



LINN COUNTY PLANNING AND BUILDING DEPARTMENT

Steve Wills, Director

Room 114, Linn County Courthouse
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Phone 541-967-3816, Fax 541-926-2060, www.co.linn.or.us

TO: Board of Commissioners
FROM: Steve Wills, Planning & Building Department Director
DATE: February 14, 2023
RE: Planning and Building Department Update: February 2023

The attached tables include the Department's current FY2022-23 Revenue Summary and Permit Activity Reports through January 31, 2023. Also attached with this memorandum is the list of January 2023 land use applications received, a code enforcement summary, and current wildfire permitting reports. The February 2023 Department update is summarized below.

PLANNING

- Land use permits issued in January 2023 totaled 60.
- There are no Planning Commission Meetings scheduled in February 2023.
- There are no land use hearings scheduled before the Board in February 2023.

BUILDING

- Total County building permits issued in January 2023, including non-structural permits, totaled 288. The number of building permits issued for dwellings in January totaled 5: 4 single family dwellings and 1 manufactured dwelling. 16 permits were issued for dwelling additions/alterations and 3 permits for accessory buildings were issued. Total number of Commercial permits issued totaled 5.
- Total contract city permits issued in January 2023, including non-structural permits, totaled 32. There was 2 contract city permits issued in January for new single-family dwellings, 0 for manufactured dwellings and 4 permits were issued for dwelling additions/alterations and 0 permits for accessory buildings were issued. Total number of Commercial permits issued totaled 5.
- The Department has so far waived approximately \$113,381 in fees for permits related to the Wildfire Recovery. No new wildfire dwelling or electrical permits were issued in December.

Total Permit Fee Waivers:

- Single-family Dwellings: 22
- Manufactured Homes: 16
- Multi-Family Dwelling: 2
- Electrical Services: 47
- Temporary RV Permits: 19

- DCBS fire hardening
 - To date we have 41 applications submitted
 - 30 applications have been approved and we have paid out a total of \$114,650.
 - 9 have not yet begun rebuilding.
 - 2 are pending inspection
- ODOE grant program
 - Incentives requested total \$126,500.
 - Incentives approved and paid out total \$56,500.
 - Incentives in reserve totaling \$70,000.

CODE ENFORCEMENT

- Total new cases for January 2023 were 17.
- Total cases closed in January 2023 were 5.
- Total open cases to date are 175.

OTHER

- (Update) Continuing to compile information of hard costs.
The Legislature awarded Linn County (HB 5006) a \$275,000 grant in response to the 2020 wildfires for the county's building and planning department staffing costs.



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Estimate of Annual Revenues From Fees

Fiscal Year 2022-2023

Planning and Building Department

January 2023

<u>REVENUE SOURCE</u>	(1) YTD REVENUE
Refunds/Restitution	\$92,000.00
Building Permits -- County, Permits & Sales	\$445,532.08
C.E.T Administrative Fees	\$3,373.47
Building Permits -- Contract Cities	\$167,237.89
Electrical Permits	\$148,059.00
Planning Fees	\$101,475.00
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TOTAL	\$957,677.44

<u>REVENUE SOURCE</u>	(2) ESTIMATED REVENUE Sept '22 - June '23	(3) TOTAL REVENUE ESTIMATED Column (1) + Column (2)
Building Permits -- County	\$416,000.00	\$861,532.08
C.E.T Administrative Fees	\$2,500.00	\$5,873.47
Building Permits -- Contract Cities	\$317,000.00	\$484,237.89
Electrical Permits	\$217,000.00	\$365,059.00
Planning Fees	\$212,500.00	\$360,559.00
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TOTAL	\$1,165,000.00	\$2,077,261.44

<u>REVENUE SOURCE</u>	(4) 2021/2022 Budget	(5) Projected Surplus or (Deficit) Column (3) - Column (4)
Building Permits -- County, Permits & Sales	\$499,400.00	\$362,132.08
C.E.T Administrative Fees	\$3,000.00	\$2,873.47
Building Permits -- Contract Cities	\$380,000.00	\$104,237.89
Electrical Permits	\$260,000.00	\$105,059.00
Planning Fees	\$255,000.00	\$105,559.00
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TOTAL	\$1,397,400.00	\$679,861.44

Linn County Planning & Building
Land Use Applications Tracking Sheet
January 2023

