



LINN COUNTY SHERIFF'S OFFICE

Michelle Duncan, Sheriff
1115 Jackson Street SE, Albany, OR 97322
Phone: 541-967-3950
www.linnsheriff.org

MEMORANDUM

To: Linn County Board of Commissioners

From: Undersheriff Micah Smith

Date: January 5, 2022

Re: State Homeland Security Grants – R&O 2022-014 and 2022-015

The Linn County Sheriff's Office has been awarded money through the Oregon Office of Emergency Management State Homeland Security Grant Program. We have received two grant awards, which will allow us complete Phase 2 of a channel capacity upgrade on our Linn-Benton Regional Radio System. Together, the two awarded grants total \$251,756. Acceptance, approval and signatures of the grant award contracts is hereby requested.



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MEMORANDUM

To: Board of Commissioners

From: Ric Lentz – Linn County Emergency Manager

Date: 1/05/2022

Re: Resolution & Order No. 2022-027

The following item is scheduled to be heard on 1/11/2022:

Resolution & Order 2022-027: The Emergency Management Performance Grant (EMPG) has historically funded the Emergency Management Program at the Linn County Sheriff's Office. The grant is through FEMA and the funding is awarded through the Oregon Office of Emergency Management. Recently, the County Attorney's Office has advised that this grant must be presented to the Board of Commissioners for approval. Historically the elected Sheriff has signed for and approved the grant.

Financial Impact: The EMPG funds approximately 50% of the staff costs for emergency management personnel at the Sheriff's Office.



OREGON OFFICE OF EMERGENCY MANAGEMENT

Dear Sub-grantee,

Congratulations on your FY 2021 award from the Emergency Management Performance Grant (EMPG) program. Attached please find an electronic copy of your grant agreement. Please provide confirmation that you have received your award. To provide confirmation, please email Jim Jungling, at Jim.jungling@state.or.us.

After reviewing the grant agreement, have it signed by your jurisdiction's authorized official, email the signed copy back to the Oregon Office of Emergency Management. If there are changes to either the program or fiscal contact, please contact Jim Jungling, at Jim.jungling@state.or.us, prior to signing the agreement and you will be sent a corrected agreement for signature.

If your jurisdiction is unable to accept electronic signatures, please contact Jim Jungling to make arrangements for alternate delivery of the grant agreement.

Once the agreement has been returned to OEM, OEM Management will execute it and return a fully executed copy for your records. Upon executing your agreement, OEM will immediately pay all requests for Reimbursement (RFRs) which you have previously submitted.

The agreement must be signed by the jurisdiction's authorizing official and returned to OEM by January 31, 2022. If the agreement is not fully executed by that date, the offer of this grant may be withdrawn. However, in the event you are unable to meet this deadline, you MUST contact Jim Jungling at OEM prior to this date, to confirm when you expect to be sending the agreement.

If you have any questions regarding any fiscal requirements, please contact Nicki Powers, at nicki.powers@state.or.us or 503-378-3734.

If your jurisdiction has questions regarding grant agreement language, please contact Jim Jungling, at Jim.jungling@state.or.us or 971-719-0988.

If you have any questions regarding the grant award conditions and certifications, award period, or the Emergency Management Performance Grant (EMPG) program, please do not hesitate to contact me.

Jim Jungling
Program Coordinator
Jim.jungling@state.or.us
971-719-0988



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MEMORANDUM

To: Board of Commissioners

From: Ric Lentz – Linn County Emergency Manager

Date: 1/05/2022

Re: Resolution & Order No. 2022-026

The following item is scheduled to be heard on 1/11/2022:

Resolution & Order 2022-026: An intergovernmental sheltering agreement between Linn County and the Santiam Canyon School District. In the event of a major disaster Linn County would be able to call on the Santiam Canyon School District to use their buildings and grounds as a temporary sheltering site. Linn County would have access to supplies and equipment on the grounds. The Santiam Canyon School District has cooking supplies, multiple gymnasiums, fields, and classrooms that could be used to organize a secure sheltering site. Linn County volunteers would help staff the site during an activation.

Financial Impact: Linn County would reimburse the Santiam Canyon School Districts for any supplies used and any damages that would result from sheltering operations.

Staff Recommendations: In the event of an activation the shelter would be staffed by Linn County volunteers and partnering volunteer organizations (Salvation Army, Red Cross, CERT, and MRC).



LINN COUNTY PLANNING AND BUILDING DEPARTMENT

Room 114, Linn County Courthouse
PO 100 Box, Albany, Oregon 97321
Phone 541-967-3816, Fax 541-926-2060, www.co.linn.or.us

TO: Board of Commissioners
FROM: Alyssa Boles 
DATE: January 6, 2022
RE: Planning and Building Department Update: January 11, 2022

The attached tables include the Department's current FY2021-22 Revenue Summary and Permit Activity Reports through December 31, 2021. Also attached with this memorandum is the list of December 2021 land use applications received. The January 11, 2022 Department update is summarized below.

