



1400 Queen Ave SE • Suite 201 • Albany, OR 97322  
(541) 967-8551 • FAX (541) 967-4651

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## MEMORANDUM

**DATE:** March 22, 2022  
**TO:** Linn County Board of Commissioners  
**FROM:** Jenny Glass, Community and Economic Development Director  
**RE:** OCWCOG Linn County Updates

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### **Community and Economic Development Updates**

#### **Transportation**

##### Albany Area Metropolitan Planning Organization (AAMPO)

- Updated the Public Participation Plan to include virtual-engagement methods.
- Coordinated marketing of the Linn-Benton Loop bus expansion to Oregon State University and Linn Benton Community College.
- Began work on AAMPO's Regional Transportation Plan, including verifying transportation model inputs and future scenario assumptions.
- Advertised a request for qualification for Linn, Benton, and Lincoln Coordinated Public Transit- Human Services Transportation Plan updates – consultant has been selected. Project kick off expected in late March.
- Completed the MPO's SFY 2023 Unified Planning Work Program.

##### Transportation Projects

Albany Transit Implementation Strategy – project team has finalized the new transit routes and is close to finalizing stop locations. Project is on track to be finalized by the end of May.

Mobility Hub Design – project team held first workshop with stakeholders and follow up design meetings are scheduled. Project is on track to complete conceptual design in early April.

##### Seamless Transit Experience

- Transit Royale app will be provided for all app users within the region allowing for exclusive features including options to help you find an ideal journey in Transit's trip planner, providing a timely heads up on holidays and planned service adjustments, and a theme that matches the transit system's identity.

##### Training Center

- Driver trainings have been at or near capacity December – February including January's trainings held in Toledo.

##### Transportation Options Survey

- Over 150 responses received for the transportation options survey that will help guide future work plans.

### Cascades West Ride Line

79,073 individuals in Linn, Benton and Lincoln are eligible for transportation assistance. 3,285 Ride Line (non-emergent medical transportation) clients received transportation or reimbursement from December 2021 through February 2022. Most services are for physical, mental, and dental health.

	<b>Trips</b>	<b>Clients</b>
Linn County	23,295	1,857
Benton County	6,825	632
Lincoln County	6,986	700
All other counties	761	96
<b>Regionally</b>	<b>37,867</b>	<b>3,285</b>

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### **Oregon Health Plan Enrollment by County - for August 2021**

	IHN- CCO	OHP - FFS	Other CCO's	Managed Care	<b>Total Enrollment by County</b>
Linn County	39,129	4,037	828	0	<b>43,994</b>
Benton County	16,005	1,672	40	0	<b>17,717</b>
Lincoln County	15,517	1,825	20	0	<b>17,362</b>
Total Enrollment by Plan	70,651	7,534	888	0	79,073

### **Planning**

#### Cascades West Economic Development District (CWEDD)

- Granted \$12,450 more of CARES funds to Corvallis & Lebanon Chambers for conference room upgrades.
- Continued convening Childcare Working Group for Linn, Benton, & Lincoln Counties.
- CWEDD signed off on Letters of Support for programs across the region:
  - Neighbors for Kids, a nonprofit located in Depoe Bay, for a grant application to USDA Rural Development Community Facility Grant Program to enhance the parking area at their center for serving youth, families, staff, and volunteers. The parking lot will also serve as a dedicated emergency tsunami evacuation area.
  - RAIN, a nonprofit serving entrepreneurs, for a grant application to USDA Rural Business Development Grant Program to bring entrepreneurial support programs to the rural entrepreneurs in Lane, Linn, and Benton Counties.

- NW Oregon Works (NOW) for an Economic Development Administration Good Jobs Challenge grant that would provide investments in maritime, healthcare, and advanced manufacturing in Linn, Benton, and Lincoln Counties.
- Oregon Mass Timber Coalition for an Economic Development Administration Build Back Better Phase 2 grant for up to \$100 million in investments in research and development of timber products, workforce investments in forestry, manufacturing and construction industries, forest restoration and affordable housing construction.

#### Land Use & Planning Projects

- Cascades West Regional Consortium selected EcoNW to complete the Wetland Mitigation Feasibility Study.

### **Lending**

#### Cascade West Business Lending

- Funded one loan in Linn County:
  - \$266,000 for a counseling center in Albany.
- Updated marketing materials to push CARES loans with deadline of July 2022.

