

Linn County Road Department

Title VI Annual Accomplishment Report

Year 2020/2021

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Introduction

The Linn County Road Department Engineering Department administers federally funded projects as a Certified Local Public Agency (LPA) through the Oregon Department of Transportation (ODOT) Local Agency Certification Program.

In August 2014, Master Certification Agreement (MCA) Number 29107, between Linn County and ODOT, was executed to allow Linn County Road Department full certification to deliver federally funded projects in roadway design; bridge design; advertising, bid and award; and construction contract administration. In April 2016, Certification Agreement Number 30919 was executed to allow Linn County full certification to deliver federally funded projects in consultant selection procurement and contract administration.

The County has \$20,522,790 programmed in the current (2018-2021) Statewide Transportation Improvement Program (STIP) and \$10,063,262 in the (2021-2024) STIP through ODOT, FHWA, and Western Federal Lands. The following table identifies programmed projects and the phases they are currently in:

Project No.	Project Name	Project Cost	Phase
KN19125/7	Linn County TSP Update	\$100,000	Complete
ORLINN035(1)	North River Drive Roadway Improvements	\$3,135,312	Design
KN20306	Folsom Road: Mill Creek Bridge	\$1,256,800	Design
KN20311	Powerline Road: Muddy Creek Bridge	\$2,514,200	Complete
KN20314	Richardson Gap Road: Thomas Cr/Shimanek Br	\$4,034,453	Design
KN20318	Berlin Rd: Hamilton Creek Bridge	\$3,105,100	Complete
KN21457	Mill City Downtown Revitalization	\$9,382,574	Construction
KN21175	Salem Ave Street Improvements	\$650,000	Complete
KN21448	One Horse Slough (Brewster Road) Bridge	\$1,328,095	Complete
KN21472	Seven Mile Lane	\$477,252	Design
ORLINN0908(1)	North River Drive Public Access Improvements	\$3,143,555	Preliminary
KN22000	Goldfish Farm Rd: Cox Creek Bridge	\$3,256,900	Design
KN21999	Peoria Road: Slough Bridge	\$3,206,400	Design
KN22006	Sand Ridge Road: Butte Creek Bridge	\$456,407	Preliminary

This Annual Accomplishment Report covers Linn County's fiscal year from July 1, 2020 through June 30, 2021.

The Linn County Title VI Implementation Plan has eight components which include:

- Agency Information
- Policy statement
- Notice to the public
- Organization, staffing and structure
- Education and Training
- Complaint procedure
- Review and remedial action procedures
- Implementation activities (includes assurances)

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Linn County has been working on and is finalizing the Title VI Implementation Plan and will submit it with this report.

The Linn County Road Department Title VI Plan, the Linn County Title VI Public Notice and the Linn County Road Department Complain Form have been added to the Road Department website.

Organization and Staffing Changes

The Linn County Engineering Department develops and administers federally funded projects. The County Engineer oversees the County's engineering and capital improvement projects. The Engineering Department is comprised of the County Engineer, two Civil Engineers, one Engineering Technician and two Senior Engineering Technicians.

The County Engineer has been designated as the Title VI Program Coordinator by the Linn County Roadmaster.

As of September 1, 2021, a new County Engineer was hired, but no other staffing changes within this reporting period have occurred.

Planning

Linn County develops and considers projects based on cooperative working relationships with cities, planning organizations (AAMPO and CWACT), road safety concerns, working with the public, and demographic data.

Projects and project need are primarily identified through the development of the current Linn County Transportation System Plan that was completed and adopted in 2018. County demographic data was applied to the development of that plan. Similarly, other Linn County Projects were also selected by identification of projects through the AAMPO Transportation System Plan and other Cities TSPs which also considered demographic data.

The selection of project was based on the plans and subsequent meetings with each City which included open public meetings as appropriate.

Linn County Road Department Engineering Staff have been continuing to work with the City of Tangent to prepare and submit an application through AAMPO for COVID Relief Funding for a Safe Routes to School Project on Oak Grove Drive in front of the Tangent Elementary School in August 2021. The project was awarded funding for a total project cost of \$240,000. This project is planned for completion in 2022.