- The number of permits issued in contract cities in December 2021 increased compared to permits from November 2021. 74 contract city permits were issued in December; 32 were issued in November. More contract city permits have been issued in current FY 2021/22 than were issued in all of FY 20/21.
- The number of permits issued for dwellings stayed the same in December, with a total of 7 dwelling permits being issued – 3 single family dwellings and 4 manufactured dwellings. Overall County building permits issued stayed the same between November and December 2021.
- Planning permits increased in December 2021, from 40 in November to 54 in December.
- The Department has so far waived approximately \$95,500 in fees for permits related to the Wildfire Recovery. One new wildfire dwelling permit was issued in December. Total Permit Fee Waivers:
 - Single-family Dwellings: 14
 - Manufactured Homes: 11
 - Multi-Family Dwelling: 1
 - Electrical Services: 40
 - Temporary RV Permits: 19
- Planning Commission Meeting: No Planning Commission hearings are scheduled for January.
- Board Hearing: January 18, 2022 – Scheduled for deliberation and decision
 - BC20-0001; Northrock, Inc.; A hearing on remand by the Oregon Land Use Board of Appeals (LUBA) of Linn County Ordinance 2020-167 and Resolution and Order No. 2020-166, which approved applications for a *Comprehensive Plan* text amendment to include a proposed 40-acre expansion of an existing 19.47-acre aggregate quarry in the Linn County aggregate inventory as a significant aggregate resource site; an Aggregate Resource Overlay (ARO) zone amendment to apply the ARO to the proposed mining area and the surrounding ARO Impact Area; and a development permit for aggregate mining and processing on the subject 40 acres.
- Accela Permitting System
 - Staff continues to meet with Accela support representatives weekly, working to make both the online Citizen Access and the back office used by the Department run smoothly.
 - The system smoothly transitioned into 2022 with no issues.
- The Department has a quarterly Contract City meeting scheduled on Tuesday, January 25th at 10 am in the Courthouse basement meeting room.
- This month's update includes a Code Enforcement summary, with December 2021 statistics.



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Room 114, Linn County Courthouse
 PO Box 100, Albany, Oregon 97321
 Phone 541-967-3816 Fax 541-926-2060
www.co.linn.or.us

Estimate of Annual Revenues From Fees Fiscal Year 2021-2022 Planning and Building Department December 2021

<u>REVENUE SOURCE</u>	(1) YTD REVENUE	
Building Permits -- County, Permits & Sales	\$391,891.57	
C.E.T Administrative Fees	\$2,830.64	
Building Permits -- Contract Cities	\$339,179.50	
Electrical Permits	\$143,944.10	
Planning Fees	\$129,759.75	
TOTAL	\$1,007,605.56	
<u>REVENUE SOURCE</u>	(2) ESTIMATED REVENUE Jan '22 - June '22	(3) TOTAL REVENUE ESTIMATED Column (1) + Column (2)
Building Permits -- County	\$507,500.00	\$899,391.57
C.E.T Administrative Fees	\$750.00	\$3,580.64
Building Permits -- Contract Cities	\$210,000.00	\$549,179.50
Electrical Permits	\$125,000.00	\$268,944.10
Planning Fees	\$125,000.00	\$268,944.10
TOTAL	\$968,250.00	\$1,990,039.91
<u>REVENUE SOURCE</u>	(4) 2020/2021 Budget	(5) Projected Surplus or (Deficit) Column (3) - Column (4)
Building Permits -- County, Permits & Sales	\$1,015,000.00	(\$115,608.43)
C.E.T Administrative Fees	\$1,500.00	\$2,080.64
Building Permis -- Contract Cities	\$420,000.00	\$129,179.50
Electrical Permits	\$250,000.00	\$18,944.10
Planning Fees	\$250,000.00	\$18,944.10
TOTAL	\$1,936,500.00	\$53,539.91

PLANNING AND BUILDING DEPARTMENT PERMIT ACTIVITY TABLES
December 2021

TABLE 1
PERMITS ISSUED FY 2021/2022

	PLANNING APPLICATIONS	COUNTY BUILDING PERMITS	CONTRACT CITIES PERMITS	ELECTRICAL PERMITS	TOTAL
JULY	76	91	141	172	480
AUG	84	120	28	180	412
SEPT	90	86	55	177	408
OCT	68	117	43	158	386
NOV	40	81	32	152	305
DEC	54	80	74	117	325
JAN					
FEB					
MAR					
APR					
MAY					
JUN					
TOTAL	412	575	373	956	2,316

TABLE 2
PERMITS ISSUED FY 2020/2021

	PLANNING APPLICATIONS	COUNTY BUILDING PERMITS	CITIES PERMITS	ELECTRICAL PERMITS	TOTAL
JULY	77	138	101	167	483
AUG	100	180	114	153	547
SEPT	68	148	81	158	455
OCT	77	147	40	198	462
NOV	78	98	34	152	362
DEC	77	111	63	146	397
JAN	67	86	46	155	354
FEB	66	73	31	184	354
MAR	80	111	120	180	491
APR	72	97	49	162	380
MAY	89	110	15	190	404
JUN	78	119	52	177	426
TOTAL	929	1,418	746	2,022	5,115

