



## LINN COUNTY PLANNING AND BUILDING DEPARTMENT

Steve Wills, Director

Room 114, Linn County Courthouse  
PO 100 Box, Albany, Oregon 97321  
Phone 541-967-3816, Fax 541-926-2060, [www.co.linn.or.us](http://www.co.linn.or.us)

TO: Board of Commissioners  
FROM: Steve Wills, Planning & Building Department Director  
DATE: August 9, 2022  
RE: Planning and Building Department Update: August 2022

The attached tables include the Department's current FY2021-22 Revenue Summary and Permit Activity Reports through July 31, 2022. Also attached with this memorandum is the list of July 2022 land use applications received, a code enforcement summary, and current wildfire permitting reports. The August 2022 Department update is summarized below.

### BUILDING

- Total building section permits issued in July 2022, including non-structural permits, totaled 209. The number of building permits issued for dwellings in July totaled 6: 3 single family dwellings and 3 manufactured dwellings. 10 permits were issued for dwelling additions/alterations and 7 permits for accessory buildings were issued.
- Total contract city permits issued in July 2022, including non-structural permits, totaled 18. There was 1 contract city permit issued in July for a new single family dwelling and 3 permits were issued for dwelling additions/alterations.
- The Department has so far waived approximately \$113,381 in fees for permits related to the Wildfire Recovery. No new wildfire dwelling or electrical permits were issued in July.

#### Total Permit Fee Waivers:

- Single-family Dwellings: 22
- Manufactured Homes: 16
- Multi-Family Dwelling: 2
- Electrical Services: 47
- Temporary RV Permits: 19
- DCBS fire hardening
  - To date we have 40 applications submitted
  - 25 applications have been approved and we have paid out a total of \$99,200.
  - 10 have not yet begun rebuilding.
  - 2 are pending payment for a total of \$9,350.
  - 2 are pending inspection
  - 1 has been denied
- ODOE grant program
  - To date there have been 13 applications submitted
  - 7 applications have been approved and paid out a total of \$41,500.
  - 1 applications have payments pending for a total of \$3,000.
  - 2 applications have been denied for no permit issued.
  - 3 still in submittal stage.

## **PLANNING**

- Land use permits issued in July 2022 totaled 49.
- There is one Planning Commission Meeting scheduled for August 2022, this meeting will be held August 9, 2022; 7pm at the Old Armory Building.
- There is one land use hearing scheduled before the Board for August 30, 2022 at 10am.



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### AGENDA

**August 9, 2022; 7:00 pm**

Linn County Planning Commission  
Old Armory Building, George Miller Room B  
(Corner of 4<sup>th</sup> Avenue and Lyon Street, Albany, Oregon)

Call to Order

Approval of Minutes of May 10, 2022

Cases Scheduled for Hearing:

**PLN-2022-00455:** an application by Darren Cox for a Code Text amendment to Linn County Code (LCC) Section 929.320(B) [Limited Industrial (LI) uses permitted through a Type IIA conditional use review] to add "Home occupations, subject to LCC 932.830 to 932.845" as Type IIA conditional use.

Other Business

General Discussion

Adjournment



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## Estimate of Annual Revenues From Fees

Fiscal Year 2022-2023

Planning and Building Department

July 2022

<u>REVENUE SOURCE</u>	<u>(1) YTD REVENUE</u>
Building Permits -- County, Permits & Sales	\$27,400.02
C.E.T Administrative Fees	\$0.00
Building Permits -- Contract Cities	\$14,481.91
Electrical Permits	\$15,285.25
Planning Fees	<u>\$10,450.00</u>
TOTAL	\$67,617.18

<u>REVENUE SOURCE</u>	<u>(2) ESTIMATED REVENUE Aug '22 - June '23</u>	<u>(3) TOTAL REVENUE ESTIMATED Column (1) + Column (2)</u>
Building Permits -- County	\$457,783.33	\$485,183.35
C.E.T Administrative Fees	\$2,750.00	\$2,750.00
Building Permits -- Contract Cities	\$348,333.37	\$362,815.28
Electrical Permits	\$238,333.37	\$253,618.62
Planning Fees	<u>\$233,750.00</u>	<u>\$249,035.25</u>
TOTAL	\$1,280,950.07	\$1,353,402.50

