



ORDER OF BUSINESS FOR THE SESSION OF THE  
LINN COUNTY BOARD OF COMMISSIONERS  
ROOM 200, LINN COUNTY COURTHOUSE, ALBANY, OREGON  
**TUESDAY, JUNE 20, 2023**

- 9:30 am
1. Call to Order
  2. Flag Salute
  3. Roll Call Recorded
  4. Approval of Agenda
  5. Approval of the June 13, 2023 Commissioners' Meeting Minutes
  6. **BOARD OF HEALTH** – Todd Noble, Linn County Health Services Administrator
    - A. Communicable Disease and Vital Statistics Reports – Dr. Adam Brady, Linn County Health Officer
    - B. Environmental Health Monthly Activity Report – Shane Sanderson, Linn County Public Health Program Manager
    - C. Resolution & Order 2023-179 approving a Sole Source Contract between Casa Latinos Unidos and Linn County
    - D. Resolution & Order 2023-214 approving an Amendment No. 9 to an Agreement between Protocall Services, Inc. and Linn County and delegating authority to execute originals
  7. **SHERIFF'S OFFICE** – Michelle Duncan, Linn County Sheriff
    - A. Resolution & Order 2023-229 approving an Amendment No. 1 to an Intergovernmental Agreement for the State of Oregon, Oregon Department of Administrative Services and Linn County and delegating authority to execute originals
  8. Reports of Staff and Committees:
    - A. **FAIR/EXPO UPDATE** – Kris Barnes, Linn County Fair and Expo Director

This Agenda includes a list of the principal subjects anticipated to be considered at the meeting but the Board of Commissioners may consider additional subjects as well. Generally, the Board meets on Tuesdays, however, they may meet on an alternate day should their schedule require it. The location of the meeting/hearing is accessible to the disabled. If special accommodations are needed, please notify Darrin L. Lane, Linn County Administrative Officer, at 541-967-3825 (or TDD 541-967-3833) in advance.

9. **PLANNING AND BUILDING DEPARTMENT** – Steve Wills, Linn County Planning and Building Director
  - A. Request for Refund from the Planning and Building Department to Jennifer Smothers, \$1,667.50
10. **TREASURER'S OFFICE** – Michelle Hawkins, Linn County Treasurer
  - A. Resolution & Order 2023-222 approving the Loan of Funds from the General Road Fund to the L.E. 4-Year Levy Fund of Linn County
  - B. Resolution & Order 2023-227 approving the Loan of Funds from the General Road Fund to the General Fund of Linn County
  - C. Resolution & Order 2023-228 approving the Loan of Funds from the General Road Fund to the Fair Fund of Linn County
  - D. Order 2023-233 accepting an expenditure of a certain grant within the General Fund, \$20,000
11. Correspondence
12. Special Orders:
  - A. Personnel Action Forms
  - B. Personnel Action Forms – Cost of Living Adjustment for Elected Officials, Management/Exempt and Teamster employees
  - C. Resolution & Order 2023-198 eliminating a classification description for Vocational Counselor (Range 16-SEIU)
  - D. Resolution & Order 2023-234 approving an Intergovernmental Agreement between Benton County and Linn County and delegating authority to execute originals
13. Unfinished Business and General Orders:
  - A. Calendar Update
14. New Business

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## 15. Announcements:

- A. The Governing Board for 4-H & Extension Service District will meet on **Tuesday, June 27, 2023 at 9:15 a.m.** to adopt the 4-H & Extension Service District 2023-2024 Budget
- B. The Board will meet on **Thursday, June 29, 2023 at 9:00 a.m.** to adopt the Linn County 2023-2024 Budget

## 16. Business from Public – Limited to three-minutes per speaker; state your name and address when called upon

## 17. Adjournment

Next Meeting Scheduled at 9:30 a.m. on Tuesday, June 27, 2023

*The Board meets each week on Tuesday, and on Wednesday as needed.*

You may join the Board meeting via teleconferencing by calling:  
**541-704-3002; Pin Number 8442**

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