TABLE 3
PERMITS ISSUED FY 2019/2020

	PLANNING APPLICATIONS	COUNTY BUILDING PERMITS	CONTRACT CITIES PERMITS	ELECTRICAL PERMITS	TOTAL
JULY	79	195	76	190	540
AUG	85	176	65	170	496
SEPT	84	158	96	144	482
OCT	59	166	132	158	515
NOV	78	138	59	148	423
DEC	74	164	65	151	454
JAN	74	120	116	132	442
FEB	45	108	111	126	390
MAR	93	173	93	134	493
APR	68	144	88	184	484
MAY	74	140	57	162	433
JUN	74	134	80	160	448
TOTAL	887	1,816	1,038	1,859	5,600

TABLE 4
SINGLE-FAMILY DWELLING PERMITS ISSUED
COUNTY

	2016/2017		2017/2018		2018/2019		2019/2020		2020/2021		2021/2022	
	MO	QTR	MO	QTR	MO	QTR	MO	QTR	MO	QTR	MO	QTR
JULY	11		10		6		12		10		3	
AUG	9		7		11		4		10		9	
SEPT	7	27	11	28	9	26	5	21	5	25	12	24
OCT	5		8		8		9		5		13	
NOV	6		9		2		2		3		5	
DEC	4	15	7	24	5	15	5	16	9	17	3	21
JAN	1		9		5		4		3			
FEB	2		1		3		6		6			
MAR	6	9	6	16	4	12	14	24	8	17		0
APR	9		6		4		10		8			
MAY	3		5		6		4		6			
JUN	8	20	7	18	11	21	8	22	5	19		0
TOTAL	71		86		74		83		78		45	

TABLE 5
MANUFACTURED DWELLING PERMITS ISSUED
COUNTY

	2016/2017		2017/2018		2018/2019		2019/2020		2020/2021		2021/2022	
	MO	QTR	MO	QTR	MO	QTR	MO	QTR	MO	QTR	MO	QTR
JULY	6		4		5		11		5		6	
AUG	2		2		2		6		8		5	
SEPT	4	12	3	9	7	14	6	23	6	19	4	15
OCT	5		6		8		4		8		3	
NOV	2		2		3		7		14		2	
DEC	6	13	2	10	3	14	7	18	10	32	4	9
JAN	0		5		6		4		2			
FEB	3		4		5		1		4			
MAR	2	5	5	14	6	17	3	8	4	10		0
APR	5		3		7		3		5			
MAY	5		5		2		4		2			
JUN	1	11	6	14	4	13	6	13	2	9		0
TOTAL	41		47		58		62		70		24	

TABLE 6
NON-ELECTRICAL PERMITS ISSUED
COUNTY

	2016/2017		2017/2018		2018/2019		2019/2020		2020/2021		2021/2022	
	MO	QTR	MO	QTR	MO	QTR	MO	QTR	MO	QTR	MO	QTR
JULY	145		213		174		195		138		91	
AUG	150		167		172		176		180		120	
SEPT	127	422	187	567	160	506	158	529	148	466	86	297
OCT	158		191		175		166		147		117	
NOV	106		167		138		138		98		81	
DEC	152	416	126	484	150	463	164	468	111	356	80	278
JAN	96		145		116		120		86			
FEB	108		154		105		108		73			
MAR	140	344	140	439	176	397	173	401	111	270		0
APR	166		140		127		144		97			
MAY	161		158		151		140		110			
JUN	171	498	156	454	163	441	134	418	119	326		0
TOTAL	1,680		1,944		1,807		1,816		1,418		575	

TABLE 7
CONTRACT CITY DWELLING UNIT PERMITS ISSUED
BY FISCAL YEAR

	FY 2021/2022			FY 2020/2021			FY 2019/2020			FY 2018/2019		
	SFD	MH	MFD	SFD	MH	MFD	SFD	MH	MFD	SFD	MH	MFD
BROWNSVILLE	39			14	1	2	7	1		4	1	1
HALSEY				1						2	1	
HARRISBURG	5		1	5			3	2	2	5	3	
LYONS	3	1		1	1		2			3	1	
MILL CITY	3			11	19	2	9	3		7		
MILLERSBURG	33			48			108			89	2	1
SCIO							1			4		
TANGENT							1			1	1	
TOTAL	83	1	1	80	21	4	131	6	2	115	9	2