## **Senior, Disability and Community Services Updates**

### **Developing Partnerships to Streamline Access to Services for Shared Consumers**

#### Community Services Consortium

The positive impacts of our continued and growing connection with Community Services Consortium (CSC) have been well spotlighted over the past couple of weeks. In February a workgroup made up of teams from both agencies worked together to streamline and support consumers accessing benefits from both agencies. The first step, COG leadership sharing a list of current Supplemental Nutritional Assistance Program (SNAP) recipients with CSC. The list will be cross referenced and assessed by CSC staff to see whether those participants were eligible for Utility Assistance Programs at that agency. Though pulling the data and correlating the information has been a challenge, the result will be a letter explaining the Utility Assistance Program being sent to over 6000 low-income individuals across the region. Additionally, a process was developed so consumers applying for SNAP from this point forward will be offered Utility Assistance if they are interested. These consumers will experience a warm transfer to CSC staff for follow-up. The workgroup has plans to continue to meet monthly to address and break down a variety of obstacles (both big and small) that our joint consumers may face.

#### Oregon Department of Human Services - Self Sufficiency

In 2021 Oregon Department of Human Services (ODHS) tasked Self-Sufficiency Programs (SSP), Aging and People with Disability (APD), and Area Agency on Aging (AAA) partners with connecting on a district level to develop District Engagement Plans to better support Oregonians in applying and obtaining benefits through the new ONE Eligibility system. For Area Agency on Aging staff this work was necessary to support the consumers we serve, the most vulnerable of the population.

District 4 leadership (AAA and SSP) and Lead workers met in December of that same year to start a discussion:



- Identifying efforts already in place: interagency meetings, case staffing meetings, Lead worker meetings.
- Brainstorming activities that would be impactful such as using universal language, embedding staff in different branches, and attending one another's unit/all staff meetings.
- Addressing barriers to work through to connect more effectively.

Questions that needed to be addressed:

- How will each office regardless of Program background ensure there are individuals with knowledge to provide answers and process applications for Oregonians choosing to engage at that location?
- How will knowledge and resources be shared in a way to build greater expertise and share information to ensure staff feel supported in the work they are doing in their community?
- How will we ensure Oregonians are met with a level of customer service and standardization where they feel respected and served regardless of the program or location they chose to communicate with?
- How will leaders and supervisors work to build greater community engagement across programs, acting as a larger agency rather than programmatic portions for eligibility?
- What barriers do you have to making your plan happen and what solutions or opportunities?

An Eligibility Engagement Workgroup was developed to address equity in workload and impact to smaller offices, how the supervision and onboarding of cohoused employees takes place, equipment and technology needs, timeline, and how to have ongoing connection and conversation. The workgroup was specifically focused on cohousing of eligibility staff to support knowledge sharing related to the different programs (SNAP, ERDC, TANF, MAGI, non-MAGI) that are now administered across agencies. Other positions such as case managers may want to participate in future job shadowing opportunities. This idea will be discussed at a future date.

The plan for cohousing eligibility leadership and staff is to begin mid-March with district management and Lead workers going first and line eligibility staff participating later in the month. As a lead district in this work, we will be sharing with the Board, lessons learned and the joys and trials of this experiment. I am excited our district has embraced working together to better support Oregonians in need.

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**LINN COUNTY JUVENILE DEPARTMENT**  
104 SW 4<sup>th</sup> Ave. Suite 200 / PO Box 100  
Albany OR 97321  
Phone: 541-967-3853  
Fax: 541-967-4268



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## **REPORT TO COMMISSIONERS**

### **Update for February 2022**

*Submitted by Torri Lynn; Juvenile Department Director*

### ***Detention***

Benton: 4 youth were held for 5 total of days of care, 0 females and 4 males.

Total Admissions to Detention = 4

Average Length of Stay = 1.25 days

Average Daily Population = 0.18 youth

Linn: 18 youth were held for 127 total of days of care, 5 females and 13 males.

Total Admissions to Detention = 18

Average Length of Stay = 7.06 days

Average Daily Population = 4.54 youth

Lincoln 5 youth were held for 11 total days of care, 1 females and 4 males

Total Admissions to Detention = 5

Average Length of Stay = 2.20 days

Average Daily Population = 0.39 youth

**Time for Change Program: 0**

### ***Probation***

The Juvenile Department received 20 referrals during the month of February 2022.