DATE	FILE # & NAME	PLANNER	STATUS
1/5/2023	PLN-2023-00005; SCHERR, Gary (MH)	Kate	Notice
1/4/2023	PLN-2023-00004; Valentine, Brent & Yen (CU)	Kate	Incomplete
1/6/2023	PLN-2023-00007; BODI, Michelynrose & Michael (RD)	Alyssa	Approved
1/6/2023	PLN-2023-00008; MARGASON, Gary & Ingrid (MH)	Alyssa	Notice
1/10/2023	PLN-2023-00009; CHEEKE, Ryan (LUC)	Alyssa	Approved
1/12/2023	PLN-2023-00012; HAUER, Deborah (In-Home Comm)	Ashley	Pending
1/13/2023	PLN-2023-00016; ARTHUR, Norma (V)	Kate	Notice
1/17/2023	PLN-2023-00017; KROPF, Jeffrey (PLA)	Alyssa	Approved
1/17/2023	PLN-2023-00018; Pitts, Paul (V)	Kate	Notice
1/18/2023	PLN-2023-00020; NIELSEN, Rachel & Stephen (CU)	Kate	Notice
1/19/2023	PLN-2023-00023; JACKSON, Jeffrey & Ericka (CU)	Ashley	Notice
1/19/2023	PLN-2023-00024; AHO, Brennon (V)	Kate	Notice
1/19/2023	PLN-2023-00025; COMER, Donald (V)	Ashley	Notice
1/19/2023	PLN-2023-00026; CASCADE PULP (LUC)	Alyssa	Approved
1/23/2023	PLN-2023-00032; KEETER, Robert (V)	Alyssa	Notice
1/23/2023	PLN-2023-00033; SPIVEY, Elisa (PLA)	Kate	Notice
1/23/2023	PLN-2023-00034; MCHENRY, Michel & Kristine (V)(PLA)(AR)	Kate	Notice
1/23/2023	PLN-2022-00035; JARVIS, Rodney (PS)	Alyssa	Notice
1/23/2023	PLN-2023-00039; HUTCHINSON, Stanley (CU)	Alyssa	Notice
1/24/2023	PLN-2023-00041; RASCHEIN, Randy & Carolyn (MH)	Ashley	Pending
1/25/2022	PLN-2023-00042; WEINTRAUB, Pauline & Benjamin (RD)	Ashley	Approved
1/27/2023	PLN-2023-00046; HOSTETLER, Ronald (V)	Alyssa	Notice
1/30/2023	PLN-2023-00047; HAMLIN, Aaron (MH)	Kate	Pending
1/30/2023	PLN-2023-00049; OWEN, Dave (V)	Ashley	Pending
1/30/2023	PLN-2023-00050; SILBERNAGEL, Michael (MH)(V)	Kate	Pending

**Linn County Planning & Building
Land Use Applications Tracking Sheet
January 2023**

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PLANNING AND BUILDING DEPARTMENT PERMIT ACTIVITY TABLES
January 2023

TABLE 1
PERMITS ISSUED FY 2022/2023

	PLANNING APPLICATIONS	COUNTY BUILDING PERMITS	CONTRACT CITIES PERMITS	ELECTRICAL PERMITS	TOTAL
JULY	49	76	20	113	258
AUG	71	113	51	168	403
SEPT	50	110	35	171	366
OCT	39	109	50	104	302
NOV	35	97	30	141	303
DEC	29	125	34	154	342
JAN	44	102	27	185	358
FEB					
MAR					
APR					
MAY					
JUN					
TOTAL	317	732	247	1,036	2,332

TABLE 2
PERMITS ISSUED FY 2021/2022

	PLANNING APPLICATIONS	COUNTY BUILDING PERMITS	CONTRACT CITIES PERMITS	ELECTRICAL PERMITS	TOTAL
JULY	76	91	141	172	480
AUG	84	120	28	180	412
SEPT	90	86	55	177	408
OCT	68	117	43	158	386
NOV	40	81	32	152	305
DEC	54	80	74	117	325
JAN	74	84	18	126	302
FEB	71	69	43	163	346
MAR	89	99	47	161	396
APR	77	88	16	164	345
MAY	72	90	28	143	333
JUN	72	86	6	166	330
TOTAL	867	1,091	531	1,879	4,368

TABLE 3
PERMITS ISSUED FY 2020/2021

	PLANNING APPLICATIONS	COUNTY BUILDING PERMITS	CITIES PERMITS	ELECTRICAL PERMITS	TOTAL
JULY	77	138	101	167	483
AUG	100	180	114	153	547
SEPT	68	148	81	158	455
OCT	77	147	40	198	462
NOV	78	98	34	152	362
DEC	77	111	63	146	397
JAN	67	86	46	155	354
FEB	66	73	31	184	354
MAR	80	111	120	180	491
APR	72	97	49	162	380
MAY	89	110	15	190	404
JUN	78	119	52	177	426
TOTAL	929	1,418	746	2,022	5,115