TABLE 8
PLANNING SECTION PERMIT ACTIVITY
FY 2021/2022

CURRENT MONTH: December 2021

DESCRIPTION	NUMBER	FEES	YEAR TO-DATE TOTALS	
			NUMBER	FEES
RESIDENTIAL				
Evaluation & Processing	20	2,000.00	165	16,500.00
Variance	4	2,600.00	18	11,700.00
Comprehensive Plan Amendment	0	0.00	0	0.00
Land Use Compatibility Statement	8	600.00	22	1,825.00
Conditional Use	3	3,750.00	18	15,200.00
Home Occupation CU's	1	250.00	3	1,400.00
Medical Hardship CU's	1	500.00	5	2,500.00
PD Partition	0	0.00	2	2,000.00
PM Partition	3	1,050.00	12	4,200.00
Property Line Adjustment	2	1,000.00	30	12,950.00
Easement	0	0.00	10	7,150.00
Appeal	0	0.00	1	250.00
Temp RV/Mfg. Home Placement	0	0.00	2	300.00
Zone Amendment	0	0.00	1	2,000.00
Mortgage Lot	0	0.00	0	0.00
Non-conforming Use Alteration	0	0.00	2	1,750.00
Step 1 - Soil Review	2	700.00	19	6,650.00
Agricultural Bldg Review	8	1,200.00	47	7,050.00
Dwelling/Property Status/SPR	3	1,100.00	40	14,450.00
Measure 49	0	0.00	1	750.00
Extensions	1	100.00	5	500.00
Misc. Applications	0	0.00	8	7,750.00
MONTHLY TOTAL	56	14,850.00	411	116,875.00

SALES REVENUES				
Xerox/Microfilm	97.00			1,365.50
Tapes	0.00			0.00
Maps	0.00			0.00
Comp. Plan/Code/Transportation Books	0.00			0.00
Reports	0.00			0.00
Postage	0.00			0.00
Extensions	275.00			975.00
MONTHLY TOTAL		372.00		2,340.50

TABLE 9
BUILDING SECTION PERMIT ACTIVITY
FY 2021/2022

CURRENT MONTH: December 2021

DESCRIPTION	MONTHLY TOTALS		YEAR TODATE TOTALS	
	NUMBER	FEES	NUMBER	FEES
RESIDENTIAL				
Single Family Dwelling	3	5,158.75	45	82,530.00
Manufactured Homes	4	1,736.00	24	9,910.00
Prefab. Buildings	0	0.00	0	0.00
Additions/Alterations	7	2,780.50	63	22,173.75
Accessory Buildings	6	4,946.75	55	33,484.75
SUBTOTALS	20	14,622.00	187	148,098.50
NON-RESIDENTIAL				
Industrial	0	0.00	0	0.00
Commercial	2	3,075.35	16	15,175.73
Public	0	0.00	5	1,570.00
Additions/Alterations	0	0.00	0	0.00
Transaction Fee	0	0.00	0	0.00
Misc. Structures	0	0.00	0	0.00
SUBTOTALS	2	3,075.35	21	16,745.73
Plumbing	18	4,857.00	135	50,011.53
Mechanical	53	5,567.25	388	46,802.60
SUBTOTALS	71	10,424.25	523	96,814.13
Electrical Permits	117	16,442.50	953	141,529.10
Master Electrical Permits	0	0.00	3	828.00
SUBTOTALS	117	16,442.50	956	142,357.10
Demolition/Decommission	0	0.00	4	430.00
Flood Dev. Evaluation	4	480.00	28	3,360.00
Misc. Permits	1	664.40	16	6,377.15
SUBTOTALS	5	1,144.40	48	10,167.15
PLAN REVIEWS	24	11,151.60	203	99,312.85
SUBTOTALS	24	11,151.60	203	99,312.85
RAND TOTAL MONTH	239	56,860.10	1,938	513,495.46

TABLE 10
CONTRACT CITY PERMIT ACTIVITY
FY 2021/2022

Current Month: December 2021

DESCRIPTION	NUMBER	FEES	YEAR TO-DATE TOTALS	
			NUMBER	FEES
RESIDENTIAL				
Single Family Dwelling	7	8,517.19	85	83,590.26
Manufactured Homes	1	325.50	1	325.50
Prefab. Buildings	0	0.00	1	256.88
Manufactured Home Parks (NEW)	0	0.00	0	0.00
Multi-Family Dwellings	0	0.00	1	2,717.07
Additions/Alterations	1	143.44	18	3,014.38
Accessory Buildings	2	519.57	19	5,739.71
SUBTOTALS	11	9,505.70	125	95,643.80
NON-RESIDENTIAL				
Industrial	0	0.00	0	0.00
Commercial	2	3,104.25	3	4,043.25
Prefab. Buildings	0	0.00	2	340.60
Public	1	1,053.38	3	14,534.63
Additions/Alterations	1	526.13	14	5,385.93
SUBTOTALS	4	4,683.76	22	24,304.41
MISC. APPLICATIONS				
Recreational (RV Parks etc.)	0	0.00	0	0.00
Misc. Structures	0	0.00	0	0.00
Miscellaneous Permits	2	1,655.60	11	3,773.92
SUBTOTALS	2	1,655.60	11	3,773.92
Plumbing	32	3,471.00	133	39,124.21
Mechanical	16	2,157.94	138	27,058.26
SUBTOTALS	48	5,628.94	271	66,182.47
Plan Review	18	11,917.00	103	95,612.77
GRAND TOTAL MONTH	65	33,391.00	429	285,517.37