<u>REVENUE SOURCE</u>	<u>(4) 2020/2021 Budget</u>	<u>(5) Projected Surplus or (Deficit) Column (3) - Column (4)</u>
Building Permits -- County, Permits & Sales	\$499,400.00	(\$14,216.65)
C.E.T Administrative Fees	\$3,000.00	(\$250.00)
Building Permits -- Contract Cities	\$380,000.00	(\$17,184.72)
Electrical Permits	\$260,000.00	(\$6,381.38)
Planning Fees	<u>\$255,000.00</u>	<u>(\$5,964.75)</u>
TOTAL	\$1,397,400.00	(\$43,997.50)

**PLANNING AND BUILDING DEPARTMENT PERMIT ACTIVITY TABLES**  
**July 2022**

**TABLE 1**  
**PERMITS ISSUED FY 2022/2023**

	PLANNING APPLICATIONS	COUNTY BUILDING PERMITS	CONTRACT CITIES PERMITS	ELECTRICAL PERMITS	TOTAL
JULY	49	76	20	113	258
AUG					
SEPT					
OCT					
NOV					
DEC					
JAN					
FEB					
MAR					
APR					
MAY					
JUN					
TOTAL	49	76	20	113	258

**TABLE 2**  
**PERMITS ISSUED FY 2021/2022**

	PLANNING APPLICATIONS	COUNTY BUILDING PERMITS	CONTRACT CITIES PERMITS	ELECTRICAL PERMITS	TOTAL
JULY	76	91	141	172	480
AUG	84	120	28	180	412
SEPT	90	86	55	177	408
OCT	68	117	43	158	386
NOV	40	81	32	152	305
DEC	54	80	74	117	325
JAN	74	84	18	126	302
FEB	71	69	43	163	346
MAR	89	99	47	161	396
APR	77	88	16	164	345
MAY	72	90	28	143	333
JUN	72	86	6	166	330
TOTAL	867	1,091	531	1,879	4,368

**TABLE 3**  
**PERMITS ISSUED FY 2020/2021**

	PLANNING APPLICATIONS	COUNTY BUILDING PERMITS	CITIES PERMITS	ELECTRICAL PERMITS	TOTAL
JULY	77	138	101	167	483
AUG	100	180	114	153	547
SEPT	68	148	81	158	455
OCT	77	147	40	198	462
NOV	78	98	34	152	362
DEC	77	111	63	146	397
JAN	67	86	46	155	354
FEB	66	73	31	184	354
MAR	80	111	120	180	491
APR	72	97	49	162	380
MAY	89	110	15	190	404
JUN	78	119	52	177	426
TOTAL	929	1,418	746	2,022	5,115



**TABLE 4**  
**SINGLE-FAMILY DWELLING PERMITS ISSUED**  
**COUNTY**

	2017/2018		2018/2019		2019/2020		2020/2021		2021/2022		2022/2023	
	MO	QTR	MO	QTR	MO	QTR	MO	QTR	MO	QTR	MO	QTR
JULY	10		6		12		10		3		3	
AUG	7		11		4		10		9			
SEPT	11	28	9	26	5	21	5	25	12	24		3
OCT	8		8		9		5		13			
NOV	9		2		2		3		5			
DEC	7	24	5	15	5	16	9	17	3	21		0
JAN	9		5		4		3		2			
FEB	1		3		6		6		6			
MAR	6	16	4	12	14	24	8	17	6	14		0
APR	6		4		10		8		8			
MAY	5		6		4		6		13			
JUN	7	18	11	21	8	22	5	19	4	25		0
<b>TOTAL</b>	<b>86</b>		<b>74</b>		<b>83</b>		<b>78</b>		<b>84</b>		<b>3</b>	

**TABLE 5**  
**MANUFACTURED DWELLING PERMITS ISSUED**  
**COUNTY**

	2017/2018		2018/2019		2019/2020		2020/2021		2021/2022		2022/2023	
	MO	QTR	MO	QTR	MO	QTR	MO	QTR	MO	QTR	MO	QTR
JULY	4		5		11		5		6		3	
AUG	2		2		6		8		5			
SEPT	3	9	7	14	6	23	6	19	4	15		3
OCT	6		8		4		8		3			
NOV	2		3		7		14		2			
DEC	2	10	3	14	7	18	10	32	4	9		0
JAN	5		6		4		2		2			
FEB	4		5		1		4		2			
MAR	5	14	6	17	3	8	4	10	6	10		0
APR	3		7		3		5		3			
MAY	5		2		4		2		1			
JUN	6	14	4	13	6	13	2	9	5	9		0
<b>TOTAL</b>	<b>47</b>		<b>58</b>		<b>62</b>		<b>70</b>		<b>43</b>		<b>3</b>	