Of the 20 referrals, 0 represent dependency, 11 status and 9 criminal.

There are currently 176 youth in the Probation Unit either on probation or pending court with 48 of those being assessed high-risk.

There are currently 55 youth under the Community Programs Unit serving on informal probation and the Intervention Specialist is currently serving 84 youth. 80 of those youth are from the community with no involvement with law enforcement.

**Torri Lynn**  
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Juvenile Department

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Supervisor  
Community Programs

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Victim Advocate is serving

Cases Unassigned:

OYA Cases:

### **Work Crew**

Tier 1 – youth completed 81 hours of community service in project days. In 2021 youth completed hours of service during the same time period.

Tier 2 – youth completed hours of work crew in project days. In 2021 youth completed hours of service during the same time period.

### **Miscellaneous Business -**

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11 youth completed the Heavy Equipment Certification Program. Waiting for their certificates to come in the mail to distribute. 5 youth from the Linn County Juvenile Department, 2 from AOS, 2 from Jackson St. Youth Services and 2 youth from Benton County Juvenile Department.

February is the month to take cuttings from native plants and plant them in containers. February 16<sup>th</sup> youth and staff worked to begin the planting process which over the following week saw about 4500 cuttings get planted. We have also been working on planting 1800 fir, cedar, valley pine purchased for resale into containers.

**Torri Lynn**  
Director  
Juvenile Department

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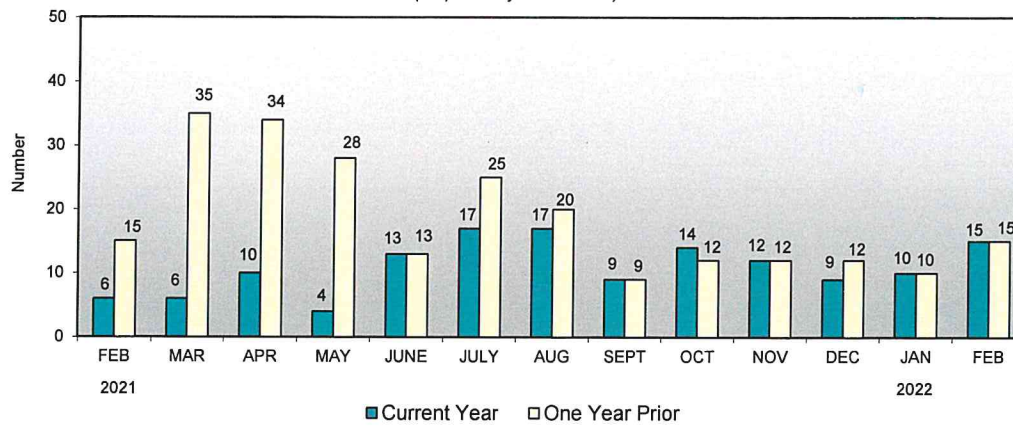
**Kevin Husk**  
Detention Manager  
Linn Benton Detention Center  
(541) 791-9397

[khusk@co.linn.or.us](mailto:khusk@co.linn.or.us)