TABLE 11
COUNTY PERMIT, PLAN CHECK, & MISC REVENUE
BY FISCAL YEAR

	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022
JULY	96,067.45	277,607.06	100,351.77	113,616.87	77,484.14	82,404.31
AUG	54,060.25	60,044.74	94,947.94	217,461.46	95,732.23	88,155.76
SEPT	72,319.65	82,507.11	92,827.37	96,258.43	82,690.70	76,855.24
OCT	70,125.68	50,969.00	107,407.42	101,242.25	79,672.58	89,772.08
NOV	106,583.14	49,975.17	137,029.07	85,188.21	91,665.20	44,033.65
DEC	54,720.47	51,670.88	53,122.43	63,127.55	112,792.14	27,931.62
JAN	26,681.50	91,501.91	51,553.10	67,796.29	76,309.72	
FEB	43,104.68	29,949.06	45,337.65	96,198.93	47,947.91	
MAR	51,210.96	67,294.37	97,167.50	117,543.65	69,127.59	
APR	136,748.77	101,894.94	54,328.25	113,700.67	103,850.68	
MAY	74,277.41	56,214.06	80,519.05	90,138.22	61,270.86	
JUN	85,551.59	64,222.51	111,285.80	85,017.44	70,631.10	
TOTAL	871,451.55	983,850.81	1,025,877.35	1,247,289.97	969,174.85	409,152.66

TABLE 12
CONTRACT CITY PERMIT REVENUE
BY FISCAL YEAR

	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022
JULY	60,604.02	22,271.88	57,425.00	29,344.35	13,059.10	170,862.28
AUG	24,017.51	62,738.52	24,431.30	19,427.50	33,448.35	31,075.46
SEPT	21,122.91	8,881.54	44,166.25	15,595.37	55,466.88	57,223.05
OCT	25,816.61	60,958.22	32,066.76	41,208.37	31,518.40	15,331.99
NOV	47,555.25	25,219.33	137,095.15	70,234.77	9,395.01	28,909.11
DEC	2,543.26	17,739.57	10,453.12	15,984.40	25,222.81	37,232.20
JAN	79,221.38	61,250.12	13,715.27	22,529.94	22,246.17	
FEB	21,212.64	1,945.51	0.00	47,698.94	21,535.68	
MAR	7,049.47	16,803.77	12,056.67	55,798.39	63,166.07	
APR	11,145.40	73,926.66	43,351.04	42,504.60	15,948.31	
MAY	22,468.19	0.00	46,751.87	42,346.01	28,446.88	
JUN	37,890.46	11,271.79	50,916.40	32,291.64	64,939.34	
TOTAL	360,647.10	360,547.10	363,006.91	470,213.47	384,393.00	340,634.09

TABLE 13
ELECTRICAL PERMIT REVENUE
BY FISCAL YEAR

	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022
JULY	23,798.00	30,171.00	23,402.00	22,715.00	12,081.00	19,671.25
AUG	21,360.00	20,715.00	23,683.00	19,484.00	19,901.00	25,964.60
SEPT	21,739.00	22,103.00	22,397.00	17,429.00	22,700.00	25,437.00
OCT	18,694.00	26,937.00	23,642.00	24,222.50	27,020.00	21,763.00
NOV	19,504.00	21,631.00	21,884.00	24,998.00	28,993.70	24,648.71
DEC	34,802.00	23,343.00	18,379.00	18,521.00	30,285.10	17,055.50
JAN	17,876.00	24,335.00	20,631.75	19,702.00	22,736.40	
FEB	21,295.00	19,437.00	19,618.00	15,424.63	27,818.25	
MAR	18,083.00	16,880.00	20,288.00	20,688.50	30,391.25	
APR	19,172.00	23,171.00	18,515.00	30,663.00	25,127.50	
MAY	23,010.00	21,664.00	20,815.00	23,846.50	23,393.93	
JUN	23,114.00	21,280.00	20,890.00	22,829.38	29,276.05	
TOTAL	262,447.00	263,047.00	254,144.75	260,523.51	299,724.18	134,540.06

