 accepting a roadway and utility easement from the City of Sweet Home.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2022-100. The vote was called. The motion passed unanimously.

12. Correspondence: Letter of Proxy regarding the Federal Land Management Subcommittee meeting to be held on Thursday, March 31, 2022.

Commissioner Tucker provided an overview of the matter and the Board had a brief discussion.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to delegate the proxy votes to Commissioner Tucker as the Linn County representative at the Federal Land Management Subcommittee being held on Thursday, March 31, 2022. The vote was called. The motion passed unanimously.

13. Special Orders:

A. Personnel Action Forms.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to accept the Personnel Action Forms list as Exhibit 1. The vote was called. The motion passed.

B. Resolution 2022-098 appointing and reappointing members to the Linn County Compensation Board.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution 2022-098. The vote was called. The motion passed unanimously.

C. Resolution & Order 2022-102 approving an Intergovernmental Agreement for construction access easement improvements.

Mr. Lane provided the Board with details regarding Resolution & Order 2022-102.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2022-102. The vote was called. The motion passed unanimously.

14. Unfinished Business and General Orders:

A. Calendar Update: The Commissioners updated their calendars.

Commissioner Tucker stated he was adding Item 14 B.

B. Santiam Canyon Funding. Commissioner Tucker stated that the Santiam Canyon was asking for \$1,400 for a Linn County constituent to cover an unmet need for wildfire recovery. He explained that he would distribute information to the Board after the meeting with details for their review.

15. New Business: Special acknowledgement and recognition of the Linn County ITS Department. *(This item was heard after Item No.4.)*

16. Announcements: There were no announcements.

17. Business from the Public (3-minute limit per speaker): There was no one present from the public wishing to use this forum neither in person or telephonically.

18. Adjournment. There being no other business to come before the Board; the Board of Commissioners meeting was adjourned at 9:58 a.m. by unanimous consent.

The next regular public meeting of the Board of Commissioners is scheduled at 9:30 a.m. Tuesday, March 22, 2022.

, Recorder
For Board of Commissioners
Heather Gravelle

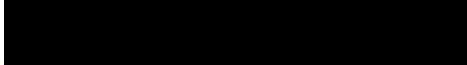
LINN COUNTY BOARD OF COMMISSIONERS



Roger Nyquist, Chairman



William C. Tucker, Commissioner



Sherrie Sprenger, Commissioner

Date 3-22-2022