



ORDER OF BUSINESS FOR THE SESSION OF THE  
LINN COUNTY BOARD OF COMMISSIONERS  
ROOM 200, LINN COUNTY COURTHOUSE, ALBANY, OREGON  
**TUESDAY, JANUARY 23, 2024**

- 9:30 am
1. Call to Order
  2. Flag Salute
  3. Roll Call Recorded
  4. Approval of Agenda
  5. Approval of the January 9, 2024 Commissioners' Meeting Minutes
  6. Resolution & Order 2024-025 approving an Emergency Declaration for winter snow and ice storm
  7. **SHERIFF'S OFFICE** – Michelle Duncan, Linn County Sheriff
    - A. Resolution & Order 2024-022 approving an Intergovernmental Agreement for Communication Use Lease between the U.S. Department of Agriculture Forest Service and Linn County and delegating authority to execute originals
  8. **BOARD OF HEALTH** – Todd Noble, Linn County Health Services Administrator
    - A. Communicable Disease and Vital Statistics Reports
    - B. Environmental Health Monthly Activity Report – Shane Sanderson, Linn County Public Health Program Manager
    - C. Alcohol & Drug Department Update – Todd Noble, Linn County Health Services Administrator
    - D. Resolution & Order 2024-004 approving a Student Affiliation Agreement between Oregon State University and Linn County and delegating authority to execute originals
    - E. Resolution & Order 2024-015 approving a Grant Agreement between the State of Oregon and Linn County and delegating authority to execute originals

8. **BOARD OF HEALTH** – Continued:
  - F. Resolution & Order 2024-020 approving an Intergovernmental Agreement between the State of Oregon, Oregon Health Authority and Linn County and delegating authority to execute originals
  - G. Resolution & Order 2024-021 approving an Intergovernmental Agreement between Portland State University and Linn County and delegating authority to execute originals
9. Reports of Staff and Committees:
  - A. **FAIR/EXPO UPDATE** – Kris Barnes, Linn County Fair and Expo Director
  - B. **PLANNING & BUILDING DEPARTMENT UPDATE** – Steve Wills, Linn County Planning and Building Director
  - C. **JUVENILE DEPARTMENT UPDATE** – Torri Lynn, Linn County Juvenile Department Director
10. **ROAD DEPARTMENT** – Wayne Mink, Linn County Roadmaster
  - A. Resolution & Order 2024-024 approving a traffic control regulation on certain Linn County roads (Crabtree Drive, County Road No. 0007A and (Cold Springs Road) County Road No. 0650, No Parking
11. **PROPERTY MANAGEMENT** – Rachel Adamec, Linn County Real Property Program Manager
  - A. Resolution & Order 2024-023 approving a Mutual Lease Termination Agreement with Lazarus 3D, Inc. for office space located at 421 Water Ave, NE, Albany, OR 97321
12. **TREASURER'S OFFICE** – Michelle Hawkins, Linn County Treasurer
  - A. Order 2024-017 accepting an expenditure of a certain grant with the General Grants Fund, \$20,000
13. Correspondence

14. Special Orders:
  - A. Personnel Action Forms
15. Unfinished Business and General Orders:
  - A. Calendar Update
16. New Business
17. Announcements
18. Business from Public – Limited to three-minutes per speaker; state your name and address when called upon
19. Adjournment

Next Meeting Scheduled at 9:30 a.m. on Tuesday, January 30, 2024

**\*\* CONVENE AS THE GOVERNING BOARD OF THE  
4-H & EXTENSION SERVICE DISTRICT \*\***

*The Board meets each week on Tuesday, and on Wednesday as needed.*

**You may join the Board meeting via teleconferencing by calling:  
541-704-3002; Pin Number 8442**