



Linn County Road Department

*Providing safe and efficient transportation to
citizens and visitors of Linn County.*

Memorandum

Date: 7/7/2022

To: Linn County Board of Commissioners

From: Wayne Mink, Roadmaster *WEM*

RE: Background Information for Agenda Items – 7/12/2022

The Road Department has the following items on the Board of Commissioners agenda for the weekly meeting on July 12, 2022. The following is a brief description of the items.

Bid Opening – Mill Creek – Folsom Road Bridge Replacement Project

This is a scheduled bid opening for the above referenced project.

Resolution & Order 2022-266 – Engineering and Related Services Contract with David Evans and Associates and Delegation of Authority

This is a Resolution & Order to approve and delegate authority to the Roadmaster for an engineering and related services contract with David Evans and Associates. This contract is for the Goldfish Farm Road: Cox Creek Bridge Project, which is a state funded local project. Amount to be reimbursed by the State for this project is \$2,922,416.37. This contract is not to exceed \$65,725.

Resolution & Order 2022-271 – Intergovernmental Agreement with the City of Mill City

This is a Resolution & Order for project management, engineering services and contract administration with the City of Mill City. Linn County Engineering Staff will provide these services for the Cedar Creek Pedestrian Trail Bridge that was damaged in the September 2020 wildfires. Estimated project cost is \$234,179. Under this agreement, the City will reimburse the County up to \$235,000.

We request your approval.



Doug Marteeny
Linn County District Attorney

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AGENDA SUMMARY

To: Board of Commissioners

From: Doug Marteeny, Linn County District Attorney

Date: July 12, 2022

Re: Resolution # 2022-188

The following item is scheduled to be heard on July 12, 2022:

Resolution & Order 2022-188

The Linn County District Attorney's Office utilizes comprehensive case management software to handle the cases that come to our office, including, but not limited to: adult criminal matters, juvenile matters, medical examiner reviews, expunction of criminal record reviews, probation violations, etc. This case management system allows us to ensure that all police reports and rich media evidence are provided to defense counsel as required by law.

For many years, the Linn County District Attorney's Office utilized a program referred to as DACMS. This program handled the most basic and rudimentary applications needed to manage caseloads. In 2010, borrowing funds from the Road's Department, the District Attorney's Office purchased Justware from New Dawn Technologies. This is the case management system we have been using since that time. It has served us well and has allowed us to track caseloads more closely with better real-time information. Justware is no longer supported by New Dawn Technologies or its successor Journal Technologies. Information Technology Director Steve Braaten informed us last year that Justware's days are numbered and because of upgrades in surrounding systems more and more problems with Justware have surfaced. It is therefore time for us to purchase our next generation case management system.

Our office has been preparing for this day for some time now. This year's budget includes a line item specifically designated for this purchase. We believe that line item will be sufficient for this purchase. It is not anticipated that we will need to borrow any funds for this purchase. This Request For Proposals (RFP) is the result of the cooperative efforts of many professionals from the District Attorney's Office, the Linn County Information Technology Office, the County Attorney's Office, as well as additional technical advice from our contracted outside vendor, Fervent Media, who has helped build many parts of our current case management software infrastructure. As outlined in the RFP, many of the people who assisted in writing this RFP will also assist on a committee that will help choose the winning proposal.

I respectfully request your approval of this RFP.



**LINN COUNTY
ASSESSMENT AND TAXATION**

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Andy Stevens
Assessor & Tax Collector

To: Board of Commissioners

From: Andy Stevens, Assessor/Tax Collector

Date: July 12th, 2022

Re: Resolution & Order 2022-273

The following item is scheduled to be heard on July 12th, 2022.

Resolution & Order 2022-273 is a contract execution for Helion Software.

Helion is the software vendor A&T uses for valuation of all property types and tax collection. The contract is for \$143,323 and runs from July 1, 2022 through June 30, 2023. The contract amount has already been approved in the 2022-2023 Linn County Budget.