**TABLE 6**  
**NON-ELECTRICAL PERMITS ISSUED**  
**COUNTY**

	2017/2018		2018/2019		2019/2020		2020/2021		2021/2022		2022/2023	
	MO	QTR	MO	QTR	MO	QTR	MO	QTR	MO	QTR	MO	QTR
JULY	213		174		195		138		91		76	
AUG	167		172		176		180		120			
SEPT	187	567	160	506	158	529	148	466	86	297		76
OCT	191		175		166		147		117			
NOV	167		138		138		98		81			
DEC	126	484	150	463	164	468	111	356	80	278		0
JAN	145		116		120		86		84			
FEB	154		105		108		73		69			
MAR	140	439	176	397	173	401	111	270	99	252		0
APR	140		127		144		97		88			
MAY	158		151		140		110		90			
JUN	156	454	163	441	134	418	119	326	86	264		0
<b>TOTAL</b>	<b>1,944</b>		<b>1,807</b>		<b>1,816</b>		<b>1,418</b>		<b>1,091</b>		<b>76</b>	

**TABLE 7**  
**CONTRACT CITY DWELLING UNIT PERMITS ISSUED**  
**BY FISCAL YEAR**

	FY 2022/2023			FY 2021/2022			FY 2020/2021			FY 2019/2020		
	SFD	MH	MFD	SFD	MH	MFD	SFD	MH	MFD	SFD	MH	MFD
BROWNSVILLE				52	1		14	1	2	7	1	
HALSEY							1					
HARRISBURG				5		1	5			3	2	2
LYONS				3	1		1	1		2		
MILL CITY				5		1	11	19	2	9	3	
MILLERSBURG	1			40			48			108		
SCIO										1		
TANGENT										1		
<b>TOTAL</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>105</b>	<b>2</b>	<b>2</b>	<b>80</b>	<b>21</b>	<b>4</b>	<b>131</b>	<b>6</b>	<b>2</b>

**TABLE 8**  
**PLANNING SECTION PERMIT ACTIVITY**  
**FY 2022/2023**

*CURRENT MONTH: July 2022*

DESCRIPTION	NUMBER	FEES	YEAR TO-DATE TOTALS	
			NUMBER	FEES
RESIDENTIAL				
Evaluation & Processing	19	1,900.00	19	1,900.00
Variance	2	1,300.00	2	1,300.00
Comprehensive Plan Amendment	0	0.00	0	0.00
Land Use Compatibility Statement	4	300.00	4	300.00
Conditional Use	0	0.00	0	0.00
Home Occupation CU's	0	0.00	0	0.00
Medical Hardship CU's	1	500.00	1	500.00
PD Partition	0	0.00	0	0.00
PM Partition	1	350.00	1	350.00
Property Line Adjustment	6	2,050.00	6	2,050.00
Easement	1	650.00	1	650.00
Appeal	0	0.00	0	0.00
Temp RV/Mfg. Home Placement	0	0.00	0	0.00
Zone Amendment	0	0.00	0	0.00
Mortgage Lot	0	0.00	0	0.00
Non-conforming Use Alteration	0	0.00	0	0.00
Step 1 - Soil Review	2	700.00	2	700.00
Agricultural Bldg Review	8	1,200.00	8	1,200.00
Dwelling/Property Status/SPR	3	1,250.00	3	1,250.00
Measure 49	0	0.00	0	0.00
Extensions	1	100.00	1	100.00
Misc. Applications	1	500.00	1	500.00
MONTHLY TOTAL				
	49	10,800.00	49	10,800.00

<b>SALES REVENUES</b>			
Xerox/Microfilm	3.25		3.25
Tapes	0.00		0.00
Maps	0.00		0.00
Comp. Plan/Code/Transportation Books	0.00		0.00
Reports	0.00		0.00
Postage	0.00		0.00
Extensions	200.00		200.00
<b>MONTHLY TOTAL</b>		<b>203.25</b>	<b>203.25</b>