Linn County Juvenile Department  
FEBRUARY 2022 Statistics

**Juvenile Petitions Filed**  
(Dependency not included)

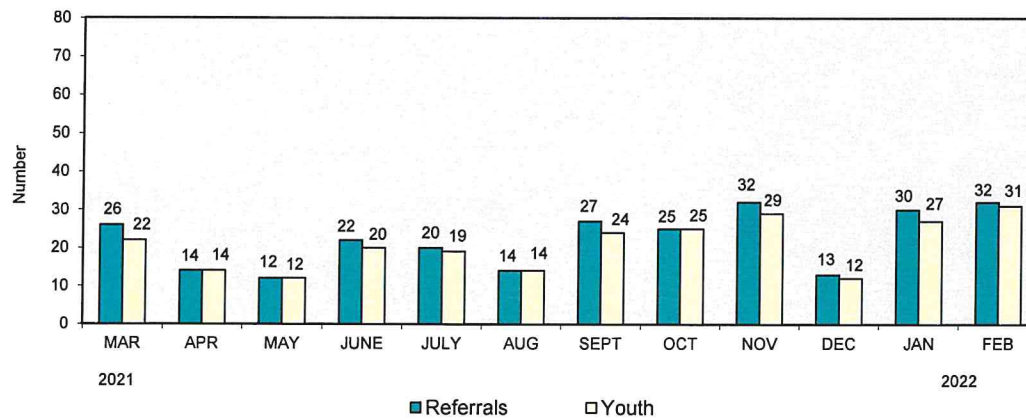


**PETITIONS**

Current	142
Last	240
Difference	-98

**Referrals within a 12 month period**

*Dependency/Probation Violations not included*



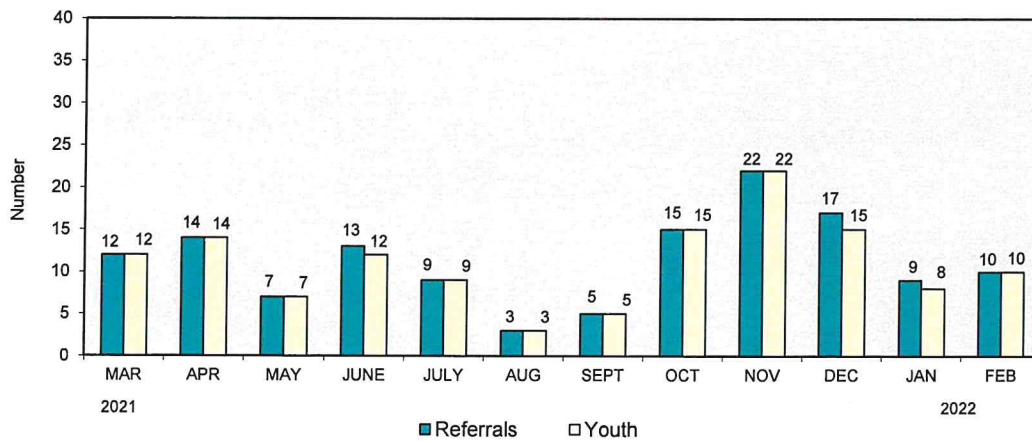
**REFERRALS**

Current	267
Last	393
Difference	-126

**YOUTH**

Current	249
Last	358
Difference	-109

**Total Criminal Referrals within a 12 month period**



**CRIMINAL  
REFERRALS**

Current	136
Last	202
Difference	-66

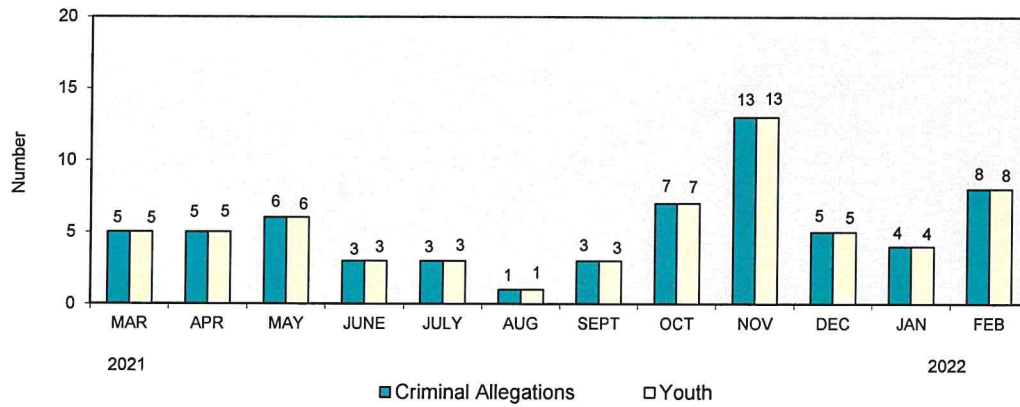
**YOUTH**

Current	132
Last	175
Difference	-43

Linn County Juvenile Department  
FEBRUARY 2022 Statistics

Note: Person, Property & Drug Crimes are at the ALLEGATION level.

