



**MINUTES OF THE REGULAR SESSION OF THE  
LINN COUNTY BOARD OF COMMISSIONERS  
TUESDAY MEETING  
LINN COUNTY COURTHOUSE – ROOM 200  
FEBRUARY 28, 2023**

**The Linn County Board of Commissioners met for the regularly scheduled meeting on Tuesday, February 28, 2023.**

Those present at various times for the matters as indicated below were: Michelle Duncan, Linn County Sheriff; Andrew Franklin, Captain Support Services Division, Linn County Sheriff's Office; Torri Lynn, Linn County Juvenile Department Director; Michelle Hawkins, Linn County Treasurer; Rachel Adamec, Linn County Real Property Program Manager; Phillip Van Leuven, Deputy County Attorney for Linn County; Alex Paul, Linn County Communications Officer and Joanna Mann, Reporter for Democrat-Herald.

1, 2, 3. At 9:30 a.m. Chair Nyquist called the meeting to order. The flag salute and roll call followed. Commissioners Roger Nyquist, Chair; Will Tucker, Vice-Chair and Commissioner Sherrie Sprenger were present, as well as, Darrin Lane, Linn County Administrative Officer and Marsha Meyer, Recorder for the Board of Commissioners.

4. Approval of Agenda.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve the agenda. The vote was called. The motion passed unanimously.**

5. Approval of the February 21, 2023 Commissioners' Meeting Minutes.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve the February 21, 2023 Commissioners' Meeting Minutes. The vote was called. The motion passed unanimously.**

6. Sheriff's Office – Michelle Duncan, Linn County Sheriff.

Andrew Franklin, Captain Support Services Division, Linn County Sheriff's Office presented the following item.

A. Resolution & Order 2023-061 approving an Intergovernmental Agreement for the State of Oregon and Linn County and delegating authority to execute originals.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2023-061.**

Commissioner Nyquist stated that this (wildfires preparedness and evacuation planning) sounded good but he was concerned that the citizens in the canyon area may be a little skittish. He asked what was being done to prepare so people would not be alarmed. Captain Franklin stated that Ric Lentz, Lieutenant Emergency Management, Linn County Sheriff's Office, was organizing the exercise and working on how to get notification out about the different levels of evacuation by working with schools and pre-planning what equipment would be needed. Captain Franklin also stated that Mr. Lentz was working with Linn County's GIS Department.

Michelle Duncan, Linn County Sheriff, stated that they would be using the Everbridge System with social media to get the message out. She stated that there would always be people that don't get the notifications; they aren't evacuating the entire town without them knowing that this is an exercise so they know what to do in place of an incident. Discussion followed.

The Board was in support of the exercise to test the systems in place; it is the right thing to do in order to be prepared. Commissioner Nyquist recommended road signage and PSA's (public service announcements).

**The vote was called. The motion passed unanimously.**

7. Reports of Staff and Committees:

A. Juvenile Update – Torri Lynn, Linn County Juvenile Department Director.

Mr. Lynn provided the Board with a Juvenile Update for the month of January, 2023. A copy of his report is on file in the Linn County Clerk's Office in the Commissioners' Staff File.

Commissioner Sprenger asked Mr. Lynn to give some context to the numbers in his report. There was discussion in regard to the number of youths in detention in Linn County compared to Benton and Lincoln Counties. Mr. Lynn stated that Linn County's philosophy was different than the other two counties; we hold youth accountable for their actions. Discussion continued and Commissioner Nyquist gave background information regarding the history of the Juvenile Detention Center.

Mr. Lynn stated that he was still working hard in regard to Measure 110 and other legislative bills.

8. Treasurer's Office – Michelle Hawkins, Linn County Treasurer.

A. Order 2023-079 approving the transfer of certain appropriations within the Grants Fund, \$100,000.

**Action - Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Order 2023-079. The vote was called. The motion passed unanimously.**

9. Property Management – Rachel Adamec, Linn County Real Property Program Manager.

A. Resolution & Order 2023-059 approving the transfer of real property to the City of Albany.

**Action Taken Below.**

B. Resolution & Order 2023-060 approving the transfer of real property to the City of Albany.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Orders 2023-059 and 060.**

Commissioner Tucker provided some background information on both the small pieces of property and stated he supported both of the Resolutions.

**The vote was called. The motion passed unanimously.**

10. Correspondence: There was no correspondence to come before the Board.

11. Special Orders:

A. Personnel Action Forms.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to accept the Personnel Action Forms list as Exhibit 1. The vote was called. The motion passed unanimously.**

B. Resolution & Order 2023-069 amending a classification and title from Mental Health Specialist 2 to Quality Assurance Analyst and changing the Job Classification No. from 772a to 783 (Management/Exempt-Pay Range 16).

Commissioner Nyquist asked Darrin Lane, Linn County Administrative Officer to provide background information regarding this matter.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2023-069. The vote was called. The motion passed unanimously.**

C. Resolution 2023-082 appointing and reappointing members on the Linn County Alcohol and Drug Planning Committee.

**Action Taken Below.**

D. Resolution 2023-083 reappointing members to the Linn County Health Advisory Council.

**Action Taken Below.**

E. Resolution 2023-084 appointing members to the Linn County Insurance Committee.

**Action Taken Below.**

F. Resolution 2023-085 appointing and reappointing members on the Linn-Benton Housing Authority.

**Action Taken Below.**

G. Resolution 2023-086 appointing and reappointing members to the Linn County Mental Health Advisory Board.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution 2023-082, 083, 084, 085 and 086. The vote was called. The motion passed unanimously.**

12. Unfinished Business and General Orders:

A. Calendar Update: The Commissioners updated their calendars. Commissioner Tucker noted that this was the time of year for several award banquets and that one or more of the Board may attending those events.

13. New Business: Commissioner Sprenger stated that, last week when she participated in the Board meeting via teleconferencing, it made her aware of how difficult it was to hear at times when Board members rustled their paperwork or when members from the audience talked from the back of the room. She indicated to the Board that she was going to work with Steve Braaten, Linn County IT Director, to see how the audio could be updated so constituents participating by teleconferencing could better hear the Board and presenters. Commissioner Tucker agreed that it was a challenge and Commissioner Nyquist thanked Commissioner Sprenger for bringing this matter to the Board's attention.

14. Announcements:


A. The Board announced that there would be a Management Staff meeting held on Wednesday, March 1, 2023 at 11:30 a.m. in the Basement Meeting Room at the Linn County Courthouse.

B. The Board announced that the Public Hearing in regard to PLN-2022-00807, applications by the City of Millersburg, was continued to Tuesday, March 7, 2023 at 10:00 a.m. at the Linn County Fair and Expo Center, 3700 Knox Butte Rd, NE, Albany, OR.

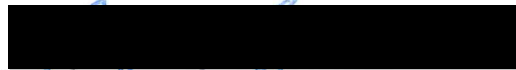
15. Business from the Public (3-minute limit per speaker): There was no one present from the public wishing to use this forum neither in person or telephonically.

16. Adjournment. There being no other business to come before the Board; the Board of Commissioners meeting was adjourned at 10:13 a.m. by unanimous consent.

The next regular public meeting of the Board of Commissioners is scheduled at 9:30 a.m. on Tuesday, March 7, 2023.

 Recorder  
For Board of Commissioners  
Marsha Meyer

**LINN COUNTY BOARD OF COMMISSIONERS**

  
Roger Nyquist, Chair

  
William C. Tucker, Vice-Chair

  
Sherrie Sprenger, Commissioner

Date 3-7-2023