**TABLE 9**  
**BUILDING SECTION PERMIT ACTIVITY**  
**FY 2022/2023**

*CURRENT MONTH: July 2022*

DESCRIPTION	MONTHLY TOTALS		YEAR TODATE TOTALS	
	NUMBER	FEES	NUMBER	FEES
<b>RESIDENTIAL</b>				
Single Family Dwelling	3	5,006.75	3	5,006.75
Manufactured Homes	3	1,302.00	3	1,302.00
Prefab. Buildings	0	0.00	0	0.00
Additions/Alterations	10	4,592.25	10	4,592.25
Accessory Buildings	7	2,529.00	7	2,529.00
<b>SUBTOTALS</b>	<b>23</b>	<b>13,430.00</b>	<b>23</b>	<b>13,430.00</b>
<b>NON-RESIDENTIAL</b>				
Industrial	0	0.00	0	0.00
Commercial	3	1,130.85	3	1,130.85
Public	0	0.00	0	0.00
Additions/Alterations	0	0.00	0	0.00
Transaction Fee	0	0.00	0	0.00
Misc. Permits	2	346.00	2	346.00
<b>SUBTOTALS</b>	<b>5</b>	<b>1,476.85</b>	<b>5</b>	<b>1,476.85</b>
Plumbing	19	6,112.75	19	6,112.75
Mechanical	45	4,921.00	45	4,921.00
<b>SUBTOTALS</b>	<b>64</b>	<b>11,033.75</b>	<b>64</b>	<b>11,033.75</b>
Electrical Permits	113	14,147.25	113	14,147.25
Master Electrical Permits	0	0.00	0	0.00
<b>SUBTOTALS</b>	<b>113</b>	<b>14,147.25</b>	<b>113</b>	<b>14,147.25</b>
Demolition/Decommission	2	260.00	2	260.00
Flood Dev. Evaluation	0	0.00	0	0.00
Misc. Permits	1	158.40	1	158.40
<b>SUBTOTALS</b>	<b>3</b>	<b>418.40</b>	<b>3</b>	<b>418.40</b>
PLAN REVIEWS	23	8,843.97	23	8,843.97
<b>SUBTOTALS</b>	<b>23</b>	<b>8,843.97</b>	<b>23</b>	<b>8,843.97</b>
<b>RAND TOTAL MONT</b>	<b>231</b>	<b>49,350.22</b>	<b>231</b>	<b>49,350.22</b>

**TABLE 10**  
**CONTRACT CITY PERMIT ACTIVITY**  
**FY 2022/2023**

*Current Month: July 2022*

DESCRIPTION	NUMBER	FEES	YEAR TO-DATE TOTALS	
			NUMBER	FEES
RESIDENTIAL				
Single Family Dwelling	1	629.44	1	629.44
Manufactured Homes	0	0.00	0	0.00
Prefab. Buildings	0	0.00	0	0.00
Manufactured Home Parks (NEW)	0	0.00	0	0.00
Multi-Family Dwellings	0	0.00	0	0.00
Additions/Alterations	3	738.38	3	738.38
Accessory Buildings	0	0.00	0	0.00
SUBTOTALS	4	1,367.82	4	1,367.82
NON-RESIDENTIAL				
Industrial	0	0.00	0	0.00
Commercial	1	2,196.94	1	2,196.94
Prefab. Buildings	0	0.00	0	0.00
Public	1	1,505.81	1	1,505.81
Additions/Alterations	0	0.00	0	0.00
SUBTOTALS	2	3,702.75	2	3,702.75
MISC. APPLICATIONS				
Recreational (RV Parks etc.)	0	0.00	0	0.00
Misc. Structures	0	0.00	0	0.00
Miscellaneous Permits	1	81.00	1	81.00
SUBTOTALS	1	81.00	1	81.00
Plumbing	4	823.50	4	823.50
Mechanical	7	795.75	7	795.75
SUBTOTALS	11	1,619.25	11	1,619.25
Plan Review	8	2,795.68	8	2,795.68
GRAND TOTAL MONTH	18	9,566.50	18	9,566.50

**TABLE 11**  
**COUNTY PERMIT, PLAN CHECK, & MISC REVENUE**  
**BY FISCAL YEAR**

	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023
JULY	277,607.06	100,351.77	113,616.87	77,484.14	82,404.31	37,173.04
AUG	60,044.74	94,947.94	217,461.46	95,732.23	88,155.76	
SEPT	82,507.11	92,827.37	96,258.43	82,690.70	76,855.24	
OCT	50,969.00	107,407.42	101,242.25	79,672.58	89,772.08	
NOV	49,975.17	137,029.07	85,188.21	91,665.20	44,033.65	
DEC	51,670.88	53,122.43	63,127.55	112,792.14	27,931.62	
JAN	91,501.91	51,553.10	67,796.29	76,309.72	23,973.95	
FEB	29,949.06	45,337.65	96,198.93	47,947.91	48,470.08	
MAR	67,294.37	97,167.50	117,543.65	69,127.59	69,694.82	
APR	101,894.94	54,328.25	113,700.67	103,850.68	51,810.69	
MAY	56,214.06	80,519.05	90,138.22	61,270.86	71,863.53	
JUN	64,222.51	111,285.80	85,017.44	70,631.10	81,621.33	
<b>TOTAL</b>	<b>983,850.81</b>	<b>1,025,877.35</b>	<b>1,247,289.97</b>	<b>969,174.85</b>	<b>756,587.06</b>	<b>37,173.04</b>