TABLE 4
SINGLE-FAMILY DWELLING PERMITS ISSUED
COUNTY

	2017/2018		2018/2019		2019/2020		2020/2021		2021/2022		2022/2023	
	MO	QTR	MO	QTR	MO	QTR	MO	QTR	MO	QTR	MO	QTR
JULY	10		6		12		10		3		3	
AUG	7		11		4		10		9		16	
SEPT	11	28	9	26	5	21	5	25	12	24	3	22
OCT	8		8		9		5		13		7	
NOV	9		2		2		3		5		5	
DEC	7	24	5	15	5	16	9	17	3	21	5	17
JAN	9		5		4		3		2		4	
FEB	1		3		6		6		6			
MAR	6	16	4	12	14	24	8	17	6	14		4
APR	6		4		10		8		8			
MAY	5		6		4		6		13			
JUN	7	18	11	21	8	22	5	19	4	25		0
TOTAL	86		74		83		78		84		43	

TABLE 5
MANUFACTURED DWELLING PERMITS ISSUED
COUNTY

	2017/2018		2018/2019		2019/2020		2020/2021		2021/2022		2022/2023	
	MO	QTR	MO	QTR	MO	QTR	MO	QTR	MO	QTR	MO	QTR
JULY	4		5		11		5		6		3	
AUG	2		2		6		8		5		4	
SEPT	3	9	7	14	6	23	6	19	4	15	4	11
OCT	6		8		4		8		3		1	
NOV	2		3		7		14		2		2	
DEC	2	10	3	14	7	18	10	32	4	9	1	4
JAN	5		6		4		2		2		1	
FEB	4		5		1		4		2			
MAR	5	14	6	17	3	8	4	10	6	10		1
APR	3		7		3		5		3			
MAY	5		2		4		2		1			
JUN	6	14	4	13	6	13	2	9	5	9		0
TOTAL	47		58		62		70		43		16	

TABLE 6
NON-ELECTRICAL PERMITS ISSUED
COUNTY

	2017/2018		2018/2019		2019/2020		2020/2021		2021/2022		2022/2023	
	MO	QTR	MO	QTR	MO	QTR	MO	QTR	MO	QTR	MO	QTR
JULY	213		174		195		138		91		76	76
AUG	167		172		176		180		120		113	189
SEPT	187	567	160	506	158	529	148	466	86	297	171	360
OCT	191		175		166		147		117		109	393
NOV	167		138		138		98		81		97	377
DEC	126	484	150	463	164	468	111	356	80	278	125	331
JAN	145		116		120		86		84		102	324
FEB	154		105		108		73		69			227
MAR	140	439	176	397	173	401	111	270	99	252		102
APR	140		127		144		97		88			0
MAY	158		151		140		110		90			0
JUN	156	454	163	441	134	418	119	326	86	264		0
TOTAL	1,944		1,807		1,816		1,418		1,091		793	

TABLE 7
CONTRACT CITY DWELLING UNIT PERMITS ISSUED
BY FISCAL YEAR

	FY 2022/2023			FY 2021/2022			FY 2020/2021			FY 2019/2020		
	SFD	MH	MFD	SFD	MH	MFD	SFD	MH	MFD	SFD	MH	MFD
BROWNSVILLE	1	1		52	1		14	1	2	7	1	
HALSEY							1					
HARRISBURG				5		1	5			3	2	2
LYONS				3	1		1	1		2		
MILL CITY	8			5		1	11	19	2	9	3	
MILLERSBURG	8			40			48			108		
SCIO										1		
TANGENT										1		
TOTAL	17	1	0	105	2	2	80	21	4	131	6	2