TABLE 14
PLANNING & BUILDING DEPARTMENT
FY 2021/2022 REVENUE AND EXPENDITURES
December 2021

LINE ITEM DESCRIPTION	ADMIN..	PLANNING	BUILDING	ELECTRICAL	BUDGET TOTAL
REVENUE					
PLANNING FEES		129,759.75			129,759.75
ELECTRIC PERMITS				143,944.10	143,944.10
BLDG. MECH. PLUMB PERMITS			267,018.15		267,018.15
MISC. PERMITS & PLAN REVIEW			121,141.17		121,141.17
REIMBURSEMENTS			6,114.24		6,114.24
MISC. (REIMBURSEMENTS)	50,000.00				50,000.00
SALES	3,732.25				3,732.25
CET FEES	2,830.64				2,830.64
CONTRACT CITIES			339,179.50		339,179.50
DEPOSIT SUSPENSE	0.00				0.00
CODE ENFORCEMENT CLEAN UP	0.00				0.00
FEE OVERAGES/SHORTAGES	0.14				0.14
SALE OF COUNTY EQUIPMENT	11,000.00				11,000.00
TOTAL REVENUE	\$67,562.75	\$129,759.75	\$733,453.06	\$143,944.10	\$1,074,719.66
EXPENDITURES PERSONAL SVS					
ELECTRICAL INSPECTOR I					31,236.38
ELECTRICAL INSPECTOR II				26,650.00	26,650.00
BLDG. INSPECTOR II			35,342.00		35,342.00
PLUMBING INSPECTOR I			43,272.00		43,272.00
PLANS EXAMINER II			41,232.00		41,232.00
BLDG INSP-CODE ENF		3,922.80	35,305.20		39,228.00
CODE ENFORCEMENT TECH			18,099.61		18,099.61
OFFICE MANAGER I	6,758.40		5,068.80	5,068.80	16,896.00
OFFICE SPECIALIST I	26,783.32				26,783.32
OFFICE SPECIALIST 2	0.00	0.00	0.00	0.00	0.00
OFFICE SPECIALIST 3	807.20	1,210.80	6,054.00		8,072.00
PERMIT CLERK			23,748.00		23,748.00
ASSISTANT PLANNER		20,424.00	5,106.00		25,530.00
ASSOCIATE PLANNER		33,978.00			33,978.00
SENIOR PLANNER		12,857.40	1,428.60		14,286.00
PLANNING MANAGER					29,940.00
BLDG. OFFICIAL	6,428.70		27,857.70	8,571.60	42,858.00
DIRECTOR	40,892.50	24,535.50	12,267.75	4,089.25	81,784.99
TEMPORARY HELP				6,534.80	6,534.80
OVERTIME				0.00	0.00
WAGES	\$81,670.12	\$96,928.50	\$254,781.66	\$50,914.45	\$545,471.10
LONGEVITY PAY	149.23	1,812.11	170.55		2,131.89
CERTIFICATION PAY			0.00		0.00
FRINGE BENEFITS	8,817.00	35,268.00	67,009.20	65,245.80	176,340.01
PAYROLL COSTS	9,491.30	37,965.19	72,133.85	70,235.59	189,825.93
SALARY BENEFITS & ADJ.	0.00	0.00	0.00	0.00	0.00
TOTAL PERSON. SERVICES	\$100,127.64	\$171,973.79	\$394,095.27	\$186,395.85	\$913,768.93
MATERIALS & SERVICES					
SUPPLIES	268.47	268.47	1,073.87	1,073.87	2,684.68
PRINT & REPRODUCTION	125.62	376.86	1,004.96	1,004.96	2,512.39
POSTAGE	274.95	4,399.14	274.95	549.89	5,498.92
SUBSCRIPT. & MEMBERSHIP		283.30	600.59	249.30	1,133.19
NOTICE & PUBLICATION		1,146.59	1,242.13		2,388.72
COPIER MAIN & USAGE	1,138.66	1,138.66	1,138.66	1,138.66	4,554.65
P.C.'S, ACCESS., SOFTWARE	0.00	0.00	0.00	0.00	0.00
SCHOOLS & SEMINARS	2,892.05				2,892.05
MEETINGS/TRAVEL	266.07				266.07
TELEPHONE	171.92	1,375.37	859.61	1,031.53	3,438.43
VISA BANK CHARGES		1,759.28	7,037.13		8,796.41
REPAIRS & MAINTENANCE	2.14	46.01	26.75	32.10	107.00
COMPUTER SUPPLIES & EQUIP	807.90	807.90	807.90	807.90	3,231.61
REFUNDS		2,043.56	3,119.12	215.11	5,377.80
OTHER CONTRACTED SERVICES			0.00		0.00
TOTAL MAT. & SERVICES	\$5,947.78	\$13,645.14	\$17,185.67	\$6,103.33	\$42,881.92
CAPITAL OUTLAY					
MOTOR VEHICLE			24,600.32		24,600.32
SPECIAL EQUIP. (SIERRA)					0.00
TOTAL CAPITAL OUTLAY	\$0.00	\$0.00	\$24,600.32	\$0.00	\$24,600.32
TOTAL EXPENDITURES	\$106,075.42	\$185,618.93	\$411,280.94	\$192,499.18	\$981,251.17
LESS REVENUE	\$67,562.75	\$129,759.75	\$733,453.06	\$143,944.10	\$1,074,719.66
GEN. FUND EXPENDITURES	\$38,512.67	\$55,859.18	(\$322,172.12)	\$48,555.08	(\$93,468.49)