Person to Person Crimes within a 12 month period



CRIMES

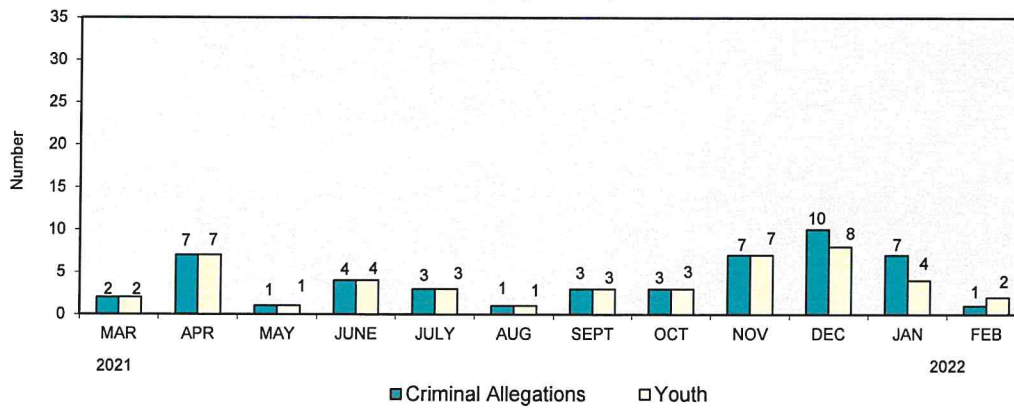
Current	63
Last	93
Difference	-30

YOUTH

Current	63
Last	70
Difference	-7

Property Crimes within a 12 month period

(Allegation Level)



CRIMES

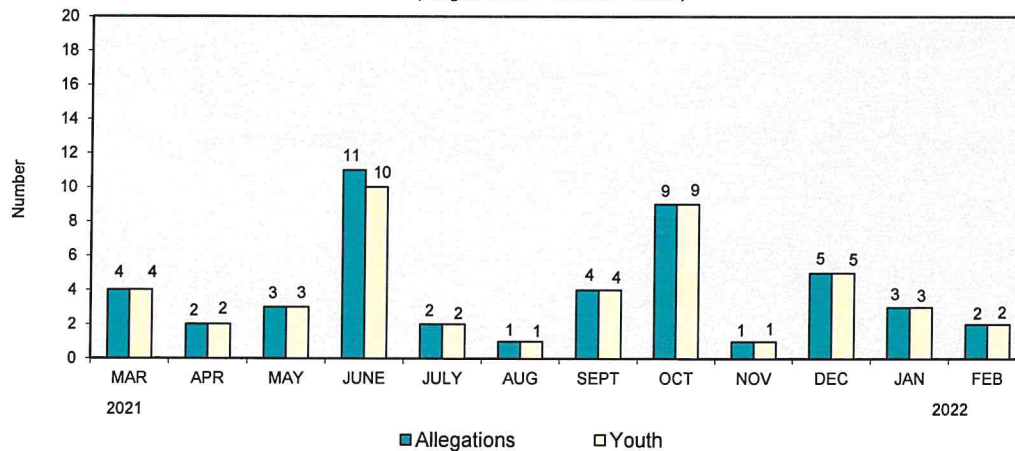
Current	49
Last	108
Difference	-59

YOUTH

Current	45
Last	75
Difference	-30

Drug and Alcohol Offenses within a 12 month period

(Allegation Level - Includes Tobacco)



CRIMES

Current	47
Last	112
Difference	-65

YOUTH

Current	46
Last	103
Difference	-57



# LINN COUNTY TREASURER



**MICHELLE HAWKINS**  
*Treasurer*  
mhawkins@co.linn.or.us

**Rhonda Walters**  
*Chief Deputy Treasurer*  
rwalters@co.linn.or.us

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*Linn County Courthouse  
P.O. Box 100, Albany, Oregon 97321  
(541) 967-3861 FAX: (541) 926-8228*

To: Board of Commissioners

From: Linn County Treasurer/Budget Officer

Date: March 22nd, 2022

Re: Resolution & Order # 2022-113

Resolution & Order #2022-113 is a request to increase the budget for the A&D program. They are receiving more money from the State of Oregon for the program.

Financial Impact. There is no financial impact.



## **Linn County Road Department**

*Providing safe and efficient transportation to  
citizens and visitors of Linn County.*

### ***Memorandum***

**Date:** 3/17/2022

**To:** Linn County Board of Commissioners

**From:** Wayne Mink, Roadmaster *WEM*

**RE:** Background Information for Agenda Items – 3/22/2022

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The Road Department has the following items on the Board of Commissioners agenda for the weekly meeting on March 22, 2022. The following is a brief description of the items.

**Resolution & Order 2022-094 – Delegation of Authority, Paving on Upper Calapooia Drive**

This is a Resolution & Order to approve a delegation of authority to the Roadmaster for purchasing paving services on Upper Calapooia Drive from North Santiam Paving Co. in the amount of \$98,520.