TABLE 8
PLANNING SECTION PERMIT ACTIVITY
FY 2022/2023

CURRENT MONTH: January 2023

DESCRIPTION	NUMBER	FEES	YEAR TO-DATE TOTALS	
			NUMBER	FEES
RESIDENTIAL				
Evaluation & Processing	16	1,600.00	186	18,600.00
Variance	11	7,150.00	39	23,075.00
Comprehensive Plan Amendment	0	0.00	1	3,500.00
Land Use Compatibility Statement	4	300.00	26	1,950.00
Conditional Use	3	2,800.00	21	14,650.00
Home Occupation CU's	1	250.00	4	1,000.00
Medical Hardship CU's	4	2,000.00	10	5,000.00
PD Partition	0	0.00	0	0.00
PM Partition	0	0.00	7	2,450.00
Property Line Adjustment	3	1,350.00	17	7,450.00
Easement	1	650.00	10	7,350.00
Appeal	0	0.00	0	0.00
Temp RV/Mfg. Home Placement	2	1,000.00	3	1,250.00
Zone Amendment	0	0.00	0	0.00
Mortgage Lot	0	0.00	0	0.00
Non-conforming Use Alteration	0	0.00	0	0.00
Step 1 - Soil Review	0	0.00	3	1,050.00
Agricultural Bldg Review	6	900.00	62	9,300.00
Dwelling/Property Status/SPR	6	2,750.00	34	14,500.00
Measure 49	0	0.00	4	1,700.00
Extensions	2	200.00	7	700.00
Misc. Applications	1	250.00	9	6,300.00
MONTHLY TOTAL	60	21,200.00	443	119,825.00

Xerox/Microfilm	224.75	362.50
Tapes	0.00	0.00
Maps	0.00	0.00
Comp. Plan/Code/Transportation Books	0.00	0.00
Reports	0.00	0.00
Postage	0.00	0.00
Extensions	325.00	1,925.00
MONTHLY TOTAL	549.75	2,287.50

TABLE 9
BUILDING SECTION PERMIT ACTIVITY
FY 2022/2023

CURRENT MONTH: January 2023

DESCRIPTION	MONTHLY TOTALS		YEAR TODATE TOTALS	
	NUMBER	FEES	NUMBER	FEES
RESIDENTIAL				
Single Family Dwelling	4	6,952.75	43	78,681.37
Manufactured Homes	1	434.00	16	8,270.00
Prefab. Buildings	0	0.00	0	0.00
Additions/Alterations	16	5,360.25	160	51,272.10
Accessory Buildings	3	2,464.50	38	26,765.72
SUBTOTALS	24	15,211.50	257	164,989.19
NON-RESIDENTIAL				
Industrial	0	0.00	0	0.00
Commercial	5	10,040.75	34	28,816.10
Public	0	0.00	0	0.00
Additions/Alterations	0	0.00	0	0.00
Transaction Fee	0	0.00	0	0.00
Misc. Permits	0	0.00	2	346.00
SUBTOTALS	5	10,040.75	36	29,162.10
Plumbing	20	5,481.75	154	50,104.75
Mechanical	53	6,164.59	433	50,509.74
SUBTOTALS	73	11,646.34	587	100,614.49
Electrical Permits	185	23,920.00	1105	171,254.25
Master Electrical Permits	1	190.00	2	427.50
SUBTOTALS	186	24,110.00	1,107	171,681.75
Demolition/Decommission	1	130.00	5	650.00
Flood Dev. Evaluation	6	720.00	37	4,800.00
Misc. Permits	7	4,565.80	25	16,241.31
SUBTOTALS	14	5,415.80	67	21,691.31
PLAN REVIEWS	35	17,585.91	291	109,365.12
SUBTOTALS	35	17,585.91	291	109,365.12
RAND TOTAL MONT	337	84,010.30	2,345	597,503.96

TABLE 10
CONTRACT CITY PERMIT ACTIVITY
FY 2022/2023

Current Month: January 2023

DESCRIPTION	NUMBER	FEES	YEAR TO-DATE TOTALS	
			NUMBER	FEES
RESIDENTIAL				
Single Family Dwelling	2	4,105.75	17	20,977.01
Manufactured Homes	0	0.00	1	325.50
Prefab. Buildings	0	0.00	0	0.00
Manufactured Home Parks (NEW)	0	0.00	0	0.00
Multi-Family Dwellings	0	0.00	0	0.00
Additions/Alterations	4	1,336.75	39	9,194.85
Accessory Buildings	0	0.00	7	2,100.44
SUBTOTALS	6	5,442.50	64	32,597.80
NON-RESIDENTIAL				
Industrial	0	0.00	0	0.00
Commercial	5	1,084.70	40	36,670.58
Prefab. Buildings	0	0.00	0	0.00
Public	0	0.00	1	1,505.81
Additions/Alterations	0	0.00	2	746.44
SUBTOTALS	5	1,084.70	43	38,922.83
MISC. APPLICATIONS				
Recreational (RV Parks etc.)	0	0.00	0	0.00
Misc. Structures	0	0.00	0	0.00
Miscellaneous Permits	0	0.00	7	4,978.82
SUBTOTALS	0	0.00	7	4,978.82
Plumbing	8	2,529.00	57	13,685.21
Mechanical	13	1,635.00	22	10,155.03
SUBTOTALS	21	4,164.00	79	23,840.24
Plan Review	9	3,761.72	115	57,039.44
GRAND TOTAL MONTH	32	14,452.92	193	157,379.13