LINN COUNTY PLANNING AND BUILDING DEPARTMENT

Room 114, Linn County Courthouse
PO 100 Box, Albany, Oregon 97321
Phone 541-967-3816, Fax 541-926-2060, www.co.linn.or.us

WILDFIRE RECOVERY PERMITS AND FEE WAIVERS

Permit Type	Total 2020	Total 2021	Grand Total: December 31, 2021
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County Building Permits			
Replace Single-family Dwelling	2	14	16
Repair Single-family Dwelling	0	0	0
Replace/Repair Manufactured Home	1	7	8
Total Permits	3	21	24
Total County Building Fees Waived	\$4,722	\$64,127	\$68,849

Contract City Dwelling Permits			
Lyons	0	0	0
Mill City	1	9	10
Total Permits	1	9	10
Total City Building Fees Waived	\$2,851	\$15,430	\$18,281

Electrical Permits			
Total Permits	0	24	24
Total Electrical Fees Waived	0	\$6,024	\$6,024

Land Use Permits			
Total Permits	15	2	17
Total Land Use Fees Waived	\$2,250	\$300	\$2,550

Total Fees Waived	\$9,823	\$85,881	\$95,704
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Wildfire Recovery Building Inspection Permits	2020 Totals	2021						2021 Totals	Total to Date	Estimated Homes to Repair or Replace
		Jul	Aug	Sep	Oct	Nov	Dec			

Building Permits

Replace Dwelling	23	21	18	25	10	6	4	206	229					
Repair Dwelling	2	0	0	0	0	0	0	2	4					
Replace/Repair Manufactured Dwelling	16	2	2	6	3	3	3	69	85					

Lyons/Mehama	0	0	0	0	0	0	0	0	0	0	0	0	0	n/a
Mill City (Marion County)	1	0	0	1	0	0	0	9	10	30	33%			
Mill City (Linn County)	0	0	0	0	0	0	0	2	2	0	n/a			
Gates (Marion County)	7	3	2	1	0	2	0	27	34	74	46%			
Gates (Linn County)	1	1	0	1	0	0	2	8	9	14	64%			
Detroit	1	11	6	13	4	1	1	79	80	268	30%			
Idanha	1	0	0	0	0	0	0	0	1	0	n/a			
Unincorporated Marion County	28	8	11	13	9	5	4	131	159	279	57%			
Unincorporated Linn County	2	0	1	2	0	1	0	21	23	59	39%			

Total Building Permits	41	23	20	31	13	9	7	277	318	724	44%			
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Septic Permits

Authorizations to reconnect	27	6	8	9	5	1	3	102	129					
Permits to repair	50	21	26	9	11	9	4	225	275					

Lyons/Mehama	0	0	0	0	0	0	0	0	0	0	0	0	0	n/a
Gates (Marion County)	12	4	7	2	0	0	1	34	46	74	62%			
Gates (Linn County)	1	0	1	0	0	0	0	7	8	14	57%			
Detroit	6	9	12	7	6	1	3	116	122	268	46%			
Idanha	0	0	0	0	0	0	0	0	0	0	n/a			
Unincorporated Marion County	51	10	13	7	8	9	3	139	190	279	68%			
Unincorporated Linn County	7	4	1	2	2	0	0	31	38	59	64%			

Total Septic Permits	77	27	34	18	16	10	7	327	404	694	58%			
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Commercial Permits

0	0	1	0	0	0	7	\$0	9	9	31	29%			
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Linn County Planning & Building
Land Use Applications Tracking Sheet
December 2021

DATE	FILE # & NAME	PLANNER	STATUS
12/1/2021	PLN-2021-00614; WILL MCGILL SURVEYING (LUC)	Alyssa	Approved
12/1/2021	PLN-2021-00616; EWEB (LUC)	Alyssa	Approved
12/2/2021	PLN-2021-00622; CALAPOOLIA WATERSHED (LUC)	Alyssa	Approved
12/2/2021	PLN-2021-00623; CALAPOOLIA WATERSHED (LUC)	Alyssa	Approved
12/6/2021	PLN-2021-00628; KIZER, Wayne (CU)	Jennifer	Notice
12/6/2021	PLN-2021-00630; BELLER, Janet (CU)	Ashley	Notice
12/7/2021	PLN-2021-00632; DINH, Vinh-Infinigy (SPR)	Jennifer	Approved
12/7/2021	PLN-2021-00633; SHOOK, Sandy (MH)	Jennifer	Notice
12/8/2021	PLN-2021-00634; HOLLOWAY, Arnold (CU)(V)(PM)	Ashley	Notice
12/9/2021	PLN-2021-00641; CATE, Jered (LUC)	Alyssa	Approved
12/10/2021	PLN-2021-00642; GIBBS, Ryan (V)	Ashley	Notice
12/13/2021	PLN-2021-00644; KURTZ, Manny (E) (PM)	Alyssa	Pending
12/17/2021	PLN-2021-00652; HOCKEMA, Candy (RD)	Jennifer	Approved
12/17/2021	PLN-2021-00653; HOCKEMA, Candy (PLA)	Jennifer	Approved
12/20/2021	PLN-2021-00654; TOW, Keith (HO)	Ashley	Pending
12/21/2021	PLN-2021-00656; STOELTING, Linda (MH)		Pending
12/22/2021	PLN-2021-00658; ZELLNER, Gary (PLA)	Ashley	Pending
12/22/2021	PLN-2021-00659; SEVERSON, Erin (CU)	Ashley	Pending
12/23/2021	PLN-2021-00661; HOLZHOUSER, Caitlin (CU-Soils Screen)	Ashley	Pending
12/23/2021	PLN-2021-00662; RIEHART, Gene (RD)	Ashley	Approved
12/27/2021	PLN-2021-00663; BICKELL, Norman (V) (PM)	Jennifer	Notice
12/27/2021	PLN-2021-00664; DAMON, Erin (V)	Ashley	Notice
12/28/2021	PLN-2021-00667; EDENVALE CONSULTING GROUP (LUCS)	Jennifer	Approved