**Resolution & Order 2022-104 – Delegation of Authority, Paving on Richardson Gap Road**

This is a Resolution & Order to approve a delegation of authority to the Roadmaster for purchasing paving services on Richardson Gap Road from Knife River Corporation in the amount of \$66,790.

**Resolution & Order 2022-110 – Acceptance of a Petition to Vacate Monroe Street**

This is a Resolution & Order to accept a petition from LaVerna Knight for the vacation of a public road, Monroe Street Public Road 3602-D. Standard procedure is to accept the petition and refer it to the Roadmaster for a report.

**Roadmaster Report on the Petition to Vacate Monroe Street (attached)**

This is the Roadmaster's report on the petition to vacate a public road, Monroe Street Public Road 3602-D. If the Board accepts the report, then the next item on the agenda is an order to approve the vacation.

**Resolution & Order 2022-111 – Order to Vacate Monroe Street**

This is a Resolution & Order to vacate a public road, Monroe Street Public Road 3602-D.

We request your approval.



# Linn County Road Department

*Providing safe and efficient transportation to  
citizens and visitors of Linn County.*

## *Memorandum*

### Roadmaster's Report

**Date:** 3/15/2022

**To:** Linn County Board of Commissioners

**From:** Wayne Mink, Roadmaster *WEM*

**RE:** Petition to Vacate a Public Road, Monroe Street (Public Road 3602-D)

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Vacation proceedings have been initiated by petition of 100% of the abutting landowners of a Public Road, Monroe Street (Public Road 3602-D) in Linn County, Oregon.

As Linn County Roadmaster, I am providing this report as required by ORS 368.346(1), and requested by the Linn County Board of Commissioners.

A map showing the property proposed to be vacated and the ownership of the properties abutting or underlying that portion of the right-of-way proposed to be vacated is attached for your review.

One Hundred Percent (100%) of the owners request vacation of the roadway.

I find that no owner of a recorded property will lose the right of access by this proposed vacation; and further, that the property is not needed for use as a county road to provide access to parcels of other ownership abutting or underlying the roadway to be vacated.

Therefore, it is my opinion that it is in the public interest that the vacated property shall vest in the owners of land abutting the vacated property by extension of the person's abutting boundaries to the center of the vacated property [pursuant to ORS 368.366(1)(d)]