TABLE 11
COUNTY PERMIT, PLAN CHECK, & MISC REVENUE
BY FISCAL YEAR

	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023
JULY	277,607.06	100,351.77	113,616.87	77,484.14	82,404.31	37,173.04
AUG	60,044.74	94,947.94	217,461.46	95,732.23	88,155.76	85,872.59
SEPT	82,507.11	92,827.37	96,258.43	82,690.70	76,855.24	41,121.35
OCT	50,969.00	107,407.42	101,242.25	79,672.58	89,772.08	56,229.51
NOV	49,975.17	137,029.07	85,188.21	91,665.20	44,033.65	42,022.76
DEC	51,670.88	53,122.43	63,127.55	112,792.14	27,931.62	40,539.64
JAN	91,501.91	51,553.10	67,796.29	76,309.72	23,973.95	41,300.55
FEB	29,949.06	45,337.65	96,198.93	47,947.91	48,470.08	
MAR	67,294.37	97,167.50	117,543.65	69,127.59	69,694.82	
APR	101,894.94	54,328.25	113,700.67	103,850.68	51,810.69	
MAY	56,214.06	80,519.05	90,138.22	61,270.86	71,863.53	
JUN	64,222.51	111,285.80	85,017.44	70,631.10	81,621.33	
TOTAL	983,850.81	1,025,877.35	1,247,289.97	969,174.85	756,587.06	344,259.44

TABLE 12
CONTRACT CITY PERMIT REVENUE
BY FISCAL YEAR

	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023
JULY	22,271.88	57,425.00	29,344.35	13,059.10	170,862.28	14,481.91
AUG	62,738.52	24,431.30	19,427.50	33,448.35	31,075.46	31,190.65
SEPT	8,881.54	44,166.25	15,595.37	55,466.88	57,223.05	25,481.66
OCT	60,958.22	32,066.76	41,208.37	31,518.40	15,331.99	23,719.08
NOV	25,219.33	137,095.15	70,234.77	9,395.01	28,909.11	44,358.49
DEC	17,739.57	10,453.12	15,984.40	25,222.81	37,232.20	25,887.93
JAN	61,250.12	13,715.27	22,529.94	22,246.17	7,774.24	14,452.92
FEB	1,945.51	0.00	47,698.94	21,535.68	65,052.25	
MAR	16,803.77	12,056.67	55,798.39	63,166.07	10,334.59	
APR	73,926.66	43,351.04	42,504.60	15,948.31	4,034.30	
MAY	0.00	46,751.87	42,346.01	28,446.88	10,696.30	
JUN	11,271.79	50,916.40	32,291.64	64,939.34	16,133.37	
TOTAL	363,006.91	360,547.10	363,006.91	470,213.47	454,659.14	179,572.64

TABLE 13
ELECTRICAL PERMIT REVENUE
BY FISCAL YEAR

	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023
JULY	30,171.00	23,402.00	22,715.00	12,081.00	19,671.25	15,285.25
AUG	20,715.00	23,683.00	19,484.00	19,901.00	25,964.60	26,724.50
SEPT	22,103.00	22,397.00	17,429.00	22,700.00	25,437.00	28,274.00
OCT	26,937.00	23,642.00	24,222.50	27,020.00	21,763.00	27,158.50
NOV	21,631.00	21,884.00	24,998.00	28,993.70	24,648.71	27,146.00
DEC	23,343.00	18,379.00	18,521.00	30,285.10	17,055.50	23,058.75
JAN	24,335.00	20,631.75	19,702.00	22,736.40	15,145.00	23,920.00
FEB	19,437.00	19,618.00	15,424.63	27,818.25	23,627.25	
MAR	16,880.00	20,288.00	20,688.50	30,391.25	23,675.50	
APR	23,171.00	18,515.00	30,663.00	25,127.50	26,044.50	
MAY	21,664.00	20,815.00	23,846.50	23,393.93	20,205.25	
JUN	21,280.00	20,890.00	22,829.38	29,276.05	25,005.50	
TOTAL	271,667.00	263,047.00	260,523.51	299,724.18	268,243.06	171,567.00