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CODE ENFORCEMENT

December 2021 Statistics

New Cases Received	2021	60
New Cases	December 2021	10

Cases by Category	OCCUPIED RVS (RV)	12
	ILLEGAL BUSINESS (IB)	7
	JUNK (J)	11
	MARIJUANA GROW (MJ)	2
	DRAINAGE(D)	5
	NEIGHBOR DISPUTE (ND)	2
	CONSTRUCTION W/O PERMITS (UP)	14
	MULTIPLE DWELLINGS (MD)	3
	LIVESTOCK (LS)	2
	EASEMENT (E)	1
	MEDICAL HARDSHIP (MH)	1
	(Some files have multiple categories)	

Cases Closed	2021	119
	December 2021	3

Highlighted Case

On 12/02/2021 Code Enforcement responded with the Albany Fire Marshall, Linn County Environmental Services and Linn County Building Official to a tiny home manufacturing company at 34025 Texas Street, Albany to investigate complaints of conversion of shop space into an apartment, an unauthorized septic system and occupied tiny home. An Initial Notice to Abate was issued to the business owner to make the corrections.

Special Meetings

Citizen-Initiated Meeting on 12/1/2021 with Commissioner Sprenger re: occupied RVs & shop on Santiam Highway. The property owner had allowed the occupants to live there and wanted to discuss any options for them.

Golden Valley illegal Dumping Meeting on 12/8/2021 at an undeveloped parcel with Commissioner Sprenger, Linn County Road Supervisor and property manager to discuss ways to prevent future dumping.

Crabtree Neighborhood Watch on 12/9/21 with Commissioner Sprenger and Sherriff's Department representatives. The focus was on several Crabtree properties involving occupied RVs and excessive junk.

Court Cases 12/21/2021 27993 Sunny Valley, Sweet Home-Involving citations issued for occupied RVs and excessive junk.



Linn County Road Department

*Providing safe and efficient transportation to
citizens and visitors of Linn County.*

Memorandum

Date: 1/6/2022

To: Linn County Board of Commissioners

From: Wayne Mink, Roadmaster *WEM*

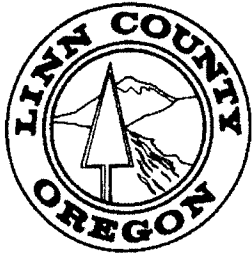
RE: Background Information for Agenda Items – 1/11/2022

The Road Department has the following item on the Board of Commissioners agenda for the weekly meeting on January 11, 2022. The following is a brief description of the item.

Resolution & Order 2022-008 – Contract Amendment for Engineering and Related Services with Quality Coatings Inspection and Consulting Inc. and Delegation of Authority

This is a Resolution & Order to approve and delegate authority to the Roadmaster for a contract amendment for engineering and related services with Quality Coatings Inspection and Consulting Inc. This contract amendment for field certified coatings inspection on the Mill City Railroad Pedestrian Bridge Project amends the original contract (\$39,990) and Amendment 1 (\$49,990). The amount increased to \$73,000 due to scheduling difficulties by the contractor and delay in delivery of materials.

We request your approval.



LINN COUNTY TREASURER

MICHELLE HAWKINS
TREASURER
mhawkins@co.linn.or.us

Rhonda Walters
Chief Deputy Treasurer
rwalters@co.linn.or.us

*Linn County Courthouse
P.O. Box 100, Albany, Oregon 97321
(541) 967-3861 FAX: (541) 926-8228*

To: Board of Commissioners

From: Linn County Treasurer/Budget Officer

Date: January 11, 2022

Re: Resolution & Order # 2022-024

Resolution & Order #2022-024 Amends #2021-423 as requested by the Health Department to the Budget Officer to make a correction to the previous order.

Financial Impact: None.