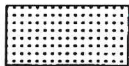
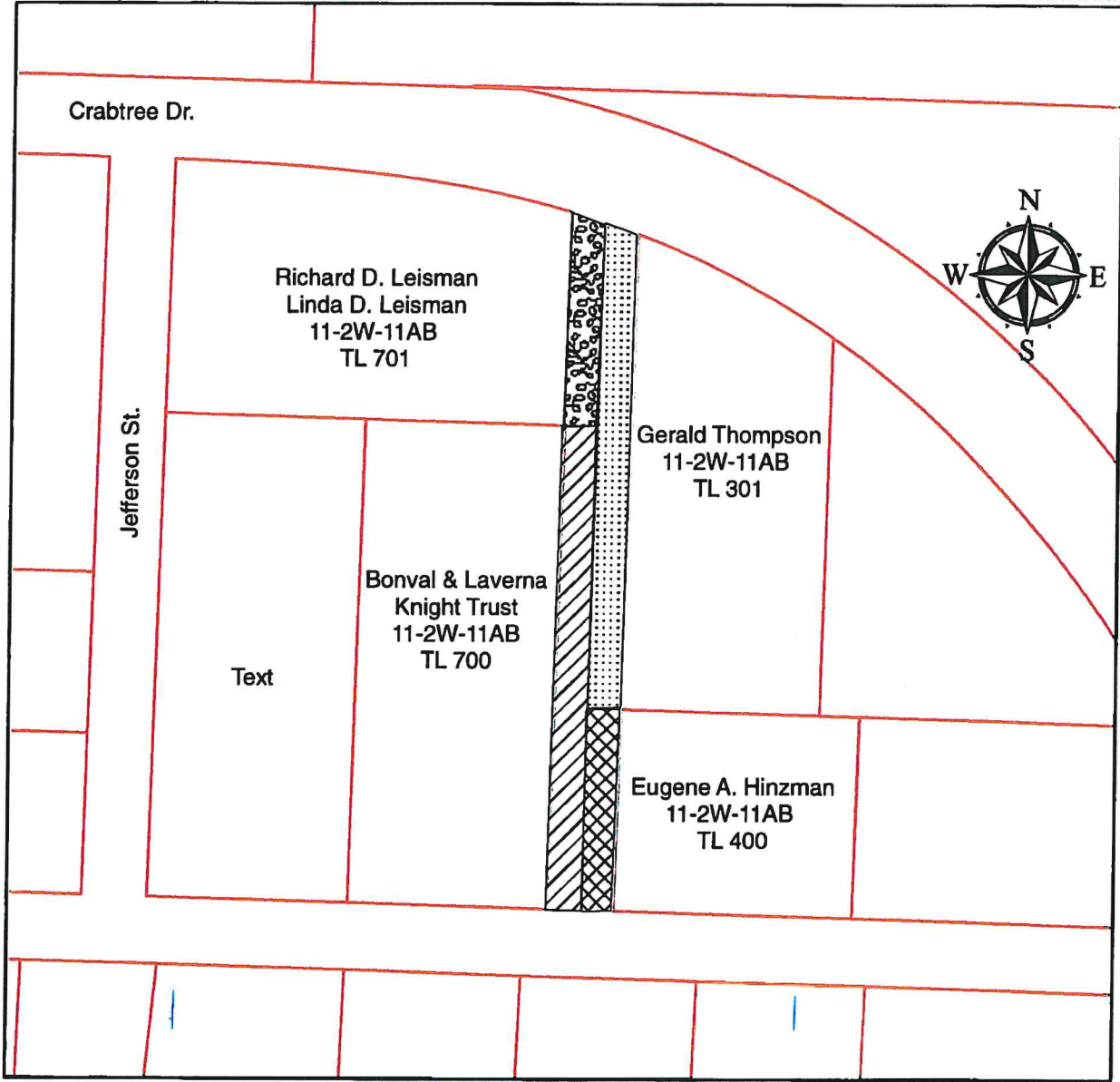
Enclosures



# Vesting of Vacated Right of Way

Linn County Road Department

MARCH 2022



Area to be vacated to 11-2W-11AB TL 301



Area to be vacated to 11-2W-11AB TL 400



Area to be vacated to 11-2W-11AB TL 700



Area to be vacated to 11-2W-11AB TL 701



## LINN COUNTY PLANNING AND BUILDING DEPARTMENT

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Room 114, Linn County Courthouse  
PO Box 100, Albany, Oregon 97321  
Phone 541-967-3816 Fax 541-926-2060  
[www.co.linn.or.us](http://www.co.linn.or.us)

**TO:** Linn County Board of Commissioners (Board)  
**FROM:** Alyssa Boles, Planning Manager  
**DATE:** March 22, 2022  
**RE:** Resolution & Order No. 2022-058 and Ordinance 2022-059

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The following items are scheduled to be signed by the Board on March 22, 2022:

**Resolution & Order No. 2022-058 and Ordinance 2022-059** – BC20-0001; A hearing on remand by the Land Use Board of Appeals of Linn County Ordinance 2020-167 and Resolution and Order No. 2020-166, which approved applications by Northrock Inc. for a *Comprehensive Plan* text, an Aggregate Resource Overlay zone amendment, and a development permit for aggregate mining.

The Board conducted duly noticed public hearings on this matter and voted 3-0 to approve the applications.



## LINN COUNTY PLANNING AND BUILDING DEPARTMENT

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Room 114, Linn County Courthouse  
PO Box 100, Albany, Oregon 97321  
Phone 541-967-3816 Fax 541-926-2060  
[www.co.linn.or.us](http://www.co.linn.or.us)

**TO:** Linn County Board of Commissioners (Board)  
**FROM:** Jennifer Cepello, Senior Planner  
**DATE:** March 22, 2022  
**RE:** Resolution & Order No. 2022-084 and Ordinance 2022-085

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The following items are scheduled to be signed by the Board on March 22, 2022:

**Resolution & Order No. 2022-084 and Ordinance 2022-085** – PLN-2021-00586; Application by Julie Moore for a Zoning Map amendment on a 0.35-acre property. The amendment proposes to change the zoning from Urban Growth Area-Rural Commercial (UGA-RCM) to Urban Growth Area-Rural Residential-One Acre Minimum (UGA-RR-1).

