

LINN COUNTY CLASSIFICATION

TITLE: REGISTERED NURSE – DETENTION CENTER

NUMBER: 627

APPROVAL ORDER NUMBER: 2020-233

PAY RANGE: 19

DATE: AUGUST 4, 2020

CATEGORY: SEIU

GENERAL STATEMENT OF DUTIES/JOB OBJECTIVES: Participate in the planning and implementation of the health care provided within the Linn Benton Juvenile Detention Center (LBJDC). Perform professional nursing work in compliance with standards set by the Oregon Board of Nursing.

SUPERVISION RECEIVED: Works under the immediate supervision of the LBJDC Detention Manager and Physician who assigns duties and evaluates performance and adherence to established policies.

SUPERVISION EXERCISED: Supervision of Detention Workers I, II, III is not a regular responsibility of this position. In a medical emergency, this position can exercise limited supervision over Detention Workers I, II, III.

ESSENTIAL FUNCTIONS: A person employed in this classification must possess the capability to perform the following duties to be considered for and remain in this position. The duties are essential functions requiring the critical skills and expertise needed to meet job objectives. Additional specific details of these essential functions may be provided by the specific office or department job announcement, if applicable.

1. Review intake screening, provide physical assessments and evaluate those youth who have specific medical problems.
2. Observe youth's behavior and evaluate/assess youth's physical condition, gather information on the youth's medical history and current symptoms. Provide nursing care to include detoxification of patients; assist in emergency cases and trauma, call pharmacy and hold daily sick calls. Instruct detention workers in the health care of youth. Triage the youth into a level system for treatment. Set up, maintain and update medical history files.
3. Do liaison and coordination of health care with health care providers, parents/guardians, probation/parole officers, Oregon Youth Authority, emergency room, mental health staff, Department of Human Services (DHS), treatment providers, counselors, pharmacies and laboratories.
4. Provide appropriate nursing care to youth to include sick calls, immunizations, specimen collection and laboratory tests and screenings; diagnosis and treatment (in emergencies or as directed by the medical doctor contracted with Linn County Juvenile Department); call in prescriptions; verify, set up and administer medications. Coordinate the appropriate administration of medication to youth in accordance with physician's orders with the detention staff. Update the MARS sheets for outdated medications for each youth and print at the end of the month going forward; inventory the medicine cabinet for outdated medications. Facilitate annual TB testing for staff at the facility and make available for probation staff as well.

5. Provide education and training to parent/guardian, probation/parole and detention staff on appropriate health care, diagnosis and treatment as directed by the medical doctor under contract with Linn County Juvenile Department. Promote individual and group well-being through educational activities including counseling, teaching and formal programs. Participate in specific training, conferences and other schools.
6. Responsible for meeting the requirement to maintain accreditation with the National Commission for Correctional Healthcare and for keeping policy and procedures updated/written to reflect the standards as described by the National Commission. Facilitate the Pharmacy Inspection yearly.
7. Assist with the paperwork, documentation, ordering of supplies, billing, maintaining of inventory and general administration of the medical clinic. Maintain working knowledge of the medical clinic electronic equipment. Check fanny packs and replace medical supplies as needed.
8. Develop and maintain effective, harmonious and reasonable work relationships with others.
9. Maintain regular and predictable work attendance.

OTHER FUNCTIONS: This classification covers the most significant essential functions performed by an employee in this position but it does not include other occasional work which may be similar to, related to or a logical assignment of this position. Any one position in this classification may be assigned some or all of the duties listed under essential functions or that arise as other functions. The balance of the various duties, responsibilities and/or assignments of this position may change from time to time based upon management's decision on how to best allocate resources. Any shift, emphasis or rebalancing does not constitute a change in the essential functions of the job classification.

RECRUITING REQUIREMENTS: (Additional specific details may be provided by the specific office or department job announcement, if applicable).

KNOWLEDGE, SKILL AND ABILITY: Working knowledge of modern policies, procedures and techniques for the medical care and treatment of youth. Ability to exercise good judgement and act professionally and effectively in emergency and stressful situations.

Knowledge of nursing policies, methods and procedures associated with prevention measures in the maintenance of health care in a juvenile detention center. Knowledge of the uses and effects of medicines and narcotics. Ability to carry out written, verbal and standing orders and exercise judgement within the scope of nursing principles. Ability to exercise good judgement and act professionally and effectively in emergency and stressful situations. Ability to establish and maintain effective working relationships with detention staff, physicians, probation/parole, parent/guardians and other agencies and personnel. Ability to work rotating shifts, evenings, nights, weekends and may be asked to work holidays. Ability to work within a correctional setting.

Knowledge of nursing principles, methods and procedures associated with preventive measures in the maintenance of health care within a detention setting. Knowledge of the uses and effects of medicines and narcotics.

EXPERIENCE, EDUCATION AND TRAINING: Graduation from an accredited school as a Registered Nurse with at least two years' experience.

NECESSARY SPECIAL QUALIFICATIONS: Must possess and maintain a current license to practice as a Registered Nurse in the State of Oregon. Must have an acceptable driving record and possess or obtain, within 30-days of hire, a valid Oregon Driver's License.

PHYSICAL DEMANDS AND WORK ENVIRONMENT: Work is performed primarily indoors in a detention facility environment and is essentially sedentary in nature. Work requirements include the ability to see, talk and hear; sit and stand, walk, bend and stoop; drive a motor vehicle, handle or operate objects or controls and reach with hands and arms. Must be able to lift and carry up to thirty (30) pounds. Some work assignments directly involve the safety and security of the Detention Center and may require working with angry and hostile youth.