**TABLE 12**  
**CONTRACT CITY PERMIT REVENUE**  
**BY FISCAL YEAR**

	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023
JULY	22,271.88	57,425.00	29,344.35	13,059.10	170,862.28	14,481.91
AUG	62,738.52	24,431.30	19,427.50	33,448.35	31,075.46	
SEPT	8,881.54	44,166.25	15,595.37	55,466.88	57,223.05	
OCT	60,958.22	32,066.76	41,208.37	31,518.40	15,331.99	
NOV	25,219.33	137,095.15	70,234.77	9,395.01	28,909.11	
DEC	17,739.57	10,453.12	15,984.40	25,222.81	37,232.20	
JAN	61,250.12	13,715.27	22,529.94	22,246.17	7,774.24	
FEB	1,945.51	0.00	47,698.94	21,535.68	65,052.25	
MAR	16,803.77	12,056.67	55,798.39	63,166.07	10,334.59	
APR	73,926.66	43,351.04	42,504.60	15,948.31	4,034.30	
MAY	0.00	46,751.87	42,346.01	28,446.88	10,696.30	
JUN	11,271.79	50,916.40	32,291.64	64,939.34	16,133.37	
<b>TOTAL</b>	<b>363,006.91</b>	<b>360,547.10</b>	<b>363,006.91</b>	<b>470,213.47</b>	<b>454,659.14</b>	<b>14,481.91</b>

**TABLE 13**  
**ELECTRICAL PERMIT REVENUE**  
**BY FISCAL YEAR**

	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023
JULY	30,171.00	23,402.00	22,715.00	12,081.00	19,671.25	15,285.25
AUG	20,715.00	23,683.00	19,484.00	19,901.00	25,964.60	
SEPT	22,103.00	22,397.00	17,429.00	22,700.00	25,437.00	
OCT	26,937.00	23,642.00	24,222.50	27,020.00	21,763.00	
NOV	21,631.00	21,884.00	24,998.00	28,993.70	24,648.71	
DEC	23,343.00	18,379.00	18,521.00	30,285.10	17,055.50	
JAN	24,335.00	20,631.75	19,702.00	22,736.40	15,145.00	
FEB	19,437.00	19,618.00	15,424.63	27,818.25	23,627.25	
MAR	16,880.00	20,288.00	20,688.50	30,391.25	23,675.50	
APR	23,171.00	18,515.00	30,663.00	25,127.50	26,044.50	
MAY	21,664.00	20,815.00	23,846.50	23,393.93	20,205.25	
JUN	21,280.00	20,890.00	22,829.38	29,276.05	25,005.50	
<b>TOTAL</b>	<b>271,667.00</b>	<b>263,047.00</b>	<b>260,523.51</b>	<b>299,724.18</b>	<b>268,243.06</b>	<b>15,285.25</b>