TABLE 14
PLANNING & BUILDING DEPARTMENT
FY 2022/2023 REVENUE AND EXPENDITURES
January 2023

LINE ITEM DESCRIPTION	ADMIN..	PLANNING	BUILDING	ELECTRICAL	BUDGET TOTAL
REVENUE					
REFUNDS/RESTITUTION	92,000.00				92,000.00
PLANNING FEES		122,471.50			122,471.50
ELECTRIC PERMITS				172,146.40	172,146.40
BLDG, MECH, PLUMB PERMITS			288,935.67		288,935.67
MISC. PERMITS & PLAN REVIEW			153,212.16		153,212.16
REIMBURSEMENTS			1,638.08		1,638.08
MISC. (REIMBURSEMENTS)	0.00				0.00
SALES	3,384.25				3,384.25
CET FEES	3,373.47				3,373.47
CONTRACT CITIES			185,355.02		185,355.02
DEPOSIT SUSPENSE	0.00				0.00
CODE ENFORCEMENT CLEAN UP	233.72				233.72
FEE OVERAGES/SHORTAGES	646.40				646.40
SALE OF COUNTY EQUIPMENT	0.00				0.00
TOTAL REVENUE	\$7,170.40	\$122,471.50	\$629,140.93	\$172,146.40	\$1,022,929.23
EXPENDITURES PERSONAL SVS					
ELECTRICAL INSPECTOR I			52,650.00		52,650.00
ELECTRICAL INSPECTOR II				25,541.25	25,541.25
BLDG. INSPECTOR II			45,172.00		45,172.00
PLUMBING INSPECTOR I			52,650.00		52,650.00
PLANS EXAMINER II			6,872.00		6,872.00
BLDG INSP-CODE ENF		2,075.86	18,682.73		20,758.59
CODE ENFORCEMENT TECH			32,125.64		32,125.64
OFFICE MANAGER I	0.00		0.00	0.00	0.00
OFFICE SPECIALIST I	31,400.77				31,400.77
OFFICE SPECIALIST 2	0.00	0.00	0.00	0.00	0.00
OFFICE SPECIALIST 3	2,123.40	3,185.10	15,925.50		21,234.00
PERMIT CLERK			25,142.44		25,142.44
ASSISTANT PLANNER		39,960.43	9,990.11		49,950.54
ASSOCIATE PLANNER		0.00			0.00
SENIOR PLANNER		0.00	0.00		0.00
PLANNING MANAGER					57,680.00
BLDG. OFFICIAL	7,928.85		34,358.35	10,571.80	52,859.00
DIRECTOR	24,720.00	14,832.00	7,416.00	2,472.00	49,440.00
TEMPORARY HELP				14,620.00	14,620.00
OVERTIME				0.00	0.00
WAGES	\$66,173.02	\$60,053.39	\$248,334.77	\$53,205.05	\$538,096.23
LONGEVITY PAY	57.68	700.40	65.92		824.00
LEAD WORKER	140.60				140.60
CERTIFICATION PAY			0.00		0.00
FRINGE BENEFITS	8,923.18	35,692.70	67,816.13	66,031.50	178,463.50
PAYROLL COSTS	9,808.81	39,235.25	74,546.98	72,585.22	196,176.26
SALARY BENEFITS & ADJ.	0.00	0.00	0.00	0.00	0.00
TOTAL PERSON. SERVICES	\$85,103.29	\$135,681.74	\$390,763.80	\$191,821.76	\$913,700.59
MATERIALS & SERVICES					
SUPPLIES	394.93	394.93	1,579.73	1,579.73	3,949.33
PRINT & REPRODUCTION	42.62	127.85	340.94	340.94	852.35
POSTAGE	192.54	3,080.67	192.54	385.08	3,850.84
SUBSCRIPT. & MEMBERSHIP		499.56	1,059.06	439.61	1,998.23
NOTICE & PUBLICATION		1,251.42	1,355.70		2,607.12
MARKETING/PRODUCTION&MATERIALS				(658.75)	(658.75)
COPIER MAIN & USAGE	848.37	848.37	848.37	848.37	3,393.46
AVOCETTE SOFTWARE					42,693.75
P.C.'S, ACCESS., SOFTWARE	0.00	0.00	0.00	0.00	0.00
SCHOOLS & SEMINARS	2,603.40				2,603.40
MEETINGS/TRAVEL	298.53				298.53
TELEPHONE	183.23	1,465.87	916.17	1,099.40	3,664.68
VISA BANK CHARGES		2,466.47	9,865.86		12,332.33
REPAIRS & MAINTENANCE	7.33	157.60	91.63	109.95	366.50
COMPUTER SUPPLIES & EQUIP	780.08	780.08	780.08	780.08	3,120.31
CODE ENFORCEMENT/CLEAN UP					4,584.03
CELL PHONE ALLOCATION					240.00
REFUNDS		4,432.17	6,764.89	466.54	11,663.60
TAXABLE MEALS REIMBURSEMENT					19.50
OTHER CONTRACTED SERVICES			0.00		0.00
TOTAL MAT. & SERVICES	\$5,351.03	\$15,504.98	\$23,794.97	\$5,390.96	\$97,579.21
CAPITAL OUTLAY					
MOTOR VEHICLE			0.00		0.00
SPECIAL EQUIP. (SIERRA)					0.00
TOTAL CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$90,454.32	\$151,186.72	\$414,558.77	\$197,212.72	\$1,011,279.80
LESS REVENUE	\$7,170.40	\$122,471.50	\$629,140.93	\$172,146.40	\$1,022,929.23
GEN. FUND EXPENDITURES	\$83,283.92	\$28,715.22	(\$214,582.16)	\$25,066.32	(\$11,649.43)