LINN COUNTY ATTORNEY'S OFFICE

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Dawna L. Steele
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TO: Board of Commissioners

FROM: Gene Karandy, Linn County Attorney

DATE: July 12, 2022

RE: Ordinance 2022-253

The following item is scheduled to be read and heard on July 12, 2022 and July 26, 2022.

Ordinance 2022-253: At its June 21, 2022 meeting the Board of Commissioners directed staff to prepare an ordinance for referral to the voters of Linn County to disallow Psilocybin manufacturing and the operation of Psilocybin service centers in the unincorporated area of Linn County. Measure 109 (2020) allows the manufacture of Psilocybin and the operation of Psilocybin service centers in the State of Oregon. Measure 109 was approved by voters statewide, but the voters of Linn County voted against the Measure. Measure 109 provides that a county may adopt ordinances that prohibit the establishment of State licensed Psilocybin product manufacturers and service center operators in the unincorporated area of the county subject to the jurisdiction of the county, with a requirement that the ordinance be referred to the electors of the county at the next statewide general election.

If adopted by the Board and approved by the voters of Linn County at the November 8, 2022 General Election, this Ordinance would prohibit Psilocybin product manufacturers that hold a license issued under ORS 475A.290 and Psilocybin service center operators that hold a license issued under ORS 475A.305 in the unincorporated area of Linn County. This ordinance would have no effect within the incorporated cities of Linn County.

Financial Impact: Possible loss to Linn County of tax revenue from Psilocybin operators.

Staff Recommendation: NA



LINN COUNTY PLANNING AND BUILDING DEPARTMENT

Steve Wills, Director

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AGENDA SUMMARY

To: Board of Commissioners

From: Steve Wills

Date: July 12, 2022

Re: 2022-267

The following item(s) are scheduled to be heard on July 12, 2022.

Resolution & Order 2021-267: ServicePLUS++ As and When Service - Provides support and consulting services in support of the County's Accela Automation system, provides defined on-going support services aimed at maintaining a stable Accela environment.

Financial Impact: This item was approved in the 2022-2023 budget.

Staff Recommendation: I am recommending the Board Approve this item.

SPECIAL TRANSPORTATION

July 12th, 2022 Agenda Item

To: Board of Commissioners
From: Linn County Transportation Advisory Committee/
Reagan Maudlin, Linn County Special/Rural Transportation Coordinator
Date: July 12th, 2022
RE: STF Agreement: 34956, Resolution & Order 2022-163

The following items are scheduled to be heard on July 12th, 2022:

Recipient	Resolution & Order	Amount
Sunshine Industries	2022-211	\$29,760
Volunteer Caregivers	2022-213	\$53,261
Oregon Mennonite Residential Services	2022-214	\$6,500
Albany Dial-A-Bus	2022-215	\$25,000
Lebanon Dial-A-Bus	2022-217	\$45,000
Sweet Home Dial-A-Bus	2022-247	\$25,000
Linn Shuttle	2022-252	\$98,000
COG Senior/Disability Services	2022-258	\$18,000
Contingency		\$15,000
TOTAL		\$315,521

Recommendation:

It is recommended that the Board of Commissioners review and accept the presented sub-recipient agreements as prepared per agenda item heard on May 10th, 2022 regarding **resolution and order 2022-163** where the Board of Commissioners approved, by recommendation of the Linn County Transportation Advisory Committee, allocating Special Transportation Fund Formula Program money to 8 programs totaling \$300,521 and a contingency of \$15,000.

The programs and their proposed projects meet STF eligibility criteria outlined in state law (ORS 391,800), Oregon Administrative Rule (732-005-0000), ODOT procedures (Public Transit Division Special Transportation Fund Guidebook) and Linn County Requirements. All have the administrative and fiscal capacity to manage their programs and the requested STF funds.

From the allocated amount to each recipient, Linn County shall subtract administrative expenses incurred by the County in planning, managing, and overseeing the STF program and its agreements. The amount being withheld shall not exceed 4% of the allocation to each recipient.