TABLE 14  
PLANNING & BUILDING DEPARTMENT  
FY 2022/2023 REVENUE AND EXPENDITURES  
July 2022

LINE ITEM DESCRIPTION	ADMIN..	PLANNING	BUILDING	ELECTRICAL	BUDGET TOTAL
<b>REVENUE</b>					
PLANNING FEES		10,450.00			10,450.00
ELECTRIC PERMITS				15,285.25	15,285.25
BLDG, MECH, PLUMB PERMITS			26,119.27		26,119.27
MISC. PERMITS & PLAN REVIEW			10,728.52		10,728.52
REIMBURSEMENTS			300.00		300.00
MISC. (REIMBURSEMENTS)	0.00				0.00
SALES	325.25				325.25
CET FEES	0.00				0.00
CONTRACT CITIES			14,481.91		14,481.91
DEPOSIT SUSPENSE	0.00				0.00
CODE ENFORCEMENT CLEAN UP	0.00				0.00
FEE OVERAGES/SHORTAGES	0.00				0.00
SALE OF COUNTY EQUIPMENT	0.00				0.00
<b>TOTAL REVENUE</b>	<b>\$325.25</b>	<b>\$10,450.00</b>	<b>\$51,629.70</b>	<b>\$15,285.25</b>	<b>\$77,690.20</b>
<b>EXPENDITURES PERSONAL SVS</b>					
ELECTRICAL INSPECTOR I			7,212.00		7,212.00
ELECTRICAL INSPECTOR II				4,725.00	4,725.00
BLDG. INSPECTOR II			5,938.00		5,938.00
PLUMBING INSPECTOR I			7,212.00		7,212.00
PLANS EXAMINER II			6,872.00		6,872.00
BLDG INSP-CODE ENF		653.80	5,884.20		6,538.00
CODE ENFORCEMENT TECH			4,624.88		4,624.88
OFFICE MANAGER 1	0.00		0.00	0.00	0.00
OFFICE SPECIALIST 1	5,624.00				5,624.00
OFFICE SPECIALIST 2	0.00	0.00	0.00	0.00	0.00
OFFICE SPECIALIST 3	0.00	0.00	0.00		0.00
PERMIT CLERK			5,642.44		5,642.44
ASSISTANT PLANNER		2,651.78	662.94		3,314.72
ASSOCIATE PLANNER		0.00			0.00
SENIOR PLANNER		0.00	0.00		0.00
PLANNING MANAGER					8,240.00
BLDG. OFFICIAL	1,178.85		5,108.35	1,571.80	7,859.00
DIRECTOR	0.00	0.00	0.00	0.00	0.00
TEMPORARY HELP				0.00	0.00
OVERTIME				0.00	0.00
<b>WAGES</b>	<b>\$6,802.85</b>	<b>\$3,305.58</b>	<b>\$41,944.81</b>	<b>\$6,296.80</b>	<b>\$73,802.04</b>
<b>LONGEVITY PAY</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		<b>0.00</b>
<b>LEAD WORKER</b>	<b>140.60</b>				<b>140.60</b>
<b>CERTIFICATION PAY</b>			<b>0.00</b>		<b>0.00</b>
<b>FRINGE BENEFITS</b>	<b>1,208.11</b>	<b>4,832.44</b>	<b>9,181.64</b>	<b>8,940.01</b>	<b>24,162.20</b>
<b>PAYROLL COSTS</b>	<b>1,414.82</b>	<b>5,659.28</b>	<b>10,752.62</b>	<b>10,469.66</b>	<b>28,296.38</b>
<b>SALARY BENEFITS &amp; ADJ.</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL PERSON. SERVICES</b>	<b>\$9,566.38</b>	<b>\$13,797.29</b>	<b>\$61,879.07</b>	<b>\$25,706.47</b>	<b>\$126,401.22</b>
<b>MATERIALS &amp; SERVICES</b>					
SUPPLIES	21.44	21.44	85.75	85.75	214.37
PRINT & REPRODUCTION	3.48	10.43	27.80	27.80	69.50
POSTAGE	28.45	455.23	28.45	56.90	569.04
SUBSCRIPT. & MEMBERSHIP		0.00	0.00	0.00	0.00
NOTICE & PUBLICATION		0.00	0.00		0.00
COPIER MAIN & USAGE	54.41	54.41	54.41	54.41	217.64
P.C.'S, ACCESS., SOFTWARE	4,581.56	4,581.56	4,581.56	4,581.56	18,326.25
SCHOOLS & SEMINARS	234.50				234.50
MEETINGS/TRAVEL	0.00				0.00
TELEPHONE	27.01	216.05	135.03	162.04	540.12
VISA BANK CHARGES		367.14	1,468.58		1,835.72
REPAIRS & MAINTENANCE	0.74	15.91	9.25	11.10	37.00
COMPUTER SUPPLIES & EQUIP	0.00	0.00	0.00	0.00	0.00
REFUNDS		622.74	950.50	65.55	1,638.80
OTHER CONTRACTED SERVICES			0.00		0.00
<b>TOTAL MAT. &amp; SERVICES</b>	<b>\$4,951.58</b>	<b>\$6,344.91</b>	<b>\$7,341.33</b>	<b>\$5,045.11</b>	<b>\$23,682.94</b>
<b>CAPITAL OUTLAY</b>					
MOTOR VEHICLE			24,600.32		24,600.32
SPECIAL EQUIP. (SIERRA)					0.00
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$24,600.32</b>	<b>\$0.00</b>	<b>\$24,600.32</b>
<b>TOTAL EXPENDITURES</b>	<b>\$14,517.96</b>	<b>\$20,142.20</b>	<b>\$69,220.41</b>	<b>\$30,751.59</b>	<b>\$174,684.48</b>
<b>LESS REVENUE</b>	<b>\$325.25</b>	<b>\$10,450.00</b>	<b>\$51,629.70</b>	<b>\$15,285.25</b>	<b>\$77,690.20</b>
<b>GEN. FUND EXPENDITURES</b>	<b>\$14,192.71</b>	<b>\$9,692.20</b>	<b>\$17,590.71</b>	<b>\$15,466.34</b>	<b>\$96,994.28</b>