Wildfire Recovery Building Inspection Permits	2020 Totals	2021 Totals	2022 Totals	20223						2023 Totals	Total to Date	Estimated Homes to Repair or Replace
				Jan	Feb	Mar	Apr	May	Jun			
Building Permits												
Replace Dwelling	23	203	80	3							3	309
Repair Dwelling	2	1	0	0							0	3
Replace/Repair Manufactured Dwelling	16	64	22	0							0	102
Lyons/Mehama	0	0	0	0							0	0
Mill City (Marion County)	1	9	2								0	n/a
Mill City (Linn County)	0	2	0								12	30
Gates (Marion County)	7	27	7	1							0	40%
Gates (Linn County)	1	9	2	0							1	0
Detroit	1	79	41	2							42	74
Idanha	1	0	0	0							1	57%
Unincorporated Marion County	28	132	47	0							0	14
Unincorporated Linn County	2	21	3								2	86%
											123	268
											0	46%
											1	0
											0	n/a
											207	279
											0	74%
											26	59
											44%	
Total Building Permits	41	279	102	3							3	425
												724
												59%
Septic Permits												
Authorizations to reconnect	27	103	22	3							3	155
Permits to repair	50	227	71	4							4	352
Lyons/Mehama	0	0	0	0							0	0
Gates (Marion County)	12	34	6	0							0	n/a
Gates (Linn County)	1	7	1	0							0	52
Detroit	6	117	46	2							9	74
Idanha	0	0	0	0							14	70%
Unincorporated Marion County	51	140	34	5							2	64%
Unincorporated Linn County	7	32	6								0	268
											0	0
											5	n/a
											230	82%
											45	76%
											59	
Total Septic Permits	77	330	93	7							7	507
												694
												73%
Commercial Permits												
	0	3	1	0							0	4
												31
												13%

CODE ENFORCEMENT

January 2023 Statistics

New Cases Received

Jan-23

Cases by Category	OCCUPIED RVS (RV)	4
	ILLEGAL BUSINESS (IB)	1
	JUNK (J)	3
	MARIJUANA GROW (MJ)	0
	DRAINAGE(D)	1
	NEIGHBOR DISPUTE (ND)	0
	CONSTRUCTION W/O PERMITS (UP)	5
	MULTIPLE DWELLINGS (MD)	1
	LIVESTOCK (LS)	0
	EASEMENT (E)	0
	MEDICAL HARDSHIP (MH)	0
	HOMELESS ENCAMPMENT (HE)	1
	DANGEROUS CONDITIONS (DC)	1
	CHICKEN FARM / FLOOD PLAIN (FP)	0
	(Some files have multiple categories)	

Total new January 2022

17

Cases Closed

Total Closed Jan 2023

5

Highlighted Cases

1/5/2023

Code Enforcement and Building Official Rick Goff inspected a property on Mount Pleasant in Lebanon after receiving a report that the owner was building a structure to be used for wedding venues. The property is zoned Exclusive Farm Use and would allow outdoor venues but not the use of a building. The owner was informed she could use the building for agricultural use only but not for public events.