Linn County Road Department Engineering Staff have been working with the City of Mill City to develop a Safe Routes to School project along 1st Avenue. The City of Mill City prepared and submitted to obtain funding for a Safe Routes to School Project in August 2020 as part of this cooperative effort. Funding for this project was not awarded.

Linn County Road Department Engineering Staff have been working with the City of Albany and the Albany Area Metropolitan Planning Organization (AAMPO) to develop improved roadway to accommodate pedestrian, bicycles and ADA. An application was prepared and submitted for Surface Transportation Block Grant (STBG) funding for improvement of Goldfish Farm Road on July 26, 2019. The project was awarded funding for a total project cost of \$1,358,000 with

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STBG funding in the amount of \$1,218,600. This project is planned for completion in 2023. A small portion of funding was authorized in September, 2021, to begin preliminary design of this project.

Linn County Road Department Engineering Staff have been working with the City of Tangent and the Albany Area Metropolitan Planning Organization (AAMPO) to develop improved roadway to accommodate pedestrian, bicycles and ADA. An application was prepared and submitted for Surface Transportation Block Grant (STBG) funding for improvement of Tangent Drive on July 26, 2019. The project was awarded funding for a total project cost of \$986,000 with STBG funding in the amount of \$884,750. This project is planned for completion in 2024. A small portion of funding is planned for authorization in September, 2022, to begin preliminary design of this project.

Linn County Road Department Engineering Staff have been continuing to work with the City of Mill City and the Save Our Bridge Committee regarding the design and development of street and road, bicycle, pedestrian and ADA improvement as part of the project development and preliminary engineering design for the TIGER Mill City Downtown Revitalization Project. Linn County Engineer meets with the Cascade West Area Commission on Transportation (CWACT) and Technical Advisory Committee and also the Albany Area Metropolitan Planning Organization (AAMPO) and Technical Advisory Committee in regards to development of projects.

Linn County has been in contact with the City of Scio, City of Lebanon, City of Brownsville, City of Harrisburg, City of Albany, City of Millersburg, and City of Sweet Home in regards to development and implementation of projects that directly or indirectly pertain to a Safe Routes to School implementation plan and ADA transition improvements as it pertains to Linn County Roads within the Urban Growth Boundaries.

The Linn County ADA Transition Plan was completed and submitted to the ODOT Title VI/EJ/ADA Program Manager on July 1, 2020 and approved.

Public Outreach/Involvement

During the preliminary phase of a project, Linn County will hold public meetings to provide public involvement and input in order to encompass these outcomes in the design.

A public outreach component is part of the meetings held by the Cascade West Area Commission on Transportation (CWACT) and CWACT Technical Advisory Committee and also the Albany Area Metropolitan Planning Organization (AAMPO) and AAMPO Technical Advisory Committee.

Public Outreach is included for the delivery and design of all projects. This includes notification of local residents and businesses within or near the project limits. This also includes a public meeting with the Linn County Commissioners for steps taken for delivery of all projects. Notification to the public and a public comment component is provided for these meetings.

The Linn County Road Department also has a website that provides information regarding projects, the Linn County ADA Transition Plan, the Linn County Transportation Plan and the Linn County Road Department Title VI Plan.

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Education and Training

Linn County staff attended and participated in the following training opportunities that included Civil Rights information:

- January 2020 –ADA Inspector Certifications
- March 2020 – Civil Rights Training for Certified Local Public Agencies
- February 2021 – ADA Street Design and Applications (through OSU)
- April 2021 – ADA Design and TPAR (through ODOT Certification Users Group)

Complaints

The Linn County Road Department received no formal or informal Title VI complaints during this reporting period. The Linn County Title VI complaint procedures are identified in the Title VI Program Management Guidance Document.

Goals for Upcoming Year

Make updates to the Linn County Title VI Program and the Linn County Road Department Certified Agency Manual as necessary.

Continue outreach with the City of Scio, City of Lebanon, City of Brownsville, City of Harrisburg, City of Albany, City of Millersburg, and City of Sweet Home and other small communities in regards to development and implementation of projects that directly or indirectly pertain to a Safe Routes to School implementation plan and ADA transition improvements as it pertains to Linn County Roads within the Urban Growth Boundaries.