The Board conducted a duly noticed public hearing on this matter and voted 3-0 to approve the application.





## LINN COUNTY GENERAL SERVICES

330 Third Avenue SW Albany, Oregon 97321

Phone: (541) 967-3880 Fax: (541) 928-3517

**RUSSELL WILLIAMS**

Director

*Rw 3.8.22*

Date: March 18, 2022

To: Board of Commissioners

RE: Resolution & Order #2022-112 seeks the Board of Commissioners' approval to enter into a contract with Trane

Russ Williams, Director of General Services, will appear before the Board with Resolution & Order #2022-112, requesting the Board's approval to authorize General Services to enter into a contract to purchase HVAC equipment from Trane Corporation.

The 2021-2022 County Budget Committee set aside \$157,000.00 for General Services to purchase equipment to replace the Courthouse chiller and cooling tower. This equipment purchase price is \$140,326.00. This includes the base equipment cost of \$132,576.00 and add-ons of \$7,750.00 for Bacnet card, NEMA 1 VFD, and a single electrical connection.

General Services used a Professional Mechanical Engineer to review equipment specifications and selection and to determine the Courthouse HVAC requirements. A Professional Structural Engineer was hired to confirm there were no issues with replacing the existing cooling tower with a new cooling tower on the roof.

This equipment purchase has passed legal review by the County Attorney's office. The equipment pricing was obtained through a competitive process. The competitive process was through US Communities, Omnia Contract USC 15-JLP-023.

If approved, the equipment will be purchased next week with the plan to install the equipment during the coming winter. As presented last year, the installation funds will be coming from the 2022-2023 budget.

Thank you for preserving County assets and keeping the buildings open and operating to provide our public services to Linn County citizens.



## LINN COUNTY GENERAL ADMINISTRATION

300 Fourth Avenue, SW (Room 201), PO Box 100, Albany OR 97321-0031  
Phone (541) 967-3825 Fax (541) 926-8228

Accounting/Payroll, Personnel Services, IT, GIS, County Attorney  
General Services/Facilities/Property, Printing/Supplies, Veterans' Services

### BOARD OF COMMISSIONERS

Roger Nyquist  
Sherrie Sprenger  
Will Tucker

**DARRIN L. LANE**  
Administrative Officer

To: Board of Commissioners  
  
From: Darrin Lane  
  
Date: March 22, 2022  
  
Re: R&O 2022-105 Contract for Audit Services

The following item is scheduled to be heard on March 22, 2022:

#### Resolution & Order 2022-105

A 3 year contract with Pauly Rogers and Co for audit services.

(See attached evaluation committee memo dated February 9, 2022)

Financial Impact \$215,100 over the next 3 years.

Recommendation: Recommend going forward with this contract.



## LINN COUNTY GENERAL ADMINISTRATION

300 Fourth Avenue, SW (Room 201), PO Box 100, Albany OR 97321-0031  
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Accounting/Payroll, Personnel Services, IT, GIS, County Attorney  
General Services/Facilities/Property, Printing/Supplies, Veterans' Services

### BOARD OF COMMISSIONERS

Roger Nyquist  
Sherrie Sprenger  
Will Tucker

**DARRIN L. LANE**  
Administrative Officer

February 9, 2022

RE: Results of Linn County, Oregon Audit Services RFP

Darrin

This RFP was first put out to the public on December 14<sup>th</sup> 2021 with a due date for proposals of February 1<sup>st</sup> 2022. We received two proposals from this process. One was from Pauly Rogers and Co, and the other was from Moss Adams.

I asked the following folks to be on the committee to evaluate the proposals received: Darrin Lane, Michelle Hawkins, Micah Smith, Wayne Mink, Diana Denham, and myself. All agreed to be on the committee. The committee met on February 9<sup>th</sup> 2022 to evaluate and score the two proposals. Scoring points were based on the following:

- 30 points, fee schedule
- 30 points, audit approach
- 20 points, past experience
- 10 points, proposed audit team
- 10 points, references
- 100 points total

The average group score out of 100 possible points by the six evaluators was 94.2 for Pauly Rogers, and 59.3 for Moss Adams.

The difference in price alone between Pauly and Moss over the 3-year proposal period is \$242,000.

All six members of the committee were unanimous in recommending Pauly Rogers and Co. to be the County's auditor for the next three years.

Respectfully,

Bill Palmer  
Linn County Accounting Officer