01/18/2023

Code Enforcement was called out by the Lebanon Fire Marshal to an address on Cascade Drive in Lebanon to inspect a property so littered with junk that responding fire fighters were impeded from fighting a fire that morning. A storage shed had been fully engulfed in flames next to an occupied dwelling and was being used as a kennel for 2 dogs, who were lost in the fire. The owner of the property, who lived in one of the duplexes there, was issued a citation for excessive junk and occupied RVs.

01/03/2023

A complaint about conditions at a mobile home park on West Scio Road in Scio, comprised of 16 mostly single-wide manufactured homes, led to an inspection that showed an accumulation of junk and inoperable vehicles scattered throughout the area. The manager was contacted and told the out-of-state property owners would be notified to improve conditions there. In the meantime, the manager notified the tenants that they needed to clean up their spaces and, to help, Code Enforcement will encourage the owners to provide dumpsters for them.

Special Meetings

1/27/2023

A meeting was held with Commissioner Sprenger, Administrator Lane, County Counsel, Planning & Building and Code Enforcement to consider contracting with a hearing officer to facilitate the use of Linn County's Dangerous Building Code for mostly fire-damaged structures. A hearing officer would also be valuable to other Linn County Departments for their own processes.

01/25/2023

Code Enforcement and Planning Director Steve Wills met with Linn County Assessor Andy Stevens and staff to encourage an accelerated foreclosure of a property on "B" Street in Lebanon. The property has a partially burned house on it, open and accessible to transient activity and overgrown with vegetation. All notifications to the listed owners have been returned by the post office and it is due for foreclosure in December of this year. The property is located right next door to another property that was foreclosed on recently and is now in the hands of Linn County's Property Management Department

Court Cases

No court cases

Special Note

As of 1-26-23, Linn County Code Enforcement is now a registered member of the Oregon Code Enforcement Association, a professional organization that provides training and networking opportunities for its members.



Linn County Road Department

*Providing safe and efficient transportation to
citizens and visitors of Linn County.*

Memorandum

Date: 2/8/2023

To: Linn County Board of Commissioners

From: Wayne Mink, Roadmaster *WM*

RE: Background Information for Agenda Items – 2/14/2023

The Road Department has the following item on the Board of Commissioners agenda for the weekly meeting on February 14, 2023. The following is a brief description of the item.

Resolution & Order 2023-055 – Coronavirus State Fiscal Recovery Fund Grant Agreement

This Resolution and Order is to approve a grant agreement between Linn County and the State of Oregon, Department of Administrative Services for the purpose of establishing a quiet zone in the vicinity of the Millersburg Drive railroad crossing. The grant amount is \$700,000 and completion deadline is June 30, 2024.

We request your approval.

LINN COUNTY TREASURER



MICHELLE HAWKINS
Treasurer
mhawkins@co.linn.or.us

BREEANNA OXFORD
Chief Deputy Treasurer
boxford@co.linn.or.us

*Linn County Courthouse
P.O. Box 100, Albany, Oregon 97321
(541) 967-3861 FAX: (541) 926-8228*

To: Board of Commissioners

From: Linn County Treasurer/Budget Officer

Date: February 14th, 2023

Re: Order # 2023-062

Order #2023-062 is a request from Captain Andy Franklin for an increase within the grants for the Sheriff's office. One is for the LBRIG radio project at 254,335 and one is for the Search and Rescue office for 20,000. This is to allow them to replace 3 microwaves in this budget year and also to bring Search and Rescue's budget into their oversight. For a total of \$ 274,335.

Financial Impact. There is no financial impact.



RECEIVED

FEB 07 REC'D

Linn Co. Treasurer

REQUEST FOR REFUND

OVER \$1000

A refund for OVER \$1000 must have the signature of the Linn County Board of Commissioners.

DATE: **2/6/2023**

DEPARTMENT: **Environmental Health #38**

PAYABLE TO: **Karl Lonebeck**

[REDACTED]
[REDACTED]

REFUND AMOUNT: **\$1,200.00**

ACCOUNT NUMBER: **3851020-6695**

EXPLANATION OF REFUND: Refunding duplicate application fee paid for construction permit. *First 1,000 gal standard on-site system.*

PLEASE RETURN TO HEALTH DEPARTMENT FOR MAILING.

VERIFIED & AUTHORIZED BY: *Diane L. Durham*
Department Official

LINN COUNTY TREASURER'S INITIALS REQUIRED FOR REFUND *[Signature]* *mv*

DATED THIS _____ DAY OF _____, 2023.

LINN COUNTY BOARD OF COMMISSIONERS

Chairman

COPY

Commissioner

Commissioner