## LINN COUNTY PLANNING AND BUILDING DEPARTMENT

Room 114, Linn County Courthouse  
PO 100 Box, Albany, Oregon 97321  
Phone 541-967-3816, Fax 541-926-2060, [www.co.linn.or.us](http://www.co.linn.or.us)

### WILDFIRE RECOVERY PERMITS AND FEE WAIVERS

Permit Type	Total 2020	Total 2021	Total 2022	Grand Total: July 31, 2022
<b>County Building Permits</b>				
Replace Single-family Dwelling	2	14	2	18
Repair Single-family Dwelling	0	0	0	0
Replace/Repair Manufactured Home	1	7	0	9
Total Permits	4	21	1	26
Total County Building Fees Waived	\$10,668	\$64,127	\$6,357	\$81,152
<b>Contract City Dwelling Permits</b>				
Lyons	0	0	0	0
Mill City	3	9	2	14
Total Permits	3	9	2	14
Total City Building Fees Waived	\$2,851	\$15,430	\$3,638	\$21,919
<b>Electrical Permits</b>				
Total Permits	0	24	7	32
Total Electrical Fees Waived	\$0	\$6,024	\$1,736	\$7,760
<b>Land Use Permits</b>				
Total Permits	15	2	0	17
Total Land Use Fees Waived	\$2,250	\$300	\$0	\$2,550
<b>Total Fees Waived</b>	<b>\$15,769</b>	<b>\$85,881</b>	<b>\$11,731</b>	<b>\$113,381</b>

**Linn County Planning & Building  
Land Use Applications Tracking Sheet  
July 2022**

DATE	FILE # & NAME	PLANNER	STATUS
07/01/2022	PLN-2022-00533; BLAINE, James & Sarah (PLA)	Ashley	Approved
07/01/2022	PLN-2022-00536; VALENTINE, Brent & Yen Trust (CU Soil Screen)	Ashley	Pending
07/05/2022	PLN-2022-00545; LUKE, Tim (LUC)	Ashley	Approved
07/07/2022	PLN-2022-00553; TENBUSCH, William (LUC)	Ashley	Approved
07/11/2022	PLN-2022-00563; EPIC FLOWER (LUC)	Ashley	Approved
07/15/2022	PLN-2022-00566; ALYRICA NETWORKS, INC (SPR)	Alyssa	Incomplete
07/15/2022	PLN-2022-00567; PICKENS, Norman & Wanda Trust (RD)	Ashley	Pending
07/12/2022	PLN-2022-00568; SCHOENBORN, Kathy Trust (CU SOIL SCREEN)	Ashley	Pending
07/15/2022	PLN-2022-00569; HINDMARSH, Timothy & May (PLA)	Alyssa	Approved
07/15/2022	PLN-2022-00584; STIEHL, Ben & Amanda (PLA)	Alyssa	Approved
07/18/2022	PLN-2022-00585; BOREN, Rob & Sarah (MH)	Alyssa	Notice
07/18/2022	PLN-2022-00586; EWEB (LUC)	Alyssa	Approved
07/18/2022	PLN-2022-00588; KRICK, Zachary (LUC)	Alyssa	Approved
07/29/2022	PLN-2022-00595; PITTS, BROWN, & BROWN (RD)	Alyssa	Approved
07/29/2022	PLN-2022-00599; RAMIREZ, Ramiro (V)	Alyssa	Pending
07/29/2022	PLN-2022-00601; GRAY, Josh (SPR)	Alyssa	Approved
07/29/2022	PLN-2022-00602; DUREN, Brianna (V)	Ashley	Pending
07/29/2022	PLN-2022-00607; CORMANY, Daniel & DeAnna (E )(PLA)	Ashley	Pending
07/29/2022	PLN-2022-00615; MCDONALD, Kevin (PLA)	Ashley	Pending
07/29/2022	PLN-2022-00617; MEEKINS, Daryl (RD)	Alyssa	Approved

# CODE ENFORCEMENT

## July 2022 Statistics

### New Cases Received

Jul-22

### Cases by Category

OCCUPIED RVS (RV)	3
ILLEGAL BUSINESS (IB)	
JUNK (J)	3
MARIJUANA GROW (MJ)	
DRAINAGE(D)	
NEIGHBOR DISPUTE (ND)	1
CONSTRUCTION W/O PERMITS (UP)	2
MULTIPLE DWELLINGS (MD)	1
LIVESTOCK (LS)	
EASEMENT ( E )	
MEDICAL HARDSHIP (MH)	
HOMELESS ENCAMPMENT	1
DANGEROUS CONDITIONS	
CHICKEN FARM	
(Some files have multiple categories)	

Total new cases for July 2022

11

### Cases Closed

Jul-22

3

### Highlighted Cases

7/14/2022

Code Enforcement, along with the Sheriff's Department, approached the occupant of a house on Mt. Hope in Lebanon about people camping in RVs in the field behind the house. The occupant was the son of the 84-year-old property owner and had allowed 8 people and 5 RVs to set up camp in the field behind the house. He was issued a citation for the unauthorized operation of a campground.

A house with a shop at the corner of Cold Springs Road and Crabtree Drive in Crabtree has been encroaching in the public rights-of-way on both streets by allowing occupied RVs to park there. Code Enforcement met with all occupants of the property and 2 of the 3 RVs have now moved away. The 3rd RV will be relocated on the property but out of the right-of-way as soon as it can be towed.

A property owner in Mill City was contacted by Code Enforcement after he erected a patio cover on the side of a rental house he owns on SE Hazel Street. The patio cover was built without permits and was within the 5-foot setback area required for properties in that neighborhood. His only option was to remove the cover since there was no room for it to remain in that location.

Code Enforcement worked with the owner and the manager of Humpty's Bar & Grill on Old Salem Road until they removed a patio cover that was constructed without permits. They opted to take the cover off and use the remaining posts to attach fencing for an outside seating area.

#### Special Meetings

7/14/2022

A special meeting was held with Commissioner Tucker, Sheriff's Department representatives, County Counsel and others to discuss investigative and abatement actions for an unauthorized campground in Lebanon. Numerous people are purported to be occupying RVs and other structures on the property without benefit of approved sewage disposal systems which may also be impacting a nearby waterway.

7/26/2022

A meeting was held at the request of Commissioner Sprenger to address the code violations occurring on Bellinger Road in Lebanon. The Sheriff's Department, Code Enforcement and County Counsel debated the legal issues of enforcement of a property whose owner is mentally incapacitated and there is no designated power of attorney to make decisions for him.

#### Court Cases

7/19/2022

A property owner on Oupor Drive in Scio had been issued a citation for failure to decommission a 2nd dwelling on his property. That citation was dismissed in court after Code Enforcement inspected the 2nd dwelling and confirmed it had been decommissioned as required.



# LINN COUNTY

## Grant Activity Report

## 24 - PLANNING & BUILDING

**24030 - 2020 WILDFIRE VICTIMS GRANT**

Object	Title	YTD	Final Budget	Balance	% Used
3220	GRANTS	\$96,000.00	\$64,000.00	\$96,000.00	150.00%
	TOTAL REVENUE	\$96,000.00	\$64,000.00	\$96,000.00	150.00%
6032	2020 WILDFIRE VICTIMS GRANT	\$95,250.00	\$64,000.00	\$31,250.00	148.83%
	TOTAL MATERIALS & SERVICES	\$95,250.00	\$64,000.00	\$31,250.00	148.83%

## GRANT APPLICATION PAYMENTS

[illegible]



# Linn County Road Department

*Providing safe and efficient transportation to  
citizens and visitors of Linn County.*

## *Memorandum*

**Date:** 8/4/2022

**To:** Linn County Board of Commissioners

**From:** Wayne Mink, Roadmaster *WEM*

**RE:** Background Information for Agenda Items – 8/9/2022

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The Road Department has the following item on the Board of Commissioners agenda for the weekly meeting on August 9, 2022. The following is a brief description of the item.

**Resolution & Order 2022-292 – Amendment to the Infrastructure Contract for Federal Disaster Relief Funding**

This is a Resolution & Order to approve an amendment to the Infrastructure Contract for Federal Disaster Relief Funding with the State of Oregon, Military Department, Office of Emergency Management (OEM) and delegate authority to Wayne E. Mink. This amendment increases the federal funding of eligible costs from 75% to 90% for the wildfires that occurred in September 2020.

We request your approval.